



Beaminster Town Council

## TOWN AMENITIES COMMITTEE

Minutes of the Town Amenities Committee meeting held in the Cowie Room, Public Hall on Tuesday 14<sup>th</sup> January 2025 commencing at 7.00pm.

- 393 PRESENT:** Cllr Gunning (Chairman), Cllr Body, Cllr Gillings, Cllr Turner, Cllr Watts and Cllr Woods; also Christine Bright (Town Clerk) and Mr M Runyard (Beaminster Football & Cricket Club).
- 394 APOLOGIES FOR ABSENCE:**  
Apologies for absence were received from Cllr Anderton, Alex Alexander (Head Groundsman/Maint. Manager), Matthew Camp (Groundsman) and Jill Mohiki (Allotment Association)
- 395 MINUTES OF THE PREVIOUS MEETING**  
The Minutes of the meeting held on 19<sup>th</sup> November 2024 having previously been circulated were confirmed and signed as a correct record by the Chairman.
- 396 DECLARATIONS OF INTEREST & DISPENSATIONS**  
No declarations of interest were received.
- 397 MEMORIAL PLAYING FIELD**
- (a) Public Toilet Project**  
The Town Clerk advised draft specification documents had been received for the construction works, following inspection quotation documents would be prepared and sent out to contractors. **NOTED.**
- (b) CCTV**  
Cllr Woods having reviewed the quotations received would furnish the Town Clerk with details of further companies to approach. **NOTED.**
- (c) Former Hockey store building**  
Cllr Gunning believed, with a number of small repairs/enhancements the building could be utilized as a staff workshop/sand bag store. He also highlighted the need for repairs to the garage roof.  
  
Members **AGREED** to pursue conversion of the building.
- (d) Cricket Club/Football Club**  
Mr Runyard had no significant issues to raise. He highlighted parking problems encountered by the Youth Football teams, teams arriving for a match mid morning were not able to park due to the car park being full to capacity. **AGREED** to restrict access to the car park on match days to enable users of the facilities to park.

**398 CEMETERY**  
No issues were raised.

**399 PUBLIC HALL**

**(a) New Lighting – Main Hall**

The Town Clerk advised works to install new LED lighting in the main hall were nearing completion. Cllr Turner felt LED down lighters along the side wall would be beneficial to light tables.

**(b) Fire door – Skyrm Room**

The Town Clerk advised a temporary repair had been carried out on the fire doors at the rear of the Skyrm Room, the doors were also in need of adjustment as they did not currently align together when closed.

Members **AGREED** to seek a quotation to replace the fire doors.

**400 FURLAND ALLOTMENTS**  
In the absence of a representative no issues were raised.

**401 PUBLIC TOILETS**  
No issues were raised.

**402 THE SQUARE**  
No issues were raised.

**403 BUDGET CONSIDERATIONS**  
Members were asked to consider the following projects for possible inclusion in the budget for 2025/2026:

**(a) Memorial Playing Field drainage**

The Town Clerk advised a quotation in the sum of £120 had been obtained to inspect the drains using a camera to ascertain whether the pipes were damaged.

**RESOLVED** to **ACCEPT** quotation.

**(b) Creation of additional office space**

Town Clerk highlighted the urgent need for additional office space, a number of options were discussed, the preferred option being the creation of an office at the rear of the public hall. **AGREED** to delegate to the Town Clerk to establish the best space available and obtain quotations for the necessary works.

**404 GENERAL**

**(a) Dorset Council – Draft Street Trading Policy**

Members had previously been circulated with a copy of the Draft Policy for consideration. Following discussion members had no comment to make.

**(b) Purchase of litter bins**

Two litter bins had been purchased and installed, currently being emptied on a fortnightly basis however due to the volume of litter it may become necessary to increase to a weekly basis. **NOTED.**

**405 DATE OF NEXT MEETING**

The next meeting would take place on Tuesday 18<sup>th</sup> March 2025.

**406 PUBLIC BODIES (admission to meeting) Act 1960**

Members **RESOLVED** that the public and press be now excluded from the meeting whilst discussion takes place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted in respect of consideration of terms of trustee/management of the pavilion.

**(a) BCCP – Pavilion**

Members had previously been circulated with a copy of the Town Clerk confidential report outlining the legal advice obtained, the content of which was **NOTED**. The Town Clerk was asked to seek further clarification from the Charity Commission.

**407 MEETING**

The meeting which started at 7.00pm closed at 8.10pm



Chairman  
18<sup>th</sup> March 2025