



Beaminster Town Council

The Annual Meeting of Beaminster Town Council will take place at the Cowie Room, Public Hall on Tuesday 19th May 2026 at 7.00pm.

A handwritten signature in black ink, appearing to read 'S. Cradock', is positioned to the right of the meeting information.

Sara Cradock
Town Clerk
13th May 2026

A G E N D A

- 1. ELECTION OF CHAIRMAN OF THE COUNCIL**
- 2. ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**
- 3. APOLOGIES FOR ABSENCE**
- 4. DECLARATIONS OF INTEREST & DISPENSATIONS**
- 5. MINUTES OF THE COUNCIL MEETING HELD ON 24TH MARCH 2026**
To **APPROVE** the minutes of the Council meeting held on 24th March 2026
(attached)
- 6. PLANNING ADVISORY & HIGHWAYS COMMITTEE**
To **RESOLVE** all members form Planning Advisory & Highways Committee for 2026/27
- 7. TOWN AMENITIES COMMITTEE**
To **RESOLVE** membership 2026/27
- 8. FINANCE & GENERAL PURPOSES COMMITTEE**
To **RESOLVE** all members form Finance & General Purposes Committee for 2026/27
- 9. CB3 MANAGEMENT COMMITTEE**
To **RESOLVE** membership 2026/2027
- 10. COMMUNITY ENGAGEMENT COMMITTEE**
To **RESOLVE** membership 2026/27
- 11. COMMUNITY FRIDGE MANAGEMENT COMMITTEE**
To **RESOLVE** membership 2026/2027

12. NEIGHBOURHOOD PLAN STEERING GROUP

To **RESOLVE** membership 2026/27

13. APPOINTMENTS TO OUTSIDE BODIES

To **APPOINT** the following:

(a) Liaison Officers

TOPIC	EXISTING OFFICER	
Crime Prevention	Cllr A Dawkins	
Public Transport	Vacant	
Right of Way	Vacant	
Community Resilience	Cllr Gunning & Ethan Kalejmen	
Tree Warden	Vacant	

(b) Outside Organisations

ORGANISATION	EXISTING REPRESENTATIVE	
Allotment Association	Nan Dower	
Beaminster Pre-School Ltd	Cllr Dawkins	
Beaminster and District Town Twinning Association	vacant	
Beaminster Community Centre Partnership	Cllr Gunning	
DAPTC	vacant	
Prout Bridge Project	Cllr Corbett	

14. To REVIEW and RESOLVE the following Council policies (**attached**):

- (a) Standing Orders
- (b) Financial Regulations
- (c) Freedom of Information
- (d) Equal Opportunities
- (e) Data Protection
- (f) Code of Practice for Handling Complaints
- (g) Procedure for dealing with public and press
- (h) Risk Management

15. TERMS OF REFERENCE

To **REVIEW** and **RESOLVE** Terms of Reference for Standing Committees (**attached**)

- (a) Planning Advisory & Highways Committee
- (b) Town Amenities Committee
- (c) Finance & General Purposes Committee
- (d) Community Engagement Committee
- (e) CB3 Management Committee

16. ASSET REGISTER

To **NOTE** the Town Council's Asset register at 31st March 2026 (**attached**)

17. INSURANCE COVER FOR ALL INSURED RISKS

To **NOTE** the Town Council took an annual policy with Aviva via WPS Insurance Brokers in August 2023 due to expire in August 2026, members previously **AGREED** the renewal schedule at a Finance & General Purposes Committee meeting on 19th August 2025 (Min. No. 812).

18. GENERAL POWER OF COMPETENCE

To **NOTE** that the Town Council does not currently meet the eligibility criteria to adopt the General Power of Competence, as the Clerk does not presently hold the required CiLCA qualification.

19. CALENDAR OF MEETINGS 2026/2027

To **ADOPT** the Calendar of Meetings for 2026/27 as circulated (*attached*)

20. COUNCILLOR SURGERY

To **AGREE** Councillor surgery dates for 2026/27 (*attached*)

20. COUNCIL'S AND/OR EMPLOYEES MEMBERSHIPS OF OTHER BODIES

To **NOTE** and **RESOLVE** membership and subscription for 2026/27:

- DAPTC - £1331.73
- SLCC - £379