Beaminster Town Council

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held in the Cowie Room, Public Hall on Tuesday 19th August 2025.

Prior to the commencement of the formal meeting the Town Clerk advised members of the resignation of Cllr Peter Body with immediate effect, who sadly was in poor health. Mr Body had been a town councillor for 16 years.

806 PRESENT: Cllr Woods (Chairman), Cllr Corbett, Cllr Dawkins, Cllr Gillings, Cllr Gunning, Cllr Tuff and Cllr Turner; also Christine Bright (Town Clerk)

807 APOLOGIES FOR ABSENCE:
Apologies for absence were received from Cllr Anderton, Cllr Biggs and Cllr Body.

808 MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 24TH JUNE 2025
The minutes of the Finance & General Purposes Committee meeting held on 24th June 2025 having been circulated were confirmed a correct record and signed by the Chairman.

809 DECLARATIONS OF INTEREST & DISPENSATION
No declarations of interest were received.

810 PAYMENTS & RECIEPTS
Members were tabled with details of the payments for the month of August 2025 including cheque numbers 106208 to 106216, direct debits, credit card payments and bank payments totalling £84,615.48 together with receipts received in the sum of £2,419.64 a copy of which are attached. Members **RESOLVED** adoption and payment as presented.

The Town Clerk advised the August salary figures included back dated pay arrears following the settlement of the cost of living increase at 3.2%. **NOTED.**

811 PROJECTED BUDGET AND REPORT
Members had previously been circulated with a copy of the actual year to date figures at 12th August 2025 and preliminary projected figures at year end. The Chairman took members through the figures, no significant questions or comments were raised. Members were pleased to note the projected deficit appeared to be heading in the right direction, reducing from 47,615 to 29,575.

Members had previously been circulated with a copy of the Town Clerks budget report in which, where possible the costs associated with two major projects recently completed in the Playing Field were set out. The two projects, totalled in the region of £62,000 however grant funding had been received in the sum of £15,000 the shortfall funded from CIL monies received in respect of the Cockroad Lane development in the sum of £53,261 leaving a balance of £6,110 to be transferred to the Leisure & Amenities EMR.

Contained within the report were a number of other considerations:

Play area path repairs – having obtained a quotation to carry out excavation works and surface the path using tarmac at a cost in excess of £4,000. A comparison quotation had been obtained to surface the path using concrete, a less expensive material, in the sum of £700 however a quotation for the excavation works would be required however it was anticipated the total cost would not exceed the £2,500 budget. **RESOLVED** subject to total cost being under budget.

Replacement fire door, Public Hall – a quotation had been obtained to replace the wooden fire door at the top of the side fire escape (from the Fleet Club) in the sum of £525.00 **RESOLVED** acceptance.

Electrical installation condition report / PAT testing – members noted up to date reports were an insurance requirement prior to renewal at the end of August, a quotation had been obtained in the sum of £700. **RESOLVED** acceptance.

The Town Clerk advised there were two budget headings that currently for one reason or another had no monetary provision; those were Neighbourhood Plan and Christmas Lights.

There were currently funds in a budget for the upgrading of CCTV in the Playing Field which would not be spent during the financial year in the sum of £15,774. The Town Clerk suggested funds might be vired from the CCTV heading to the two other budget headings that required funds.

With regard to Christmas lights it was **AGREED** to make an approach to Market House & Tolls Trust for a financial donation as in previous years, if successful the shortfall to be vired from 4053/301 to 4264/103 with anticipated expenditure in the region of £6.500.

812 INSURANCE ISSUES

(a) E-valuations

In accordance with a insurance renewal requiurement desk top valuations had been obtained for the Public Hall (2,667,000) and 'Julia' (125,000). Insurance cover had been increased accordingly. **NOTED.**

(b) Fleet Insurance renewal

The Town Clerk advised the renewal of the 2025/2026 Fleet insurance had been received at a premium of £1,342.40. **RESOLVED** renewal.

813 ANNUAL GOVERNANCE ACCOUNTABILITY REPORT (AGAR)

The Town Clerk drew members attention to an error on the AGAR previously adopted and forwarded to external auditors which related to a number of small year end adjustments made subsequent to its adoption. The amendments, carried out in conjunction with the accounting software provider resulted in a difference of £10,823 on the Box 7 and 8 figures.

Members were circulated with a copy of the amended AGAR and **RESOLVED** adoption for resubmission to the external auditor together with the supporting papers.

814 CONDITION SURVEY - PAVILION

Members had previously been circulated with a copy of the condition survey received together with a copy of the Town Clerk's summarised report. **NOTED**.

Cllr Turner considered most were 'wear and tear' issues to be expected and agreed that a maintenance schedule should be drawn up as outlined in the report.

RESOLVED on completion of the hand over agreement, a maintenance plan would be considered to build in funds when considering budgets in the Autumn.

815 NEIGHBOURHOOD PLAN

Members had previously been circulated with a copy of the timetable as submitted by Andrea Pellegram based on a consultant led approach together with an indication as to costs. Bearing in mind Regulation consultation and final referendum the minimum time timescale would be in the region of 56 weeks.

Dorset Council had issued the consultation documents relating to the Draft Dorset Local Plan which indicated working towards adoption in December 2027 thus taking the pressure off adoption of the Neighbourhood Plan.

Based on earlier considerations members **RESOLVED** to vire the sum of £10,000 from 4053/301 to 4601/101 to assist with Neighbourhood Plan costs until 31st March 2026.

816 DATE OF NEXT MEETING

The date of the next Finance & General Purposes Committee meeting **NOTED** as Tuesday 21st October 2025.

817 PUBLIC BODIES (Admission to meeting) ACT 1960

Members **RESOLVED** that public and press be now excluded from the meeting whilst discussion took place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of staffing issue and potential legal agreements.

(a) Internal Audit Recommendation 7.1

The Town Clerk drew attention to the internal auditor's recommendation as to whether a correction should be made with regard to a small transposition error on the payroll budget working papers resulting in a small overpayment to one member of staff.

The overpayment amounted to less than £1.00 per calendar month, members **RESOLVED** not to make a correction as the administration costs would exceed the amount in question.

(b) Memorandum of Understanding – Pavilion

Members had previously been circulated with a copy of the draft document together with the observations received from the BCCP. No significant issues were raised, the Town Clerk was asked to instruct the solicitor, as a matter of urgency, to provide documents for signing by both parties.

(c) Car Parking – Memorial Playing Field

The Town Clerk circulated a report outlining initial discussions with a private parking Company. Cllr Woods expressed his concern with regard to using private companies much preferring ‘in house’ control. The Town Clerk to pursue.

818 MEETING

The meeting which started at 7.00pm closed at 8.45pm

Chairman
21st October 2025

BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - August 2025

PAYMENTS

Payment Type	Supplier	Description	Cost Centre	Net	VAT	Total	Date Paid
Direct Debits							
D/D	Autorama	Van Service Plan	301			30.42	01/08/2025
D/D	Concorde	Printing & Copies	101	20.42	4.08	24.5	28/07/2025
D/D	Dorset Council	Wheely Bins	101/201	84.31		84.31	19/08/2025
D/D	HSBC	CB3 account charges July 2025	600	8		8	17/08/2025
D/D	NOW Pensions	Pension contributions May 2025	101/201/301			1016.96	25/07/2025
D/D	NOW Pensions	Pension admin Fee Aug 25	101	20	4	24.00	01/08/2025
D/D	O2	Mobile Phones CB3 & EO Monthly	600/305	27.84	5.57	33.41	05/08/2025
D/D	Sum Up	CC Fee - Short mat bowls	101	1.27	0	1.27	14/08/2025
D/D CB3	UK Fuels	Fuel Supply - MPF	301	55.5	11.11	66.61	18/08/2025
D/D CB3	UK Fuels	Fuel Supply - CB3	600/101	41.08	8.21	49.29	04/08/2025
D/D CB3	UK Fuels	Monthly Card Charge	101	4.5	0.9	5.40	11/08/2025
D/D	Lex Autolease	Electric van lease	301	323.96	64.79	388.75	01/08/2025
D/D	SW Hygiene	Sanitary Bin Disposal - 6 Monthly	201	636.79	127.36	764.15	11/08/2025
D/D	VPW Systems	Fibre Broadband - Quarterly	105	259.26	51.85	311.11	15/08/2025
D/D	VPW Systems	Wireless Broadband - Quarterly	105	121.28	24.26	145.54	18/08/2025
D/D	YGP	Gas Supply PH	201	34.89	1.74	36.63	07/08/2025
D/D	Water2Business	Water supply -PH Monthly	301	178.65		178.65	01/08/2025
Bank Payment							
BACS	Vale Fire Safety	Service & Certification - Extinguishers	201	271.5	54.3	325.80	05/08/2025
BACS	Donovan Ateyo	August Salaries	101/201/301	16770.21		16,770.21	8,12&13/08/2025
BACS	Eden Enterprises	July 25 - Social Media Package & Flag Design	106	327		327.00	05/08/2025
BACS	Dylan Ross	Website Maintenance & Hosting - June & July 2025	106	300		300.00	05/08/2025
BACS	Active Driver Training	Driver assesment - Ray Collins	600	75		75.00	05/08/2025
BACS	OCD	July - Cleaning of PT at Town Hall & MPF	206/401	1092		1,092.00	05/08/2025
BACS	Rachel Goode	Reimbursement - Gifts for Community Fridge Volunteers	404	81.13	0	81.13	05/08/2025
					C/FWD	22,140.14	

BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - August 2025

Payment Type	Supplier	Description	Cost Centre	Net	VAT	Total	Date Paid
					B/FWD	22,140.14	
BACS	Toolstation	Maintenance supplies	201/301	86.63	17.34	103.97	19/08/2025
BACS	Beaminster Festival	Refund - 1 xEvening session not used during festival	201	49		49.00	13/08/2025
Credit Card							
	HSBC	DVSA - Operator Licence	600	13	0	13.00	07/08/2025
		Defib Store - Paediatric Pads	310	85	17	102.00	07/08/2025
		Primia Leisure Accessories	301	15.41	3.08	18.49	07/08/2025
		Barrett & Corp - Valuation	101	180	36	216.00	07/08/2025
		Intelligent Handryers - T-Roll Dispenser	401	41.98	8.4	50.38	07/08/2025
Cheque							
106208	A J Supplies	Cleaning Supplies	201/301	172.25	34.45	206.70	19/08/2025
106209	Bartletts	General Supplies	301/201	67.21	13.45	80.66	19/08/2025
106210	CG Fry & Son	New Public Toilet works - MPF	301	47385.4	9477.1	56,862.48	19/08/2025
106211	Creative Solutions	Sign for new Public toilet	401	55	11	66.00	19/08/2025
BACS ~~106212~~	Dorset Gates	2nd installment for Barrier - MPF	301	3619.65	723.93	4,343.58	19/08/2025
106213	Larcombes	General Supplies - MPF & PH	201/301	52.66	10.53	63.19	19/08/2025
106214	MER	Electric Van - Charging Supply	301	34.39	6.88	41.27	19/08/2025
106215	Small Engine Services	Replacement Cutter belt & Battery	301	166.32	33.26	199.58	19/08/2025
106216	Travis Perkins	Manitenance Supplies PH & MPF	201/301	49.2	9.84	59.04	19/08/2025
					TOTAL	84,615.48	

RECEIPTS

Payment Type	Customer	Description	Cost Centre	Net	VAT	Total	
CR	CB3 Income	Bus Fares/Donations	600			20.92	19/08/2025
CR	Somerset Council	CB3 - Concessionary fares	600			85.00	12/08/2025
CR	Dorset Council	CB3 - Concessionary fares	600			250.33	01/08/2025
CR	NSIB	Interest	101			267.66	05/08/2025
CR	Fleet Club	Rent - Monthly	205			350.00	28/07/2025
CR	PH Hire		201			1,445.73	Various
					TOTAL	2,419.64	

BEAMINSTER TOWN COUNCIL

RECEIPTS AND PAYMENTS - August 2025

NOTES FOR COUNCIL INFORMATION

The above payments are approved expenditure items within existing contracts and / or the agreed budget framework.

Councillors expenses having been vetted and authorised by the Chairman/Town Clerk or in the case of the Chairman's expenses, by Vice Chairman.

Receipts are those from expected sources and within budget projections.

Salary Cheque excludes employers and employees pension contributions.

Payments include VAT where applicable.

Christine Bright **Date: 19th August 2025**

Responsible Finance Officer

KEY	
	Payments over £500
	Grants Received

Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 5)
Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	**Administration**									
1000	Bank Interest	800	2,628	2,000	1,070	1,500	0	0	0	0
1025	NSIB - Interest	1,000	3,965	1,500	1,321	1,500	0	0	0	0
1036	CIL	0	0	0	53,262	0	0	0	0	0
1131	Neighbourhood Plan Grant	0	8,751	8,000	0	0	0	0	0	0
	Total Income	1,800	15,343	11,500	55,653	3,000	0	0	0	0
4000	Salaries	71,522	66,654	73,022	29,007	71,771	0	0	0	0
4001	Employers NI	3,802	5,717	8,182	3,547	8,514	0	0	0	0
4002	Insurance	10,403	14,739	11,305	4,753	0	0	0	0	0
4003	Telephone	572	810	700	378	700	0	0	0	0
4004	Photocopier Lease	880	1,074	970	195	970	0	0	0	0
4005	Health & Safety Issues	120	85	120	0	120	0	0	0	0
4006	Internal Audit	902	356	836	950	950	0	0	0	0
4007	External Audit	924	840	924	0	924	0	0	0	0
4008	DAPTC Subscription	990	990	1,287	1,287	1,287	0	0	0	0
4009	Chairman's Allowance	690	0	300	0	300	0	0	0	0
4010	Councillors Training	1,000	310	400	0	400	0	0	0	0
4011	Staff Training	200	128	500	0	500	0	0	0	0
4013	Annual Parish Meeting	1,000	0	1,200	936	936	0	0	0	0
4015	Stationery	1,000	928	1,010	456	1,010	0	0	0	0
4040	Legal Expenses	3,200	0	2,000	300	2,000	0	0	0	0
4041	Postage	350	216	385	85	385	0	0	0	0
4047	Bank Charges	830	264	330	146	330	0	0	0	0

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Beaminster Town Council Current Year

Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4049	Honorary Townsperson	500	674	600	901	901	0	0	0	0
4050	Year End Administration	830	825	910	872	872	0	0	0	0
4074	SLCC Subscription	250	229	250	240	240	0	0	0	0
4126	Data Protection	40	40	45	52	52	0	0	0	0
4127	Election Contingency	2,300	50	2,300	0	2,300	0	0	0	0
4139	Office Equipment	500	500	500	325	500	0	0	0	0
4142	Recycling bin	77	85	108	25	108	0	0	0	0
4228	Payroll Costs	1,270	827	1,000	0	1,000	0	0	0	0
4249	Rent- office space	5,400	5,400	0	0	0	0	0	0	0
4278	RBS Support	0	109	0	-109	0	0	0	0	0
4529	UK Fuel Card Charges	170	126	167	48	167	0	0	0	0
4533	SumUp - Card Machine Fees	0	24	100	-3	100	0	0	0	0
4600	Pension Employers con	3,373	3,801	3,477	1,495	3,477	0	0	0	0
4601	Neighbourhood Plan	8,261	2,824	8,000	2,967	0	0	0	0	0
4602	Pension administration	260	248	316	100	316	0	0	0	0
4603	Pension Employees Contribution	2,228	2,281	2,086	897	2,086	0	0	0	0
4621	Return Neighbou. Plan Grant	0	0	0	3,442	3,442	0	0	0	0
	Overhead Expenditure	123,844	111,153	123,330	53,292	106,658	0	0	0	0
	101 Net Income over Expenditure	-122,044	-95,809	-111,830	2,360	-103,658	0	0	0	0
6000	plus Transfer from EMR	0	0	0	659	0	0	0	0	0
	Movement to/(from) Gen Reserve	(122,044)	(95,809)	(111,830)	3,019	(103,658)		0		
102	**Community Enabling**									
1127	Lottery Funding	0	2,745	0	0	0	0	0	0	0

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Beaminster Town Council Current Year

Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1134	VE Day	0	0	0	2,895	2,895	0	0	0	0
	Total Income	0	2,745	0	2,895	2,895	0	0	0	0
4052	Bunting	660	742	816	724	816	0	0	0	0
4068	Skate Park Safeguarding	0	0	2,000	2,000	2,000	0	0	0	0
4096	Grants - other powers	2,000	0	1,500	0	1,500	0	0	0	0
4246	Remembrance Day Parade	450	432	900	0	900	0	0	0	0
4269	Prout Bridge Project	0	2,745	0	0	0	0	0	0	0
4509	Section 137	2,000	1,000	1,500	0	1,500	0	0	0	0
4610	VE Day Expenses	0	855	600	2,609	2,609	0	0	0	0
	Overhead Expenditure	5,110	5,774	7,316	5,333	9,325	0	0	0	0
	Movement to/(from) Gen Reserve	(5,110)	(3,029)	(7,316)	(2,438)	(6,430)		0		
103	**Christmas Lights Festival**									
1114	Donations/Sponsorship	1	2,501	0	0	2,500	0	0	0	0
1118	Stalls Etc	0	50	0	0	0	0	0	0	0
1120	Traders Trees	2,600	1,686	1,700	0	1,700	0	0	0	0
1132	Street collection	1	0	1	0	0	0	0	0	0
	Total Income	2,602	4,237	1,701	0	4,200	0	0	0	0
4115	Sundries	0	74	1	0	1	0	0	0	0
4264	Christmas Tree & Lights	6,270	5,975	0	0	0	0	0	0	0
4270	Christmas tree (Traders)	2,600	1,720	1,700	0	1,700	0	0	0	0
	Overhead Expenditure	8,870	7,769	1,701	0	1,701	0	0	0	0

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Beaminster Town Council Current Year

Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Movement to/(from) Gen Reserve	(6,268)	(3,532)	0	0	2,499		0		
105	**Information Technology**									
4051	Building Costs	0	0	0	503	0	0	0	0	0
4086	Domain Name registration	157	32	0	98	98	0	0	0	0
4277	VWP Support	660	465	1,023	335	1,023	0	0	0	0
4278	RBS Support	784	1,370	1,614	1,021	1,614	0	0	0	0
4279	VPW Agility Mail	947	870	1,753	680	1,753	0	0	0	0
4280	VPW Broadband	1,841	2,406	3,956	1,014	3,956	0	0	0	0
4281	VPW Remote Backup	475	397	475	144	475	0	0	0	0
4285	VPW Anti Virus Software	460	135	297	0	297	0	0	0	0
4616	RBS Data Backup	0	0	0	454	454	0	0	0	0
4617	RBS VAT Submission	0	0	0	116	116	0	0	0	0
	Overhead Expenditure	5,324	5,676	9,118	4,364	9,786	0	0	0	0
	Movement to/(from) Gen Reserve	(5,324)	(5,676)	(9,118)	(4,364)	(9,786)		0		
106	**Discover Beaminster Website**									
4282	Marketing	3,630	3,345	4,059	1,227	4,059	0	0	0	0
4283	Website support	1,584	1,440	1,848	445	1,848	0	0	0	0
4284	Development	2,000	140	2,000	0	2,000	0	0	0	0
4287	Website Hosting	396	400	396	155	396	0	0	0	0
	Overhead Expenditure	7,610	5,325	8,303	1,827	8,303	0	0	0	0
	Movement to/(from) Gen Reserve	(7,610)	(5,325)	(8,303)	(1,827)	(8,303)		0		

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Beaminster Town Council Current Year

Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
107	**Discover Beaminster Campaign**									
4018	Advertising	700	300	400	0	400	0	0	0	0
4082	Promotional Video	557	0	557	0	557	0	0	0	0
4083	Digital Campaign	250	0	250	0	250	0	0	0	0
4089	Scarecrow Comp	0	25	50	0	50	0	0	0	0
4099	Information screen	1,000	0	2,000	0	2,000	0	0	0	0
	Overhead Expenditure	2,507	325	3,257	0	3,257	0	0	0	0
	Movement to/(from) Gen Reserve	(2,507)	(325)	(3,257)	0	(3,257)		0		
108	**Precept**									
1076	Precept	270,967	270,967	303,483	151,742	303,483	0	0	0	0
	Total Income	270,967	270,967	303,483	151,742	303,483	0	0	0	0
	Movement to/(from) Gen Reserve	270,967	270,967	303,483	151,742	303,483		0		
110	**VAT Claim**									
4002	Insurance	0	-4,382	0	0	0	0	0	0	0
	Overhead Expenditure	0	-4,382	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	4,382	0	0	0		0		
201	**Public Hall**									
1004	Hire - Main Hall	8,000	8,754	7,800	4,721	7,800	0	0	0	0
1005	Hire - Skyrm Room	2,500	1,998	1,500	944	1,500	0	0	0	0
1006	Hire - event hire	400	116	440	0	440	0	0	0	0

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Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 5)
Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1007	Hire - Cowie Room	0	590	330	34	330	0	0	0	0
1011	PRS charge	140	162	154	27	154	0	0	0	0
1037	Hall Storage	625	1,252	654	0	654	0	0	0	0
1110	License Fee	100	230	200	90	200	0	0	0	0
	Total Income	11,765	13,101	11,078	5,815	11,078	0	0	0	0
4000	Salaries	24,504	23,573	25,518	10,137	25,080	0	0	0	0
4001	Employers NI	662	843	2,145	942	2,261	0	0	0	0
4019	Electricity	1,320	3,046	2,530	1,056	2,530	0	0	0	0
4020	Gas	3,300	2,582	3,530	785	0	0	0	0	0
4021	Water	1,462	0	1,608	715	1,608	0	0	0	0
4023	Performing Rights Society	267	127	139	247	247	0	0	0	0
4024	General Maintenance	6,600	6,575	5,000	1,852	5,000	0	0	0	0
4033	Cleaning Materials	330	331	363	-27	363	0	0	0	0
4043	General Supplies	245	266	335	58	335	0	0	0	0
4044	Wheely Bin	777	786	854	281	854	0	0	0	0
4057	Fire Extinguisher Service	286	141	314	272	314	0	0	0	0
4069	Internal Decoration	1,000	941	700	0	700	0	0	0	0
4070	External Decoration	2,700	2,276	3,000	2,400	3,000	0	0	0	0
4080	Fire Alarm/Lighting Testing	330	537	590	0	590	0	0	0	0
4109	Main Hall Enchancements	5,516	5,516	0	0	0	0	0	0	0
4140	Contract Clean (staff)	120	0	120	0	120	0	0	0	0
4218	Hygiene services	741	980	1,687	1,061	1,687	0	0	0	0
4221	PAC testing	200	0	0	0	0	0	0	0	0
4247	Premises License	198	180	218	0	218	0	0	0	0

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Beaminster Town Council Current Year

Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4276	Window cleaning	420	270	420	90	420	0	0	0	0
4600	Pension Employers con	967	1,312	1,215	523	1,215	0	0	0	0
4603	Pension Employees Contribution	580	787	729	314	729	0	0	0	0
4611	Facia Replacement	0	11,882	0	0	0	0	0	0	0
4623	Additional office space	0	0	0	1,592	1,592	0	0	0	0
	Overhead Expenditure	52,525	62,951	51,015	22,296	48,863	0	0	0	0
	201 Net Income over Expenditure	-40,760	-49,850	-39,937	-16,481	-37,785	0	0	0	0
6000	plus Transfer from EMR	0	12,610	0	1,182	0	0	0	0	0
	Movement to/(from) Gen Reserve	(40,760)	(37,240)	(39,937)	(15,299)	(37,785)		0		
205	**Fleet Club**									
1008	Rent	6,000	3,850	4,200	1,400	4,200	0	0	0	0
	Total Income	6,000	3,850	4,200	1,400	4,200	0	0	0	0
4024	General Maintenance	300	-85	0	0	0	0	0	0	0
	Overhead Expenditure	300	-85	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	5,700	3,935	4,200	1,400	4,200		0		
206	**Public Toilets**									
4024	General Maintenance	1,000	2	1,000	45	1,000	0	0	0	0
4115	Sundries	220	0	200	0	200	0	0	0	0
4218	Hygiene services	330	357	1,000	0	1,000	0	0	0	0
4238	Hygiene supplies	300	147	550	111	550	0	0	0	0
4248	Toilet contract cleaning	12,650	11,424	12,650	3,904	12,650	0	0	0	0

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Beaminster Town Council Current Year

Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Overhead Expenditure	14,500	11,930	15,400	4,060	15,400	0	0	0	0
	Movement to/(from) Gen Reserve	(14,500)	(11,930)	(15,400)	(4,060)	(15,400)		0		
301	**Memorial Playing Field**									
1045	Grants Received - Police	0	5,000	0	0	0	0	0	0	0
1079	Wayleaves	11	11	11	0	11	0	0	0	0
1102	Access licence	35	45	35	0	35	0	0	0	0
	Total Income	46	5,056	46	0	46	0	0	0	0
4000	Salaries	64,946	63,927	69,358	27,646	68,168	0	0	0	0
4001	Employers NI	3,503	4,240	6,908	3,010	7,223	0	0	0	0
4024	General Maintenance	550	597	700	248	700	0	0	0	0
4026	Playground Repairs	2,990	4,521	3,000	24	3,000	0	0	0	0
4028	PWLB Loan Repayment	10,120	10,119	10,120	5,060	10,120	0	0	0	0
4029	Machine/Tractor Repairs	2,750	2,750	2,530	0	2,530	0	0	0	0
4030	Machine/Tractor Fuel	1,430	1,289	1,430	346	1,430	0	0	0	0
4031	Tools & Machinery	1,000	1,000	500	275	500	0	0	0	0
4032	Signs/Security	150	0	150	0	150	0	0	0	0
4033	Cleaning Materials	100	41	100	25	100	0	0	0	0
4034	Weed Control	470	449	500	0	500	0	0	0	0
4035	Trees & Hedges	1,000	2,863	1,000	0	1,000	0	0	0	0
4036	Vehicle Service Plan	304	309	304	127	304	0	0	0	0
4043	General Supplies	185	221	330	149	330	0	0	0	0
4053	CCTV	0	0	15,774	0	15,774	0	0	0	0

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Beaminster Town Council Current Year

Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4055	Memorial Lane & Path repairs	500	0	7,600	5,100	7,600	0	0	0	0
4062	Engineering Inspection MPF	572	520	572	265	572	0	0	0	0
4092	Public Toilet Construction	0	978	0	48,284	0	0	0	0	0
4112	Architect/Consultant Fee	0	2,230	0	853	0	0	0	0	0
4113	Vehicle Lease	4,665	3,888	4,665	1,641	4,665	0	0	0	0
4144	Electricity (Van)	500	334	440	55	440	0	0	0	0
4275	Protective Clothing	400	426	300	34	300	0	0	0	0
4501	Fleet Insurance	1,176	704	1,243	0	1,342	0	0	0	0
4600	Pension Employers con	1,676	2,477	2,335	1,262	2,335	0	0	0	0
4603	Pension Employees Contribution	973	1,486	1,401	757	1,401	0	0	0	0
4613	Controlled Access	0	5,846	1	3,859	0	0	0	0	0
4619	Storage Container Purchase	0	0	0	2,170	2,170	0	0	0	0
4620	Transfer of Grant	0	0	0	944	944	0	0	0	0
	Overhead Expenditure	99,960	111,215	131,261	102,132	133,598	0	0	0	0
	301 Net Income over Expenditure	-99,914	-106,159	-131,215	-102,132	-133,552	0	0	0	0
6000	plus Transfer from EMR	0	2,280	0	2,267	0	0	0	0	0
	Movement to/(from) Gen Reserve	(99,914)	(103,879)	(131,215)	(99,865)	(133,552)		0		
302	**Allotments**									
1013	Rent - Allotments	50	50	50	50	50	0	0	0	0
1111	Reimbursement re water costs	220	0	245	218	218	0	0	0	0
	Total Income	270	50	295	268	268	0	0	0	0
4021	Water	220	0	245	218	0	0	0	0	0

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Beminster Town Council Current Year

Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Overhead Expenditure	220	0	245	218	0	0	0	0	0
	Movement to/(from) Gen Reserve	50	50	50	50	268		0		
303	**Cemetery**									
1014	Fees - Plots & Interments	2,300	2,135	2,000	1,573	2,000	0	0	0	0
1015	Fees - Memorial	600	480	600	98	600	0	0	0	0
	Total Income	2,900	2,615	2,600	1,671	2,600	0	0	0	0
4016	IT Costs/ Soft ware Support	290	412	453	435	435	0	0	0	0
4021	Water	75	74	80	46	80	0	0	0	0
4035	Trees & Hedges	300	370	400	0	400	0	0	0	0
4081	Cemetery General Maintenance	0	133	55	30	55	0	0	0	0
4235	Extension work	23,500	17,283	0	0	0	0	0	0	0
	Overhead Expenditure	24,165	18,272	988	511	970	0	0	0	0
	Movement to/(from) Gen Reserve	(21,265)	(15,657)	1,612	1,160	1,630		0		
305	**Enforcement Officer**									
4085	Uniform/Protection Equip.	120	99	110	80	110	0	0	0	0
4104	Dog signs	0	120	150	0	150	0	0	0	0
4115	Sundries	0	63	0	0	0	0	0	0	0
4532	Mobile Phone	163	187	205	81	205	0	0	0	0
	Overhead Expenditure	283	469	465	160	465	0	0	0	0
	Movement to/(from) Gen Reserve	(283)	(469)	(465)	(160)	(465)		0		

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Beaminster Town Council Current Year

Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
308	**Yarn Barton Centre**									
1008	Rent	1	1	1	0	1	0	0	0	0
	Total Income	1	1	1	0	1	0	0	0	0
4211	Rent re Yarn Barton	1	1	1	1	1	0	0	0	0
	Overhead Expenditure	1	1	1	1	1	0	0	0	0
	Movement to/(from) Gen Reserve	0	0	0	(1)	0		0		
310	**Emergency Planning**									
4071	Climate change/resiliance	2,455	0	250	0	250	0	0	0	0
4222	Defibrillators	300	359	800	85	800	0	0	0	0
4226	Adverse Weather	500	0	500	0	500	0	0	0	0
4232	Community Resiliance	2,486	0	1,000	0	1,000	0	0	0	0
	Overhead Expenditure	5,741	359	2,550	85	2,550	0	0	0	0
	Movement to/(from) Gen Reserve	(5,741)	(359)	(2,550)	(85)	(2,550)		0		
311	**Street Furniture**									
4038	Litter bins	400	487	400	627	627	0	0	0	0
4059	Noticeboards	600	0	200	0	200	0	0	0	0
4073	Floral displays	490	345	380	408	408	0	0	0	0
4097	Public seats	50	0	0	0	0	0	0	0	0
4100	Grit Bins	280	0	0	0	0	0	0	0	0
4236	Speed Indicator Device	0	8	50	0	50	0	0	0	0
4608	War Memorial repairs	0	65	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4624	Prout Bridge Railings	0	0	0	521	521	0	0	0	0
	Overhead Expenditure	1,820	905	1,030	1,556	1,806	0	0	0	0
6000	plus Transfer from EMR	0	0	0	521	0	0	0	0	0
	Movement to/(from) Gen Reserve	(1,820)	(905)	(1,030)	(1,035)	(1,806)		0		
400	**Contingency**									
4076	General Expenditure	2,000	1,695	2,000	0	2,000	0	0	0	0
	Overhead Expenditure	2,000	1,695	2,000	0	2,000	0	0	0	0
	Movement to/(from) Gen Reserve	(2,000)	(1,695)	(2,000)	0	(2,000)		0		
401	**Pavillion**									
1000	Bank Interest	0	0	446	0	0	0	0	0	0
1006	Hire - event hire	0	0	1,500	0	200	0	0	0	0
1008	Rent	0	0	4,000	0	4,000	0	0	0	0
	Total Income	0	0	5,946	0	4,200	0	0	0	0
4000	Salaries	0	0	11,755	0	3,112	0	0	0	0
4001	Employers NI	0	0	1,013	0	466	0	0	0	0
4002	Insurance	0	0	2,700	0	2,700	0	0	0	0
4019	Electricity	0	131	2,500	1,351	2,500	0	0	0	0
4020	Gas	0	234	4,000	407	4,000	0	0	0	0
4021	Water	0	0	800	0	800	0	0	0	0
4024	General Maintenance	0	0	2,615	0	2,615	0	0	0	0
4218	Hygiene services	0	0	514	0	514	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 12TH AUGUST 2025

		2024-2025		2025-2026				2026-2027		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4238	Hygiene supplies	0	0	300	42	300	0	0	0	0
4248	Toilet contract cleaning	0	0	3,700	100	3,700	0	0	0	0
4600	Pension Employers con	0	0	588	0	156	0	0	0	0
	Overhead Expenditure	0	365	30,485	1,900	20,863	0	0	0	0
	Movement to/(from) Gen Reserve	0	(365)	(24,539)	(1,900)	(16,663)		0		
	Total Budget Income	296,351	317,966	340,850	219,443	335,971	0	0	0	0
	Expenditure	354,780	339,716	388,465	197,735	365,546	0	0	0	0
	Net Income over Expenditure	-58,429	-21,749	-47,615	21,708	-29,575	0	0	0	0
	plus Transfer from EMR	0	14,890	0	4,628	0	0	0	0	0
	Movement to/(from) Gen Reserve	(58,429)	(6,860)	(47,615)	26,336	(29,575)		0		