



CB3 MANAGEMENT COMMITTEE

Minutes of the CB3 Management Committee meeting held in the Cowie Room, Public Hall on Monday 10th August 2026 commencing at 2.15pm.

220 PRESENT

Cllr Wallbridge (Chair), Cllr Gunning, Mr Collins, Cllr Ginder, Ms C. Gunning, Mr Snow, Cllr Monks and Ethan Kalemjian (Administrator).

221 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Dawkins (Vice Chair) and Cllr Gillings.

222 MINUTES OF THE CB3 MANAGEMENT COMMITTEE MEETING HELD ON 13TH JULY 2026

It was **PROPOSED** by Cllr Wallbridge and **AGREED** that the minutes of the meeting held on 13th July 2026 be **APPROVED** and **SIGNED**.

223 MAINTENANCE

The Committee **NOTED** the comments made at the previous meeting regarding the age and general condition of the bus.

Mr Collins reported that the brakes were squeaking and required attention and that one of the tyres needed inflating.

It was **AGREED** that Mr Collins would arrange for the bus to be serviced and the tyre pressure checked.

224 REVIEW OF ROUTE AND DAY THAT THE CB3 RUNS

The Committee **CONSIDERED** the proposed new timetable and route for the CB3.

Members discussed the inclusion of Crewkerne and the level of passenger demand. Mr Collins reported that passenger numbers boarding at Crewkerne had reduced, while Ms Gunning commented that the apparent reduction in demand might be due to the lack of a regular service and that a regular Crewkerne service could attract additional passengers, including younger users.

Members also considered the potential impact of any changes on the existing service to the South Parrot area.

Cllr Wallbridge suggested alterations to the proposed route, including incorporating a break following the Crewkerne section before continuing to Bridport.

Following discussion, it was **AGREED** that the proposed route appeared viable subject to further amendments.

ACTION: Mr Collins to progress the proposed route and timetable, taking account of the Committee's comments.

225 NEW APP FOR RECORDING TICKETS

The Committee **CONSIDERED** a new app developed by Cllr Monks to assist with recording tickets and journeys.

Cllr Monks explained that using both the SumUp card reader and mobile phone, alongside the existing recording arrangements, could be cumbersome for volunteer clippies. The proposed app could streamline the process by recording passenger numbers, journeys and transaction information in real time, reducing the need for paperwork to be completed at the end of each route.

Mr Snow raised concerns regarding the need to ensure that passenger and transaction data remained accurate and noted that time might be required to set up the app and provide appropriate training for volunteers.

Cllr Monks reported that he had trialled the app while travelling on the CB3 on Saturday 8th August 2026.

It was **AGREED** that the app should be circulated to Committee members for further trial and consideration.

ACTION: Cllr Monks to circulate the app to Committee members.

226 CB3 EMERGENCY EQUIPMENT AND WHEELCHAIR RESTRAINTS

The Committee **CONSIDERED** whether additional emergency equipment should be carried on the CB3 to assist in the event of a puncture or flat tyre.

Members **NOTED** that changing a tyre on the bus would require appropriate heavy-lifting equipment and should only be undertaken by suitably equipped professionals. It was therefore considered inappropriate for volunteer drivers or clippies to undertake this task.

It was **AGREED** that Mr Collins would make enquiries with relevant local businesses regarding the availability of roadside assistance for the CB3.

ACTION: Mr Collins to investigate suitable local roadside assistance arrangements.

The Committee also **CONSIDERED** the purchase of an additional set of wheelchair restraint straps. Members noted the infrequent requirement to transport wheelchair users and **AGREED** that no further action was required at this time.

Cllr Ginder raised a question regarding the legal requirements relating to the provision and use of wheelchair restraints.

227 VOLUNTEERS' REPORT

Mr Snow commented that the original need for the CB3 service had arisen following the loss of the CR6 service and suggested that the Committee should consider the underlying purpose of the CB3 and how it could best meet current community transport needs.

Members discussed the difficulty of providing a service which duplicated or competed with existing regional bus routes.

Ms Gunning suggested that consideration be given to operating the CB3 on Sundays. Members considered that a Sunday service could potentially fill a gap in existing local public transport provision without directly competing with established services.

It was **AGREED** that the possibility of providing a Sunday service should be explored further.

Cllr Ginder **AGREED** to join the CB3 Management Committee.

228 FUTURE AGENDA ITEMS

It was **AGREED** that **Days Out** should become a standing item on future CB3 Management Committee agendas.

Members also discussed the current list of volunteer drivers and the need to ensure that those listed had been appropriately reviewed and assessed.

ACTION: Town Council office to review the current list of volunteer drivers.

229 DATE OF NEXT MEETING

The Committee **NOTED** that the next meeting would be held on Monday 14th September 2026.

230 MEETING

There being no further business, the meeting closed at 3.22pm.

Chairman
14th September 2026