



The next meeting of Beaminster Town Council will take place in the Cowie Room, Public Hall on Tuesday 26th March 2024 commencing at 7.00pm.

Christine Bright
Town Clerk
20th March 2024

PUBLIC SESSION - MEMBERS OF THE PUBLIC ARE INVITED TO RAISE ISSUES WHICH MAY BE SUBSEQUENTLY DISCUSSED AT TOWN COUNCIL

REPORTS FROM AND QUESTIONS FOR:

- Dorset Police – to **RECEIVE** report from PCSO Alex Bishop
- Dorset Council member – to **RECEIVE** report from Councillor Mrs R Knox
- Enforcement Officer – to **RECEIVE** report from Mr Amatt

A G E N D A

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF THE COUNCIL MEETING HELD ON 23RD JANUARY 2024**
To **APPROVE** the minutes of the Council meeting held on 23rd January 2024 (*attached*)
3. **MINUTES OF THE EXTRA ORDINARY COUNCIL MEETINGS HELD ON 6TH FEBRUARY 2024**
To **APPROVE** the minutes of the extraordinary council meetings held on 6th February 2024 (*attached*)
4. **MINUTES OF THE EXTRA ORDINARY COUNCIL MEETING HELD ON 27TH FEBRUARY 2024**
To **APPROVE** the minutes of the extraordinary council meeting held on 27th February 2024 (*attached*)
5. **DECLARATIONS OF INTEREST & DISPENSATIONS**
To **RECEIVE** any declarations of interest or dispensations granted in addition to those previously resolved.
6. **PAYMENTS & RECEIPTS**
To **RESOLVE** payments and receipts for the month of March 2024 (*to be tabled*)
7. **TO RESOLVE MINUTES OF THE FOLLOWING COMMITTEES**
 - (a) **Community Engagement Committee meeting held on 1st February 2024**
To **NOTE** the minutes of the Community Engagement Committee meeting held on 1st February 2024 and **CONSIDER** the recommendations therein (*attached*)

- (b) **Community Resilience Committee meeting held on 20th February 2024**
To **NOTE** the minutes of the Community Resilience Committee meeting held on 20th February 2024 and **CONSIDER** the recommendations therein (*to follow*)
- (c) **Finance & General Purposes Committee meeting held on 27th February 2024**
To **NOTE** the minutes of the Finance & General Purposes Committee meeting held on 27th February 2024 and **CONSIDER** the recommendations therein (*attached*)
- (d) **Town Amenities Committee meeting held on 19th March 2024**
To **NOTE** the minutes of the Town Amenities Committee meeting held on 19th March 2024 and **CONSIDER** the recommendations therein (*attached*)
8. **BUDGET COMPARISION 2023/2024**
To **NOTE** 2023/2024 budget against actual approaching end of the financial year and **CONSIDER** any end of year adjustments. (*attached*)
9. **CHAIRMAN'S & COUNCILLORS ALLOWANCE POLICY**
To **CONSIDER** and **ADOPT** Policy (*attached*)
10. **PUBLIC HALL CHARGES**
To **CONSIDER** proposed scale of Public Hall charges for the financial year 2024/2025 (*attached*)
11. **INTERNAL AUDIT**
To **NOTE** recommendations contained within the report and **APPROVE** the action taken by the Town Clerk. (*attached*)
12. **UTILITY CONTRACTS**
To **CONSIDER** best terms obtained for new energy contracts.
13. **CONSULTATION DOCUMENTS**
No consultations documents received.
14. **CORRESPONDENCE**
No significant items of correspondence received.
15. **PROGRESS REPORT**
To **NOTE** progress on items since the previous meeting
- (a) **Public Hall** – scaffolding due to be erected 22nd April 2024 in order to commence replacement of fascia's etc. This work will be followed by the external decoration of the first floor windows.
- (b) **Memorial Playing Field** – Cricket Club have commenced work to replace the net facilities.
- (c) **Cemetery** – work on new stock proof fence and gate expected to commence early April

16. ITEMS FOR FUTURE AGENDA

17. PUBLIC BODIES (Admission to Meeting Act) 1960

To **RESOLVE** that public and press be excluded from the meeting
Whilst discussion takes place on the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted in respect of consideration of staffing matters.

(a) Salary Scales 2024/2025

To **RESOLVE** salary scales for 2024/2025 (*confidential attached*)

(b) Electronic access to Memorial Playing Field car park

To **NOTE** quotations received and **CONSIDER** grant application

(c) Public Hall – Low Carbon Dorset

To **NOTE** the outcome of the grant application and **CONSIDER** match funding.
(*information attached*)

18. DATE OF NEXT MEETING – to **NOTE** the date of the next scheduled Council meeting following the local council elections will be the Annual Council meeting – Tuesday 14th May 2024, to be followed by an ordinary Council meeting.