



FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held in the Cowie Room, Public Hall on Tuesday 16th December 2025.

- 830 PRESENT:** Cllr Biggs (Chairman), Cllr Benton, Cllr Dawkins, Cllr Gillings, Cllr Gunning, and Cllr Watts; also Christine Bright (Town Clerk)
- 831 APOLOGIES FOR ABSENCE:**
Apologies for absence were received from Cllr Anderton, Cllr Corbett, Cllr Tuff and Cllr Turner.
- 832 MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 21ST OCTOBER 2025**
The minutes of the Finance & General Purposes Committee meeting held on 21st October 2025 having been circulated were confirmed a correct record and signed by the Chairman.
- 833 DECLARATIONS OF INTEREST & DISPENSATION**
The Town Clerk confirmed that dispensations had been granted to Cllr Benton and Cllr Watts with regard to any matters discussed that had a bearing on the determining of the level of parish precept.
- 834 PAYMENTS & RECIEPTS**
Members were tabled with details of the payments for the month of December 2025 including cheque numbers 106256 to 106262, direct debits, credit card payments and bank payments totalling £23,241.55 together with receipts received in the sum of £2,911.79 a copy of which are **attached**. Members **RESOLVED** adoption and payment as presented.
- Cllr Biggs questioned a BACS payment made in advance of the meeting as it appeared that the invoice exceeded the total of the quotation received, in the absence of the Finance Officer the Town Clerk was asked to explore the additional cost.
- 835 BUDGET MONITORING**
Members had previously been circulated with a copy of the actual year to date figures at 16th December 2025. **NOTED**.
- The Chairman drew attention to amendments to the 2025/2026 projected budget as follows:
- 4000/101 Salaries – increased to accommodate additional salary for new Town Clerk
 - 4040/101 Legal expenses – increased to £5,000 as a precautionary measure
 - 4284/106 Discover Beaminster Website- increased to enable construction of new website
 - 4000/401 Salaries – increased to accommodate recent changes to staffing levels
 - 4633/401 Pavilion refurbishment – vire the sum of £6,000 to 4081/303 to cover the expense of repairing damaged boundary wall at the Closed Churchyard.

The Chairman took members through the proposed budget framework for 2026/2027 in conjunction with the Town Clerk's report.

Members attention was drawn to the following items:

- 4000/101 Salaries – adjusted to allow for existing Town Clerk salary during hand over period
- 4010/101 Councillors training - to allow for new councillor training
- 4011/101 Staff training – allocated for new Town Clerk training and qualifications
- 4139/101 Office equipment – increased to cover replacement PC and laptop
- 4055/301 Lane, car park and path repairs – sum included to kick start resurfacing fund
- 4628/301 Gym equipment – sum included to kick start fund for provision of equipment
- 4629/301 Play area equipment – sum included to kick start fund to replace items of play equipment.

Members had no additional amendments or comments on the proposed framework and **RESOLVED** to **ADOPT** the 2026/207 budget as circulated and **attached** to the minutes of this meeting.

836 DATE OF NEXT MEETING

The date of the next Finance & General Purposes Committee meeting **NOTED** as Tuesday 24th February 2026.

837 PUBLIC BODIES (Admission to meeting) ACT 1960

Members **RESOLVED** that public and press be now excluded from the meeting whilst discussion took place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of consideration of quotations received.

(a) Pavilion refurbishment

Members were circulated with an update report detailing the latest position with regard to the six main contracts and two other non urgent contracts in the provisional sum of £53,018 pending further quotations for two additional issues. **NOTED.**

With regard to replacing signage attached to the external cladding of the pavilion it was **AGREED** to fix them externally and not build into the cladding.

A further quotation had been received to replace the pump at the pavilion in the sum of £5,632.67 + VAT. **RESOLVED** to accept.

(b) Cemetery Wall

Members considered quotations received to repair a relatively small section of the Closed churchyard boundary wall. **RESOLVED** to accept the quotation in the sum of £3,050 + VAT but **NOTED** the cost could increase depending on the overall stability of the wall.

838 MEETING

The meeting which started at 7.00pm closed at 7.40pm

Chairman
24th February 2026

**BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - December 2025**

BB

B/FWD 5,274.24

Payment Type	Supplier	Description	Cost Centre	Net	VAT	Total	Date Paid
BACS	Toolstation	Puncture repair	301	6.33	1.27	7.60	27/11/2025
BACS	Donovan Atyeo	Salaries Dec25	101/201/301/401	15786.67		15,786.67	1,10,11/12/2025
BACS	Wessex Industrial Doc Inspect & Service	roller shutters - Pavilion	401	464	92.8	556.80	12/12/2025
Credit Card							
	HSBC	Amazon - Flash mop & Wipes - Pavilion	401	33.31	6.67	39.98	08/12/2025
		Amazon - Flash mop - PH	201	14.16	2.83	16.99	08/12/2025
		Post Office - Stamps	101	43.5		43.50	08/12/2025
		Outsunny - Gazebo side panels	103	58		58.00	08/12/2025
		Amazon - Artificial tree & Lights , Audio Cable	101/201			93.96	08/12/2025
		RBVE - New War shadow pair	102	291.66	58.34	350.00	08/12/2025
Cheque							
106256	A J Supplies	Cleaning Supplies	401/301	41.29	8.26	49.55	16/12/202
106257	Bartletts	Sledge hammer & Supplies	301	41.09	8.22	49.31	16/12/202
106258	BH Chapman & Sons	54 x Christmas Trees	103	426.6	85.32	511.92	16/12/202
106259	Larcombes	Supplies	201/103/404	87.11	17.42	104.53	16/12/202
106260	MER	Electric Van Charging	301	73.42	14.69	88.11	16/12/202
106261	RBL Beaminster	2 x Wreaths & 53 Crosses	102	100		100	16/12/202
106262	Travis Perkins	Supplies	201/301	118.99	18.4	110.39	16/12/202
				TOTAL		23,241.55	

C/FWD 1,181.79

RECEIPTS

Payment Type	Customer	Description	Cost Centre	Net	VAT	Total
CR	CB3 Income	Bus Fares/Donations	600			92.27
CR	CB3 Income	Donation from Netherbury Parish	600			300
CR	Grassby	Memorial fee	303			175.50
CR	NSIB	Interest	101			259.02
CR	Fleet Club	Rent - Monthly	205			350.00
CR	Various	Access Licence MIPF	301			5.00
				TOTAL		1,181.79

**BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - December 2025**

PAYMENTS

Payment Type	Supplier	Description	Cost Centre	Net	VAT	Total	Date Paid
Direct Debits							
D/D	Autorama	Van Service Plan	301	25.35	5.07	30.42	01/12/2025
D/D	BT	Phone Charges - Quarterly	101	134.61	26.92	161.53	08/12/2025
D/D	Concorde	Printing & Copies Sep & Oct 25	101	44.24	8.84	53.08	26/11/2025
D/D	Dorset Council	Wheely Bins	101/201	68.7		68.7	16/12/2025
D/D	Ecotricity	Gas supply - Pavilion	401	22.33	1.18	23.51	20/11/2025
D/D	NOW Pensions	Pension admin Fee monthly	101	20	4	24.00	01/12/2025
D/D	O2	Mobile Phones CB3 & EO Monthly	600/305	27.84	5.57	33.41	04/12/2025
D/D	Lex Autolease	Electric van lease	301	323.96	64.79	388.75	01/12/2025
D/D	SumUp	Office Card machine Transaction Fees	101	0.76		0.76	Various
D/D CB3	UK Fuels	Fuel Supply - MPF & CB3	301/600	54.9	10.99	65.89	01/12/2025
D/D CB3	UK Fuels	Fuel Supply -Fuel Card Charges	101	4	8	4.80	08/12/2025
D/D CB3	Uk Fuels	Fuels Supply - CB3 & MPF	600/301/101	75.05	15.02	90.07	15/12/2025
D/D	VPW Systems	Agility Voice - Quarterly	101	68.86	13.77	82.63	08/12/2025
D/D	VPW Systems	Agility Mail - Subscription 1 Yr	105	330	66	396.00	03/12/2025
D/D	YGP	Gas Supply PH	201	174.77	8.74	183.51	08/12/2025
D/D	Water2Business	Water supply -PH Monthly	301	178.65		178.65	01/12/2025
Bank Payment							
BACS	Kath Crabb	Reimbursement - Xmas decorations	201	13.88		13.88	10/12/2025
BACS	The Greyhound	CB3 xmas meal deposit	600	90		90.00	10/12/2025
BACS	Kath Crabb	Reimbursement - Xmas decorations	201	8.98		8.98	16/12/2025
BACS	The Greyhound	CB3 Xmas Meal	600	397		397.00	16/12/2025
BACS	BEG Electrical	Faulty Lights works - Pavilion	401	956.65	191.33	1,147.98	16/12/2025
BACS	Dylan Ross	Website support & Hosting Oct & Nov 25	106	300		300.00	16/12/2025
BACS	Scutum	Maintenance - Fire Alarms 2026	201	113.36	22.67	136.03	16/12/2025
BACS	Toolstation	Lashing Strap,Plug &Trunking	201/103	12.18	2.44	14.62	16/12/2025
BACS	Eden Enterprises	Monthly Social Media - Nov25	106	300		300.00	02/12/2025
BACS	OCD	Nov25 - Cleaning of PT	206	960		960.00	02/12/2025
BACS	Small Engines	Front tyres and valves for mower	301	100.03	20.01	120.04	27/11/2025

C/FWD	5,274.24
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**BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - December 2025**

Payment Type	Customer	Description	Cost Centre	Net	VAT	Total
CR	Spencers/Co-op	Traders Christmas Tree Orders	103			90.00
CR	Pavillion Hire		401			111.00
CR	PH Hire		201			1,529.00
TOTAL						2,911.79

Various
Various
Various

NOTES FOR COUNCIL INFORMATION

The above payments are approved expenditure items within existing contracts and / or the agreed budget framework. Councilors expenses having been vetted and authorised by the Chairman/Town Clerk or in the case of the Chairman's expenses, by Vice Chairman. Receipts are those from expected sources and within budget projections. Salary Cheque excludes employers and employees pension contributions. Payments include VAT where applicable.

Christine Bright
Responsible Finance Officer

Date: 16th December 2025

KEY
Payments over £500
Grants Received

**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**
Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101 Administration									
1000 Bank Interest	800	2,628	2,000	1,968	2,300	0	2,000	0	0
1025 NSIB - Interest	1,000	3,965	1,500	2,374	2,700	0	2,200	0	0
1036 CIL	0	0	0	103,961	103,961	0	0	0	0
1131 Neighbourhood Plan Grant	0	8,751	8,000	0	0	0	0	0	0
Total Income	1,800	15,343	11,500	108,304	108,961	0	4,200	0	0
4000 Salaries	71,522	66,654	73,022	52,213	77,158	0	80,665	0	0
4001 Employers NI	3,802	5,717	8,182	6,385	8,571	0	9,297	0	0
4002 Insurance	10,403	14,739	11,305	17,037	12,464	0	13,710	0	0
4003 Telephone	572	810	700	716	750	0	825	0	0
4004 Photocopier Lease	880	1,074	970	759	930	0	800	0	0
4005 Health & Safety Issues	120	85	120	0	120	0	132	0	0
4006 Internal Audit	902	356	836	950	950	0	1,045	0	0
4007 External Audit	924	840	924	840	840	0	924	0	0
4008 DAPTC Subscription	990	990	1,287	1,287	1,287	0	1,332	0	0
4009 Chairman's Allowance	690	0	300	0	100	0	300	0	0
4010 Councillors Training	1,000	310	400	75	200	0	440	0	0
4011 Staff Training	200	128	500	75	170.	0	1,200	0	0
4013 Annual Parish Meeting	1,000	0	1,200	936	936	0	1,030	0	0
4015 Stationery	1,000	928	1,010	840	1,010	0	900	0	0
4040 Legal Expenses	3,200	0	2,000	300	5,000	0	2,200	0	0
4041 Postage	350	216	385	172	385	0	424	0	0
4047 Bank Charges	830	264	330	249	330	0	363	0	0

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 16th December 2025

	2024-2025		2025-2026				2026-2027		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4049 Honorary Townsperson	500	674	600	901	901	0	700	0	0
4050 Year End Administration	830	825	910	872	872	0	930	0	0
4074 SLCC Subscription	250	229	250	240	240	0	264	0	0
4126 Data Protection	40	40	45	52	52	0	57	0	0
4127 Election Contingency	2,300	50	2,300	0	2,300	0	2,300	0	0
4139 Office Equipment	500	500	500	571	600	0	1,700	0	0
4142 Recycling bin	77	85	108	56	108	0	119	0	0
4146 Recruitment Advertising	0	0	0	484	484	0	200	0	0
4228 Payroll Costs	1,270	827	1,000	462	900	0	990	0	0
4249 Rent- office space	5,400	5,400	0	0	0	0	0	0	0
4278 RBS Support	0	109	0	0	0	0	0	0	0
4529 UK Fuel Card Charges	170	126	167	87	167	0	184	0	0
4533 SumUp - Card Machine Fees	0	24	100	4	20	0	55	0	0
4600 Pension Employers con	3,373	3,801	3,477	2,692	4,486	0	3,825	0	0
4601 Neighbourhood Plan	8,261	2,824	20,000	3,093	3,093	0	3,000	0	0
4602 Pension administration	260	248	316	180	316	0	348	0	0
4603 Pension Employees Contribution	2,228	2,281	2,086	1,615	2,692	0	2,295	0	0
4621 Return Neighbour. Plan Grant	0	0	0	3,442	3,442	0	0	0	0
4631 Photocopy costs	0	0	0	219	350	0	385	0	0
Overhead Expenditure	123,844	111,153	135,330	97,803	132,224	0	132,939	0	0
101 Net Income over Expenditure	-122,044	-95,809	-123,830	10,501	-23,263	0	-128,739	0	0
6000 plus Transfer from EMR	0	0	0	659	0	0	0	0	0
Movement to/(from) Gen Reserve	(122,044)	(95,809)	(123,830)	11,160	(23,263)		(128,739)		

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4115 Sundries	0	74	1	112	112	0	1	0	0
4264 Christmas Tree & Lights	6,270	5,975	3,000	6,250	6,250	0	6,500	0	0
4265 Road Closure	0	0	0	170	170	0	0	0	0
4270 Christmas tree (Traders)	2,600	1,720	1,700	780	1,700	0	2,100	0	0
Overhead Expenditure	8,870	7,769	4,701	7,312	8,232	0	8,601	0	0
Movement to/(from) Gen Reserve	(6,268)	(3,532)	(3,000)	(1,599)	(2,519)		(3,101)		
<u>105 Information Technology</u>									
4086 Domain Name registration	157	32	0	98	98	0	108	0	0
4277 VWP Support	660	465	1,023	365	400	0	440	0	0
4278 RBS Support	784	1,370	1,614	912	912	0	1,005	0	0
4279 VPW Agility Mail	947	870	1,753	1,100	1,080	0	880	0	0
4280 VPW Broadband	1,841	2,406	3,956	1,453	2,000	0	2,200	0	0
4281 VPW Remote Backup	475	397	475	361	468	0	515	0	0
4285 VPW Anti Virus Software	460	135	297	135	135	0	149	0	0
4616 RBS Data Backup	0	0	0	454	454	0	499	0	0
4617 RBS VAT Submission	0	0	0	116	116	0	128	0	0
Overhead Expenditure	5,324	5,676	9,118	4,994	5,663	0	5,924	0	0
Movement to/(from) Gen Reserve	(5,324)	(5,676)	(9,118)	(4,994)	(5,663)		(5,924)		
<u>106 Discover Beaminster Website</u>									
4282 Marketing	3,630	3,345	4,059	2,427	3,000	0	3,300	0	0
4283 Website support	1,584	1,440	1,848	755	1,200	0	1,320	0	0

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4284 Development	2,000	140	2,000	0	6,570	0	0	0	0
4287 Website Hosting	396	400	396	315	390	0	436	0	0
Overhead Expenditure	7,610	5,325	8,303	3,497	11,160	0	5,056	0	0
Movement to/(from) Gen Reserve	<u>(7,610)</u>	<u>(5,325)</u>	<u>(8,303)</u>	<u>(3,497)</u>	<u>(11,160)</u>		<u>(5,056)</u>		
<u>107 Discover Beaminster Campaign</u>									
4018 Advertising	700	300	400	0	0	0	0	0	400
4082 Promotional Video	557	0	557	0	0	0	0	0	557
4083 Digital Campaign	250	0	250	0	0	0	0	0	250
4089 Scarecrow Comp	0	25	50	25	25	0	0	0	25
4099 Information screen	1,000	0	2,000	0	0	0	0	0	2,000
Overhead Expenditure	2,507	325	3,257	25	25	0	0	0	3,232
Movement to/(from) Gen Reserve	<u>(2,507)</u>	<u>(325)</u>	<u>(3,257)</u>	<u>(25)</u>	<u>(25)</u>		<u>0</u>		
<u>108 Precept</u>									
1076 Precept	270,967	270,967	303,483	303,483	303,483	0	0	0	0
Total Income	270,967	270,967	303,483	303,483	303,483	0	0	0	0
Movement to/(from) Gen Reserve	<u>270,967</u>	<u>270,967</u>	<u>303,483</u>	<u>303,483</u>	<u>303,483</u>		<u>0</u>		
<u>110 VAT Claim</u>									
4002 Insurance	0	-4,382	0	0	0	0	0	0	0
Overhead Expenditure	0	-4,382	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>4,382</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>0</u>		

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
201 Public Hall									
1004 Hire - Main Hall	8,000	8,754	7,800	7,915	8,300	0	8,000	0	0
1005 Hire - Skyrm Room	2,500	1,998	1,500	2,477	2,600	0	2,200	0	0
1006 Hire - event hire	400	116	440	0	0	0	400	0	0
1007 Hire - Cowie Room	0	590	330	68	100	0	110	0	0
1011 PRS charge	140	162	154	63	80	0	100	0	0
1037 Hall Storage	625	1,252	654	0	658	0	690	0	0
1110 License Fee	100	230	200	240	250	0	275	0	0
Total Income	11,765	13,101	11,078	10,762	11,988	0	11,775	0	0
4000 Salaries	24,504	23,573	25,518	18,243	25,080	0	26,335	0	0
4001 Employers NI	662	843	2,145	1,724	2,261	0	2,328	0	0
4019 Electricity	1,320	3,046	2,530	2,060	3,000	0	3,300	0	0
4020 Gas	3,300	2,582	3,530	1,127	3,000	0	3,300	0	0
4021 Water	1,462	0	1,608	1,429	1,608	0	1,769	0	0
4023 Performing Rights Society	267	127	139	247	247	0	272	0	0
4024 General Maintenance	6,600	6,575	5,000	2,833	5,000	0	7,000	0	0
4033 Cleaning Materials	330	331	363	221	363	0	399	0	0
4043 General Supplies	245	266	335	214	335	0	369	0	0
4044 Wheely Bin	777	786	854	546	854	0	939	0	0
4057 Fire Extinguisher Service	286	141	314	272	272	0	345	0	0
4069 Internal Decoration	1,000	941	700	878	857	0	1,000	0	0
4070 External Decoration	2,700	2,276	3,000	2,457	2,457	0	1,500	0	0
4080 Fire Alarm/Lighting Testing	330	537	590	113	590	0	649	0	0

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4109 Main Hall Enhancements	5,516	5,516	0	0	0	0	0	0	0
4140 Contract Clean (staff)	120	0	120	86	86	0	132	0	0
4218 Hygiene services	741	980	1,687	872	1,687	0	1,856	0	0
4221 PAC testing	200	0	0	0	0	0	300	0	0
4247 Premises License	198	180	218	180	180	0	200	0	0
4276 Window cleaning	420	270	420	180	360	0	420	0	0
4600 Pension Employers con	967	1,312	1,215	945	1,215	0	1,317	0	0
4603 Pension Employees Contribution	580	787	729	567	729	0	790	0	0
4611 Facia Replacement	0	11,882	0	0	0	0	0	0	0
4623 Additional office space	0	0	0	1,592	1,592	0	0	0	0
Overhead Expenditure	52,525	62,951	51,015	36,786	51,773	0	54,520	0	0
201 Net Income over Expenditure	-40,760	-49,850	-39,937	-26,024	-39,785	0	-42,745	0	0
6000 plus Transfer from EMR	0	12,610	0	1,182	0	0	0	0	0
Movement to/(from) Gen Reserve	(40,760)	(37,240)	(39,937)	(24,843)	(39,785)		(42,745)		
205 Fleet Club									
1008 Rent	6,000	3,850	4,200	2,800	4,200	0	4,200	0	0
Total Income	6,000	3,850	4,200	2,800	4,200	0	4,200	0	0
4024 General Maintenance	300	-85	0	545	545	0	0	0	0
Overhead Expenditure	300	-85	0	545	545	0	0	0	0
Movement to/(from) Gen Reserve	5,700	3,935	4,200	2,255	3,655		4,200		
206 Public Toilets									

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4024 General Maintenance	1,000	2	1,000	45	500	0	1,000	0	0
4115 Sundries	220	0	200	0	100	0	220	0	0
4218 Hygiene services	330	357	1,000	190	380	0	368	0	0
4238 Hygiene supplies	300	147	550	159	350	0	550	0	0
4248 Toilet contract cleaning	12,650	11,424	12,650	7,808	12,650	0	13,915	0	0
Overhead Expenditure	14,500	11,930	15,400	8,201	13,980	0	16,053	0	0
Movement to/(from) Gen Reserve	(14,500)	(11,930)	(15,400)	(8,201)	(13,980)		(16,053)		
301 Memorial Playing Field									
1045 Grants Received - Police	0	5,000	0	0	0	0	0	0	0
1079 Wayleaves	11	11	11	0	11	0	11	0	0
1102 Access licence	35	45	35	35	35	0	70	0	0
Total Income	46	5,056	46	35	46	0	81	0	0
4000 Salaries	64,946	63,927	69,358	49,903	68,168	0	72,406	0	0
4001 Employers NI	3,503	4,240	6,908	5,515	7,223	0	7,861	0	0
4024 General Maintenance	550	597	700	418	700	0	770	0	0
4026 Playground Repairs	2,990	4,521	2,212	109	1,000	0	2,000	0	0
4028 PWLB Loan Repayment	10,120	10,119	10,120	10,119	10,120	0	10,120	0	0
4029 Machine/Tractor Repairs	2,750	2,750	2,530	1,314	2,530	0	2,783	0	0
4030 Machine/Tractor Fuel	1,430	1,289	1,430	749	1,430	0	1,573	0	0
4031 Tools & Machinery	1,000	1,000	1,288	1,288	1,288	0	800	0	0
4032 Signs/Security	150	0	150	0	150	0	165	0	0
4033 Cleaning Materials	100	41	100	78	100	0	110	0	0

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4034	470	449	500	28	28	0	500	0	0
4035	1,000	2,863	1,000	0	500	0	1,100	0	0
4036	304	309	304	228	309	0	309	0	0
4043	185	221	330	239	330	0	363	0	0
4053	0	0	774	597	597	0	200	0	0
4055	500	0	7,600	7,167	7,300	0	5,000	0	0
4062	572	520	572	400	572	0	629	0	0
4092	0	978	0	49,262	49,358	0	0	0	0
4112	0	2,230	0	1,290	1,290	0	0	0	0
4113	4,665	3,888	4,665	2,937	4,233	0	4,233	0	0
4144	500	334	440	216	360	0	385	0	0
4275	400	426	300	124	300	0	330	0	0
4501	1,176	704	1,243	1,342	1,342	0	1,476	0	0
4600	1,676	2,477	2,335	2,271	2,335	0	3,620	0	0
4603	973	1,486	1,401	1,363	1,401	0	2,172	0	0
4613	0	5,846	1	5,668	0	0	0	0	0
4619	0	0	0	2,170	2,170	0	0	0	0
4620	0	0	0	944	944	0	0	0	0
4628	0	0	0	0	0	0	4,000	0	0
4629	0	0	0	0	0	0	2,000	0	0
	99,960	111,215	116,261	145,738	166,078	0	124,905	0	0
	-99,914	-106,159	-116,215	-145,703	-166,032	0	-124,824	0	0
6000	0	2,280	0	3,706	0	0	0	0	0

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve									
302 Allotments									
1013 Rent - Allotments	50	50	50	50	50	0	100	0	0
1111 Reimbursement re water costs	220	0	245	218	218	0	240	0	0
Total Income	270	50	295	268	268	0	340	0	0
4021 Water	220	0	245	218	218	0	240	0	0
Overhead Expenditure	220	0	245	218	218	0	240	0	0
Movement to/(from) Gen Reserve	50	50	50	50	50		100		
303 Cemetery									
1014 Fees - Plots & Interments	2,300	2,135	2,000	3,036	3,500	0	3,850	0	0
1015 Fees - Memorial	600	480	600	722	722	0	700	0	0
1135 Pet Cemetery Fees	0	0	0	100	100	0	100	0	0
Total Income	2,900	2,615	2,600	3,857	4,322	0	4,650	0	0
4016 IT Costs/ Soft ware Support	290	412	453	435	435	0	479	0	0
4021 Water	75	74	80	46	92	0	100	0	0
4035 Trees & Hedges	300	370	400	117	617	0	440	0	0
4081 Cemetery General Maintenance	0	133	55	52	6,000	0	60	0	0
4235 Extension work	23,500	17,283	0	0	0	0	0	0	0
Overhead Expenditure	24,165	18,272	988	650	7,144	0	1,079	0	0
Movement to/(from) Gen Reserve	(21,265)	(15,657)	1,612	3,207	(2,822)		3,571		

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	2024-2025		2025-2026			2026-2027			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
305 Enforcement Officer									
4085 Uniform/Protection Equip.	120	99	110	80	110	0	120	0	0
4104 Dog signs	0	120	150	0	150	0	165	0	0
4115 Sundries	0	63	0	0	0	0	0	0	0
4532 Mobile Phone	163	187	205	145	205	0	226	0	0
Overhead Expenditure	283	469	465	225	465	0	511	0	0
Movement to/(from) Gen Reserve	<u>(283)</u>	<u>(469)</u>	<u>(465)</u>	<u>(225)</u>	<u>(465)</u>		<u>(511)</u>		
308 Yarn Barton Centre									
1008 Rent	1	1	1	1	1	0	1	0	0
Total Income	1	1	1	1	1	0	1	0	0
4211 Rent re Yarn Barton	1	1	1	1	1	0	0	0	0
Overhead Expenditure	1	1	1	1	1	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>		<u>1</u>		
310 Emergency Planning									
4071 Climate change/resilience	2,455	0	250	0	250	0	200	0	0
4222 Defibrillators	300	359	800	85	800	0	880	0	0
4226 Adverse Weather	500	0	500	0	500	0	500	0	0
4232 Community Resilience	2,486	0	1,000	0	0	0	500	0	0
Overhead Expenditure	5,741	359	2,550	85	1,550	0	2,080	0	0
Movement to/(from) Gen Reserve	<u>(5,741)</u>	<u>(359)</u>	<u>(2,550)</u>	<u>(85)</u>	<u>(1,550)</u>		<u>(2,080)</u>		

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
311 Street Furniture									
4038 Litter bins	400	487	400	627	627	0	690	0	0
4059 Noticeboards	600	0	200	0	200	0	220	0	0
4073 Floral displays	490	345	380	408	408	0	449	0	0
4097 Public seats	50	0	0	0	0	0	0	0	0
4100 Grit Bins	280	0	0	0	0	0	0	0	0
4236 Speed Indicator Device	0	8	50	0	50	0	50	0	0
4608 War Memorial repairs	0	65	0	0	0	0	0	0	0
4624 Prout Bridge Railings	0	0	0	521	521	0	0	0	0
6000 Overhead Expenditure	1,820	905	1,030	1,556	1,806	0	1,409	0	0
plus Transfer from EMR	0	0	0	521	0	0	0	0	0
Movement to/(from) Gen Reserve	(1,820)	(905)	(1,030)	(1,035)	(1,806)		(1,409)		
400 Contingency									
4076 General Expenditure	2,000	1,695	2,000	0	2,000	0	2,000	0	0
Overhead Expenditure	2,000	1,695	2,000	0	2,000	0	2,000	0	0
Movement to/(from) Gen Reserve	(2,000)	(1,695)	(2,000)	0	(2,000)		(2,000)		
401 Pavillion									
1000 Bank Interest	0	0	446	0	0	0	0	0	0
1006 Hire - event hire	0	0	1,500	891	1,000	0	800	0	0
1009 Rent - Football Club	0	0	0	2,000	2,000	0	2,000	0	0
1010 Rent - Cricket Club	0	0	0	2,000	2,000	0	2,000	0	0

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**Beaminstertown Council Current Year
Annual Budget - By Centre (Actual YTD Month 9)**

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1093 Grants received	0	0	0	0	3,000	0	0	0	0
Total Income	0	0	1,946	4,891	8,000	0	4,800	0	0
4000 Salaries	0	0	11,755	1,536	5,217	0	8,798	0	0
4001 Employers NI	0	0	1,013	127	170	0	230	0	0
4002 Insurance	0	0	2,700	2,234	2,234	0	2,457	0	0
4019 Electricity	0	131	2,500	2,074	2,900	0	3,190	0	0
4020 Gas	0	234	4,000	749	2,500	0	2,750	0	0
4021 Water	0	0	800	0	800	0	880	0	0
4024 General Maintenance	0	0	2,615	60	2,615	0	5,000	0	0
4033 Cleaning Materials	0	0	0	141	200	0	220	0	0
4115 Sundries	0	0	0	52	100	0	100	0	0
4218 Hygiene services	0	0	514	396	530	0	565	0	0
4238 Hygiene supplies	0	0	300	79	300	0	330	0	0
4248 Toilet contract cleaning	0	0	3,700	1,175	1,175	0	0	0	0
4600 Pension Employers con	0	0	588	20	109	0	327	0	0
4603 Pension Employees Contribution	0	0	0	12	60	0	150	0	0
4626 Surveyors/Consultant Fees	0	0	0	1,066	1,066	0	0	0	0
4633 Pavilion Refurbishment	0	0	0	1,821	53,000	0	0	0	0
Overhead Expenditure	0	365	30,485	11,541	72,976	0	24,997	0	0
Movement to/(from) Gen Reserve	0	(365)	(28,539)	(6,650)	(64,976)		(20,197)		

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Annual Budget - By Centre (Actual YTD Month 9)

Note: 16th December 2025

	<u>2024-2025</u>		<u>2025-2026</u>			<u>2026-2027</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	296,351	317,966	336,850	443,018	449,887	0	38,047	0	0
Expenditure	354,780	339,716	388,465	327,158	483,820	0	389,314	0	3,232
Net Income over Expenditure	<u>-58,429</u>	<u>-21,749</u>	<u>-51,615</u>	<u>115,860</u>	<u>-33,933</u>	<u>0</u>	<u>-351,267</u>	<u>0</u>	<u>-3,232</u>
plus Transfer from EMR	0	14,890	0	6,067	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(58,429)</u>	<u>(6,860)</u>	<u>(51,615)</u>	<u>121,928</u>	<u>(33,933)</u>		<u>(351,267)</u>		

Budget Report 2025/2026

As we approach the end of 2025 a number of projects have reached completion which will give a clearer financial picture going forward when considering the budget for 2026/2027.

The main project was the provision of a public toilet in the Memorial Playing Field, a project that, with other associated expenditure cost £53,796, funded in the main by CIL (Community Infrastructure Levy) in the sum of £43,79 and the grant from National lottery in the sum of £10,000

The other project was again in the Memorial Playing Field with the installation of a controlled access barrier at a cost of £11,514 funded via a £5,000 grant from Dorset Police Crime Commissioner and the Councils Leisure & Amenities earmarked reserve in the sum of £6,514.

In 2026/2027 the focus will once again be on the Playing Field and the refurbishment of the Pavilion, the Council having taken over responsibility in the summer of 2025. A condition survey undertaken highlighted a number of issues that required remedial work.

Quotations have been sought for those issues and the Council are facing considerable expenditure, in the region of £60,000 over the course of this and the next financial year. Again we have been fortunate in that further CIL monies have been received in the sum of £50,000 which could be utilised to fund the work required, in addition to a grant from Dorset Council Capital Leverage Fund in the sum of £3,000. An application is also being prepared for submission to the National Lottery Awards for All to assist with funding the internal works to changing rooms, floors etc. if successful.

Financial position at 10th December 2025

	Balance	Adjustment	Reason for adjustment	Available balance
Current Account	7,078.05	-		7,078.05
Business Manager	225,097.70	132,000	Committed CIL/grant £53,000 Essential costs to 30.4.26 £80,000	93,097.70
NSIB (Earmarked reserve)	96,669.23	-		96,669.23
CB3	22,999.74			22,999.74
	351,844.72	-		219,844.72

The position with regard to **Ear Marked Reserves** at 10th December 2025 as follows:

Leisure & Amenities Fund	54,512
219844.72	
Public Hall Fund	10,981
Cemetery Fund	1,000
Allotment Fund	1,000
Staff Fund	2,550
CIL	15,935
Community Development Fund	<u>9,070</u>
	96,668

Projected financial position at 31st March 2025

The budget figures where possible have been adjusted within the projected column of the current year budget to reflect actual spend and anticipated expenditure to year end. Based on those figures the current projection indicates a deficit in the region of £33,933 depleting general reserve to a level of £59,164. There will continue to be

budget adjustments as the months go by, there are some budget headings which will remain unspent thus reducing the deficit but not by considerable sums.

Proposed budget framework for 2026/27

The proposed framework as presented does not include any major items, suggestions put forward for inclusion were the provision of outdoor gym equipment in the Memorial Playing Field, replacement of children's play equipment where appropriate and a sum towards resurfacing the car park

Precept

As in previous years the proposed budget framework circulated does not include any precept figure, this provides members with an indication of the Council's financial position based on its own revenue streams, currently the budget projection indicates a deficit of £350,500 on the financial year 2026/27.

Should the precept levy remain at the 25/26 level of £303,483 the council would be required to utilise somewhere in the region of £47,017 from its general reserve fund.

The precept levy is paid annually in two instalments, 31st April and 30th September. When considering the level of the general reserve fund the council must be mindful of its financial commitments with regard to salaries, insurance, utilities and other vital operation costs for that six month period.

2025/26 precept	% increase	Additional revenue £	2026/27 precept	Projected deficit £	Band D 2025/26	Band D 2026/27	increase
303,483	2%	6,070	309,553	44,284			
303,483	5%	15,174	318,657	29,720			
303,483	8%	24,279	327,762	20,615	214.64	225.37	10.73 (5%)
303,483	10%	30,348	333,831	14,546	214.64	229.55	14.91 (6.94%)
303,483	12%	36,402	339,885	8,492			
303,483	15%	45,522	349,005	+628			

Council Tax Base/Levels

The regulations for calculating the Council Tax Base require it to be based on information as at 31st November each year.

The Dorset Council Tax Base for 2026/2027 in respect of Beaminster is £1,454.30 a 2.9% increase on 2025/2026.

Council Tax is due in monthly instalments for 10 months of the year.

Christine Bright
10th December 2025