



Beaminster Town Council

A Meeting of Beaminster Town Councils CB3 Management Committee will be held in the Cowie Room at the Public Hall on Monday 16th September 2024 commencing at 2.00pm

SJBnqW

Town Clerk
11th September 2024

AGENDA

1. **APOLOGIES FOR ABSENCE**
To **RECEIVE** apologies for absence
2. **MINUTES OF THE CB3 MANAGEMENT COMMITTEE MEETING HELD ON 15TH JULY 2024.**
To **AGREE** the minutes of the CB3 Management Committee meeting held on 15th July 2024 (*attached*)
3. **MAINTENANCE**
 - (a) **Maintenance Issues**
To **NOTE** any maintenance issues
4. **DRAFT ANTI SOCIAL BEHAVIOUR AND DUTY MANAGER SPECIFICATION**
To **DISCUSS** basic draft copies of the documents (*attached*)
5. **RISK ASSESSMENT**
To **CONSIDER** and **ADOPT** risk assessment (*attached*)
6. **LYME REGIS TOWN COUNCIL**
To **CONSIDER** enquiry received from Lyme Regis Town Council with regard to operating a weekday town bus service.
7. **VOLUNTEER TRAINING**
To **AGREE** a date to arrange a refresher for all volunteers on all aspects of the operation of the service.
8. **RECRUITMENT**
To **NOTE** recent recruitment of volunteers and **AGREE** a date for a get together of all volunteers to say farewell to those leaving and welcome new volunteers.
9. **VOLUNTEER'S REPORT**
To **RECEIVE** any reports or issues raised by the Volunteer representatives
10. **FUTURE AGENDA ITEMS**
To **CONSIDER** future agenda items