



CB3 MANAGEMENT COMMITTEE

Minutes of the CB3 Management Committee meeting held in the Cowie Room, Public Hall on Monday 11th May 2026 commencing at 2.15pm.

189 PRESENT: Cllr Dawkins (Chair), Cllr Wallbridge (Vice Chair), Cllr Gunning, Mr Collins, Mr Snow and Sara Cradock (Town Clerk).

190 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Gillings and Mr Roberts.

191 MINUTES OF THE CB3 MANAGEMENT COMMITTEE MEETING HELD ON 13th April 2026

It was **PROPOSED** by Cllr Gunning and **SECONDED** by Cllr Wallbridge and **AGREED** that the Minutes be **APPROVED** and **SIGNED**.

192 MAINTENANCE ISSUES

Mr Collins reported that the hoist inspection has now been completed, with the next inspection due on 29 October. He also advised that arrangements are in place for the bus to be washed by the end of the month.

Members noted that driver assessments need to be reviewed to ensure all drivers are up to date. Mr Collins advised that the bus was in for an inspection today and he would inform members if the bus was not ready for Saturday. **NOTED.**

193 FIRE INSPECTION

The fire extinguishers will need to be brought to the Town Council office to be inspected. This date has now moved to June. **NOTED.**

194 DORSET DAY PLANS

Mr Roberts had sent two proposed timetables to members prior to the meeting. It was **AGREED** to run with the Broadwindsor – Beaminster – Bridport route. Once the drivers had been confirmed, the service will be publicised.

The risk assessment was reviewed with regards to Dorset Day. Members were circulated with a copy of the risk assessment prior to the meeting. There was just one amendment in which there should be an accident book with the first aid kit. **NOTED**

195 VOLUNTEERS REPORT

Mr Snow suggested a bike bell be installed to alert the driver to stop. It was **AGREED** that it was not needed due to the Clippie being able to alert the driver.

Cllr Wallbridge advised that the driver, Nigel, may have less availability over the summer due to work commitments. She also advised that there was currently no driver available for 23rd May. It was **AGREED** to create a poster asking for volunteers and displaying in the CB3 bus. Town Clerk to action.

196 FUTURE AGENDA ITEMS

Future agenda items included reviewing the route and funding options.

197 DATE OF NEXT MEETING

The next meeting will take place on Monday 15th June 2026.

198 MEETING

The meeting which started at 2.15pm closed at 2.50pm.

Chairman
15th June 2026