



Beaminster Town Council

## TOWN AMENITIES COMMITTEE

Minutes of the Town Amenities Committee meeting held in the Cowie Room, Public Hall on Tuesday 18<sup>th</sup> March 2025 commencing at 7.00pm.

**408 PRESENT:** Cllr Gunning (Chairman), Cllr Anderton, Cllr Dawkins, Cllr Gillings, and Cllr Turner; also Christine Bright (Town Clerk), Mr Alex Alexander (Head Groundsman) and Mr M Runyard (Beaminster Football & Cricket Club).

**409 APOLOGIES FOR ABSENCE:**  
Apologies for absence were received from Nan Dower (Allotment Association)

**410 MINUTES OF THE PREVIOUS MEETING**  
The Minutes of the meeting held on 14<sup>th</sup> January 2025 having previously been circulated were confirmed and signed as a correct record by the Chairman.

### **Min No. 383 (b) CCTV**

The Town Clerk advised a quotation had been received to clean and service the existing CCTV in the Playing Field at a cost of £110 + VAT. **RESOLVED to ACCEPT.**

**411 DECLARATIONS OF INTEREST & DISPENSATIONS**  
No declarations of interest were received.

### **412 MEMORIAL PLAYING FIELD**

#### **(a) Public Toilet Project**

The Town Clerk advised a meeting had been scheduled with the contractor appointed for the construction works. In response to a question from Cllr Turner the Town Clerk confirmed the Head Groundsman, with assistance from the architect would project manage the works.

#### **(b) Installation of access barrier**

Works to excavate the trench and lay cable were scheduled for later in the week, following which a date for installation of the barrier would be pursued.

#### **(c) Condition of paths and car park**

The Head Groundsman highlighted the condition of a number of paths around the childrens play area where the top surface had been washed away during heavy rainfall; also a section of the car park had been washed away and in need of repair.

Discussion ensued, the Chairman advised he had made enquiries with regard to a pour on gravel binder designed to enhance and stabilise loose gravel surfaces. **AGREED** to obtain the cost to reinstate the paths using this method.

With regard to the path from the car park to the gate leading to Beaminster School it was **AGREED** to draw this to the attention of Dorset Council who had an agreement with the Town Council to maintain the path as part of a safe route to school.

(c) **Cricket Club/Football Club**

Mr Runyard had no significant issues to raise.

**413 CEMETERY**

No issues were raised.

**414 PUBLIC HALL**

(a) **Creation of additional office space**

The Town Clerk advised construction works had commenced, electrical works and fitting out the office would follow with an anticipated completion early April.

**NOTED**

(b) **Asbestos Management Survey**

The Town Clerk advised that the previous survey had been undertaken in 2014, following a concern expressed with regard to the possible presence of asbestos within the building a quotation had been obtained to undertake a further survey in the sum of £175 + VAT. Members **NOTED** that a number of the issues of concern raised in the 2014 survey had since been addressed through general maintenance therefore it was considered that a further survey would not be necessary.

(c) **Fire Safety**

The Town Clerk advised that following a recent service of the fire alarm system a number of issues had been highlighted with regard to additional carbon monoxide and smoke alarms in some areas. Members **AGREED** to install smoke alarm in the new office space and carbon monoxide detectors in the kitchen and boiler room.

The Head Groundsman expressed his concern that the location of the gas shut off points were not identifiable for hall hirers. **AGREED** to erect signs and include the information on the booking forms.

**415 FURLAND ALLOTMENTS**

In the absence of a representative no issues were raised.

**416 PUBLIC TOILETS**

No issues were raised.

**417 THE SQUARE**

No issues were raised.

**418 GENERAL**

No issues were raised.

**419 DATE OF NEXT MEETING**

Members **NOTED** the provisional date of the next meeting as Tuesday 13<sup>th</sup> May 2025 subject to approval of the Calendar of Meetings by Council on 25<sup>th</sup> March 2025.

**420 PUBLIC BODIES (admission to meeting) Act 1960**

Members **RESOLVED** that the public and press be now excluded from the meeting whilst discussion takes place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted in respect of consideration of terms of trustee/management of the pavilion.

**(a) BCCP – Pavilion**

The Town Clerk reported progress since the last meeting in that a meeting with the Football Foundation had been scheduled for Monday 24<sup>th</sup> March; also advice had been provided by the Charity Commission with regard to the next appropriate steps.

**421 MEETING**

The meeting which started at 7.00pm closed at 8.00pm

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.

Chairman  
13<sup>th</sup> May 2025