



## CB3 MANAGEMENT COMMITTEE

Minutes of the CB3 Management Committee meeting held in the Cowie Room, Public Hall on Monday 10<sup>th</sup> February 2025 commencing at 2.00pm.

As an occasional user of the CB3 service from Netherbury, and in light of the decision to reserve two seats for Netherbury passengers, the member of public attending the meeting sought clarification as to why the bus had no seats available when it arrived at Netherbury recently. The Chairman advised of exceptional circumstances on the day in question and that would not normally be the case.

**069 PRESENT:** Cllr Dawkins (Chairman), Cllr Gunning, Mr B Driscoll, Mr J Snow, Mr T Roberts, and Ms W Wallbridge; also Christine Bright (Town Clerk) and one member of the public.

**070 APOLOGIES FOR ABSENCE**  
No apologies for absence were received.

**071 MINUTES OF THE CB3 MANAGEMENT COMMITTEE MEETING HELD ON 13<sup>TH</sup> JANUARY 2025**

The minutes of the CB3 Management Committee meeting held on 13<sup>th</sup> January 2025 having been circulated were confirmed a correct record and signed by the Chairman.

**072 MAINTENANCE ISSUES**

The Chairman advised the bus had recently undergone a service and safety check on the hoist at the rear. One maintenance issue was outstanding - the repair to the rear bumper and a new mirror had to be ordered.

The Chairman expressed his concern with regard to the standard of service provided by the current servicing contractor and he, together with Cllr Turner had approached a local garage for a quotation.

**073 FULL CAPACITY**

Mr Snow circulated a paper he had produced titled 'Guidance for management of passenger overdemand on CB3'. Having perused and discussed the paper members **AGREED** volunteers must adhere to the guidance and allow for the two reserved seats on Journey 3.

With regard to the current practice for accommodating passengers when at capacity members **RESOLVED** a 'pick up' service would no longer be provided.

Protracted discussion took place with regard to how the situation, in the long term, might be resolved and it was **AGREED** to revisit the current timetable to provide an additional run between Beaminster and Netherbury/to cease the underused service to South Perrott and possible restriction of concessionary fares on some journeys.

A report to be prepared for consideration at the March meeting.

**074 DRIVER TRAINING**

Cllr Gunning advised he had sought professional advice with regard to safeguarding the volunteer drivers and passengers, the advice received strongly recommended driver training and assessment. The Town Council had a duty of care under Health & Safety law to ensure the safety of their staff, volunteers, passengers and other road users who may be affected by their activities.

A quotation had been obtained to undertake work place driver assessments at a cost of £75 per assessment. **RESOLVED** to **ACCEPT** the quotation.

It was with much regret Cllr Alan Dawkins advised that he would no longer be able to drive the CB3. With a number of volunteers currently unavailable it was **AGREED** to run an urgent recruitment campaign

**075 CB3 ORGANISED DAY TRIPS**

The Town Clerk advised an enquiry had been received with regard to the organizing of day trips similar to those previously to Bath and Exeter. The trips were to be arranged and operated by volunteers on a private hire basis. **AGREED** to an initial day trip on a trial basis.

**076 VOLUNTEERS REPORT**

In view of Cllr Dawkins inability to drive Ms Wallbridge advised a volunteer driver would be required for Saturday 15<sup>th</sup> February.

Cllr Dawkins also highlighted the need for a driver on Wednesday 12<sup>th</sup> February for a private hire as he was no longer able to fulfil the booking.

Mr Driscoll expressed his concern that not all volunteers were fully aware of the Management Committee meetings, it was **AGREED** to circulate the minutes of the meetings to all volunteers.

**077 FUTURE AGENDA ITEMS**

- Overcapacity – timetable flexibility

**078 DATE OF NEXT MEETING**

The next meeting would take place on Monday 10<sup>th</sup> March 2025.

**079 MEETING**

The meeting which started at 2.00pm closed at 4.00pm.

Chairman  
10<sup>th</sup> March 2025