



Beaminster Town Council

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held in the Cowie Room, Public Hall on Tuesday 27th February 2024.

The Treasurer of the Beaminster WI addressed the Committee in connection with agenda item 6 – Adoption of BT Telephone Kiosk regarding the organisations wish to donate a defibrillator to the town and enquired whether the Town Council would be prepared to take responsibility for maintenance and running costs of the defibrillator if housed in the redundant telephone kiosk.

700 PRESENT: Cllr Goode (Chairman), Cllr Anderton, Cllr Corbett, Cllr Dawkins, Cllr Gunning, Cllr Monks and Cllr Turner; also Christine Bright (Town Clerk) and one member of the public.

701 APOLOGIES FOR ABSENCE:

Apologies for absence were received from Cllr Beswarick and Cllr Woods.

702 MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 9th JANUARY 2024

The minutes of the Finance & General Purposes Committee meeting held on 9th January 2024 having been circulated were confirmed a correct record and signed by the Chairman.

703 DECLARATIONS OF INTEREST & DISPENSATION

No declarations of interest were received.

704 PAYMENTS & RECIEPTS

Members were tabled with the details of the payments made for the month of February 2024 including cheque numbers 105897 to 105910, direct debits and bank payments totalling £52,371.13 including two cheques numbers 100049 and 100050 from the CB3 account, together with receipts received in the sum of £8,482.27 a copy of which are attached. Members **RESOLVED** adoption and payment as presented.

Cllr Turner expressed his gratitude to Netherbury Parish Council for their generous donation to the CB3 community bus.

705 BUDGET 2023/2024

The Town Clerk advised that with end of the financial year approaching no budget had been circulated for comparison, there were no significant issues to report. **NOTED.**

706 ADOPTION OF BT TELEPHONE KIOSK – CLAY LANE

(a) Adoption Agreement – Members had previously been circulated with a copy of the agreement for the purchase of the telephone kiosk at the cost of £1, no items of concern were raised and adoption **RESOLVED.**

(b) Defibrillator – Members had previously been circulated with correspondence received from the WI. Members **RESOLVED** to accept the generous offer and **AGREED** to take responsibility for the defibrillator.

707 OUTSTANDING DEBTORS

Members had previously been circulated with the Town Clerk's confidential report with regard to a small number of outstanding debts totalling £105. Members **RESOLVED** to write off the debts.

708 DATE OF NEXT MEETING

The date of the next Finance & General Purposes Committee meeting was scheduled for Tuesday 23rd April 2024.

709 PUBLIC BODIES (Admission to meeting) ACT 1960

Members **RESOLVED** that public and press be now excluded from the meeting whilst discussion took place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of consideration of potential lease arrangements.

(a) Cemetery extension

The Town Clerk advised members of the latest communication received outlining the Heads of Terms which conflicted with the Councils understanding following previous meetings.

Members expressed their disappointment and questioned the financial viability of the project as previously agreed. The Town Clerk advised a meeting had been arranged with the agent and members advised the Clerk as to the terms on which to proceed with the discussions.

(b) Fleet Club

Members had previously been circulated with correspondence received from the Councils solicitors outlining the background to the current lease and **NOTED** the recommendations contained within the summary.

Following discussion members **RESOLVED** to **ACCEPT** the recommendation within the correspondence, the Town Clerk to pursue.

(c) Boundary Wall – Memorial Playing Field

The Town Clerk advised members of the content of correspondence received from the Councils solicitors with regard to a boundary wall issue, the content of which was **NOTED** and **AGREED** no further action be taken at the present time.

710 MEETING

The meeting which started at 7.00pm closed at 8.15pm

Chairman
23rd April 2024

**BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - FEBRUARY 2024**

PAYMENTS

D/D	Autorama	Van Service Plan	30.42
D/D	Concorde	Photocopies	19
D/D	Dorset Waste Partnership	Wheely/Recycling Bins - January	78.32
D/D	Ecotricity	Electricity charges	181.43
D/D	Ecotricity	Electricity charges	158.18
D/D	Ecotricity	Gas charges	20.14
D/D	E.on next	Gas charges	349.20
D/D	HSBC	Bank charges - Council	36.73
D/D	HSBC	Bank charges - CB3	17.25
D/D	Lex Autolease	Vehicle lease	388.75
D/D	NOW Pensions	Pension admin. Fee	24.00
D/D	NOW Pensions	Pension contributions - January	716.57
D/D CB3	O2	Mobile phones Jan/Feb 24	61.54
D/D CB3	Sumup	Card charges	3.77
D/D CB3	UK Fuels	Fuel card charges/CB3 fuel	84.90
D/D CB3	UK Fuels	Fuel card charges/CB3 fuel	83.18
D/D CB3	UK Fuels	Fuel card charges/CB3 fuel	94.61
D/D	VPW Systems	Maintenance for Remote access 24/25	130.80
D/D	VPW Systems	Fixed Broadband Quarterly	145.54
D/D	VPW Systems	Agility Telephone Council Office Quarterly	82.63
D/D	VPW Systems	Fibre Broadband Quarterly-Remote Office	134.10
D/D	VPW Systems	Fibre Broadband Quarterly - Council Office	308.84
D/D	Water 2 Business	Water charges	132.91
D/D	Water 2 Business	Water Charges - Cemetery	35.41
D/D	South West Hygeine	Hygeine Services PH & PT - 6 monthly	942.05
D/D	Yorkshire Gas and Power	Gas Supply	170.72
Bank Payment	Dylan Ross	Website support & Hosting - January 24	150.00
Bank Payment	Donovan Ateyo	February Salaries	13,178.77
Bank Payment	Pendeleside Hospice	Mini Bus Purchase	17,500.00
Bank Payment	MER	Electricity - charging van	54.70
Bank Payment	OCD Cleaning	Contract cleaning PT	960.00
		C/FWD	36,274.46

**BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - FEBRUARY 2024**

	B/FWD	36,274.46
Bank Payment	Weldmar Hospice	
Bank Payment	Eden Enterprises	200.00
Bank Payment	Woodley	600.00
S/O	Great Guns Marketing	85.00
105897	Andrea Pellegram Ltd	540.00
105898	Adrian Ballantyne	878.48
105899	Bartletts Country Stores	5,511.77
105900	BEG Electrical	130.80
105900	BEG Electrical	524.40
105901	BSG	1,046.40
105902	Buglers	314.96
105903	Creeds	726.93
105904	DAPTC	256.80
105905	Dorset Council	106.20
105906	Larcombes	1,050.00
10597	Pithers Cleaning Service	61.60
105908	Rialtus Business Solutions	30.00
105909	Small Engine Services	600.00
105910	Travis Perkins	635.63
105910	Travis Perkins	531.79
CB3/100049	Frys Commercials Ltd	126.04
CB3 / 100050	James Hallam	132.00
		2,007.87
	TOTAL	52,371.13

RECEIPTS

Mrs K Crabb	Hall Hire	1,162.00
HMRC	Vat Refund	5,134.47
Washware	Refund - Toilet roll holder PT	35.28
A J Wakely & Son	Internment - Late G. Webber	270.00
Lenham Storage	Damaged Planter	100.00
Various	2023 Christmas trees	105.00
The Property Group	Sponsorship CB3	25.00
	C/FWD	6,831.75

**BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - FEBRUARY 2024**

HSBC	Interest	6,831.75
NSIB	Interest	215.82
Netherbury Parish Council	Donations for CB3	327.53
Somerset Council	Concessionary fares CB3	200.00
Dorset Council	Concessionary fares CB3	80.00
Sum-up	Bus tickets	353.08
CB3	Bus tickets and donations	156.36
		317.73
	TOTAL	8,482.27

NOTES FOR COUNCIL INFORMATION

The above payments are approved expenditure items within existing contracts and / or the agreed budget framework.
 Councillors expenses having been vetted and authorised by the Chairman / Town Clerk or in the case of the Chairman's expenses, by Vice Chairman.
 Receipts are those from expected sources and within budget projections.
 Salary Cheque excludes employers and employees pensii Date
 Payments include VAT where applicable.

Christine Bright
 Responsible Finance Officer



27/2/2024

