



CB3 MANAGEMENT COMMITTEE

Minutes of the CB3 Management Committee meeting held in the Cowie Room, Public Hall on Monday 13th April 2026 commencing at 2.15pm.

- 178 PRESENT:** Cllr Wallbridge (Vice Chairperson), Cllr Gunning, Mr Roberts, Mr Collins, Mr Snow, Mr Turner. And Sara Cradock (Town Clerk).
- 179 APOLOGIES FOR ABSENCE**
Apologies for absence were received from Cllr Gillings.
- 180 MINUTES OF THE CB3 MANAGEMENT COMMITTEE MEETING HELD ON 16th MARCH 2026**
The minutes of the CB3 Management Committee meeting held on 16th March 2026 having been circulated were confirmed a correct record and signed by the Chairman.
- 181 MAINTENANCE ISSUES**
Mr Collins advised the bus has a new first aid kit, the Public Service Vehicle (PSV) Operator Licence had been renewed, the hoist requires an MOT and will be taken in soon and the wheelarch had been repaired. He also advised that an indicator had a fault (the indicator is still in operation though). This will be repaired at the next service. **NOTED**
- 182 CONTROL CONTACT**
Mr Collins advised that all emergency numbers are saved in the CB3 mobile phone and that there is a procedure (held on the bus) with who to call in an emergency. It was discussed that Cllr Dawkins might not be the preferred contact as he now lives further away. **NOTED.**
- 183 MOBILE PHONE USE**
Members **AGREED** to amend the CB3 mobile phone's set up so that when it isn't answered, it doesn't automatically divert to Chris Turner's phone. It was **AGREED** that instead, a voicemail message will ask callers to call the Beaminster Town Council offices (if it is during the week) or if they are calling on a Saturday, to leave a message and the clippie on duty will call them back. The Clippie will answer the phone on a Saturday, unless it is during their break, in which case they will return the call at the end of their break.
- Cllr Wallbridge reported that the phone and the Sum-Up machine don't always work together properly and some software may need updating, or a new phone might possibly be required. Cllr Gunning offered to look at the phone and the Sum-Up machine and will report back. **NOTED**
- 184 NEW DRIVER COSTS**
Members **AGREED** to pay the £130 fee for a new volunteer driver to obtain a DVLA medical form assessment (D4) from his healthcare provider.

185 SHUTTLE SERVICE FOR DORSET DAY

Members **AGREED** to run a shuttle bus between Broadwindsor, Bridport and Beaminster to take people to and from the Dorset Day event, held on Sunday 31st May, at Beaminster Memorial Playing Fields. The service will start around 11.40am in Broadwindsor with the last run leaving Beaminster at around 5.30pm. Mr Roberts agreed to put together a timetable. Members **AGREED** to charge £2 per adult and £1 per child (return) but will be cash only. Once the timetable has been agreed, the service will be promoted by council staff via social media and posters etc.

186 VOLUNTEERS REPORT

Mr Roberts advised of a road closure in Netherbury between 20th – 28th April. It was **AGREED** that the Town Clerk will check the Dorset Council website for updates on Friday 24th April and will liaise with Cllr Wallbridge who is the clippie that weekend.

187 DATE OF NEXT MEETING

The next meeting would take place on Monday 11th May 2026.

188 MEETING

The meeting which started at 2.15pm closed at 3.10pm.

Chairman
11th May 2026