



FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held in the Skyrm Room, Public Hall on Tuesday 22nd August 2023.

663 PRESENT: Cllr Goode (Chairman), Cllr Anderton, Cllr Beswarick, Cllr Body, Cllr Corbett, Cllr Dawkins, Cllr Gunning, Cllr Turner and Cllr Woods; also Christine Bright (Town Clerk).

664 APOLOGIES FOR ABSENCE:

Apologies for absence were received from Cllr Biggs and Cllr Monks.

665 MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 27TH JUNE 2023

The minutes of the Finance & General Purposes Committee meeting held on 27th June 2023 having been circulated were confirmed a correct record and signed by the Chairman.

666 DECLARATIONS OF INTEREST & DISPENSATION

No declarations of interest were received.

667 PAYMENTS & RECIEPTS

Members were tabled with the details of the payments made for the month of August 2023 including cheque numbers 105824 to 105833 including cheque number 100046 from CB3 account, direct debits and bank payments totalling £18,601.90 together with receipts received in the sum of £4,861.87 a copy of which are attached. Members **RESOLVED** adoption and payment as presented.

668 BUDGET MONITORING 2023/2024

Members had previously been circulated with a copy of the budget to 31st July 2023. The Town Clerk advised there were no significant issues to report, a copy of which is attached.

669 FINANCIAL CONSIDERATIONS

No issues were raised for consideration.

670 GRANT FUNDING POLICY

Members had previously been circulated with a draft policy for the awarding of grants together with a draft application form for consideration.

A small number of amendments were suggested with regard to timelines prior to submission to the Council for approval.

671 INSURANCE RENEWAL 2023/2024

Members had previously been circulated with a copy of the renewal schedules for 2023/2024 in respect of the combined commercial policy with renewal premium of £9,516.63 inclusive of IPT and fees, Personal Accident Policy with renewal premium of £437.69 inclusive of IPT and fees, Fleet Policy with renewal premium of £1,120.36 inclusive of IPT and fees; also the CB3 with renewal premium of £2,929.66 inclusive of IPT and fees. **RESOLVED** acceptance of the renewal terms and premiums.

The Town Clerk advised a quotation had also been received in respect of Cyber and Technology cover at a cost of £800.80 inclusive of IPT and fees. Members were advised of a report received from the insurance company offering the cover had been forwarded to the Council's IT provider for comment, Cllr Woods agreed to review the report. In the interim members **RESOLVED** not to take out the cover suggested pending Cllr Woods observations.

672 PLANNING APPLICATION

(a) Application No. P/HOU/2023/04002 – Shapcombe House, Whitesheet Hill

In order to meet Dorset Council deadline members considered the above application to erect walled garden with new planting layout, swimming pool, glass house and pool house. **RESOLVED** to recommend approval, the proposal would not impact the amenity of the neighbouring area.

673 DATE OF NEXT MEETING

The date of the next Finance & General Purposes Committee meeting was scheduled for Tuesday 25th October 2023.

674 PUBLIC BODIES (Admission to meeting) ACT 1960

Members **RESOLVED** that public and press be now excluded from the meeting whilst discussion took place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of consideration of quotations received.

(a) Public Hall maintenance

- **Replacement fascia, guttering etc.** – the asbestos analysis had confirmed the asbestos detected had been found to be of the non-licensed product for removal. Members **RESOLVED** to proceed and accept the quotation received from O'Brien's in the sum of £11,672.41 + VAT.

(b) Brass Plaques

The Town Clerk advised two quotations had been obtained for brass plaques to be sited on the new planters in the Square. Members **AGREED** to refer the quotations to Market House & Tolls Trust for consideration.

675 MEETING

The meeting which started at 7.00pm closed at 8.30pm

Chairman

**BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - AUGUST 2023**

PAYMENTS		
D/D	Autorama	Van Service Plan
D/D	Concorde	Photocopies
D/D	Dorset Waste Partnership	Wheely/Recycling Bins - July
D/D	Ecotricity	Electricity charges
D/D	E.on next	Gas charges
D/D	HSBC	Bank charges - Council
D/D	HSBC	Bank charges - CB3
D/D	Lex Autolease	Vehicle lease August/September
D/D	NOW Pensions	Pension admin. Fee
D/D	NOW Pensions	Pension contributions - July
D/D	O2	Mobile phones
D/D	UK Fuels	Fuel card charges
D/D	UK Fuels	Fuel card charges/CB 3 and machinery fuel
D/D	UK Fuels	Fuel card charges/CB 3 and machinery fuel
D/D	UK Fuels	Fuel card charges/CB 3 and machinery fuel
D/D	VPW Systems	Rental of Agility voicemail
D/D	VPW Systems	Wireless Broadband
D/D	VPW Systems	Business Fibre Broadband
D/D	Water 2 Business	Water charges
D/D	Water 2 Business	Water charges - cemetery
D/D CB3	Dorset Council	CB3 repairs
Bank Payment	Guy Crabb Plumbing & Heating	Gas boiler repair
Bank Payment	Darkin Miller Limited	Internal Audit Fee
Bank Payment	Donovan Ateyo	August Salaries
Bank Payment	Lanehouse Bridport	Supply & fit roof rack to van
Bank Payment	OCD Cleaning Services	Contract clean public toilets - July
Bank Payment	OCD Cleaning Services	Cleaning of Public Hall (staff on annual leave)
Bank Payment	Woodley Building & Carpentry Ltd	Fleet Club door
S/O	Great Guns Marketing	Rent - Office space
105824	Bartletts Country Stores	Materials bench/tools/floral displays
		C/FWD 17,276.31

**BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - AUGUST 2023**

105825	C. Bright	Reimburse - cannon ink cartridge & Flag rope/pulleys	B/FWD	17,276.31
105826	Clares Office Supplies	Stationary		114.96
105827	Dorset Council	Purchase dumpy bag of grit		65.47
105828	C W Groves & son Ltd	Hanging baskets, plants and fertiliser		87.00
105829	Larcombes of Beaminster	Monarch's trail/tools and protective clothing		491.68
105830	C. Monks	Reimburse - crowns for Monarch's Trail		24.76
105831	L. Pithers	Window cleaning		149.97
105832	Post Office	Stamps		30.00
105833	Travis Perkins	Drill bit/resin - bench in the Square		82.50
100046	P S Monograms	Clothing for CB3 volunteers		18.25
		TOTAL		18,601.90
		Public Hall Hire		699.00
		Interment - late De Rohan		310.00
		Refund - overpayment roof rack		6.17
		VAT refund		3,043.91
		Access Licence		5.00
		Access Licence		5.00
		Christmas tree (2022)		30.00
		Christmas tree (2022)		30.00
		Coronation flag		6.00
		Interest		327.18
		Bus fares/donations		399.61
		TOTAL		4,861.87

RECEIPTS

Mrs K Crabb
A J Wakely & Son
Lanehouse
HMRC
D. Anderton
M Brooks
Mop shop
Rambling rose
Beaminster Manor
NSIB
CB3

NOTES FOR COUNCIL INFORMATION

The above payments are approved expenditure items within existing contracts and / or the agreed budget framework.
Councillors expenses having been vetted and authorised by the Chairman / Town Clerk or in the case of the Chairman's expenses, by Vice Chairman.
Receipts are those from expected sources and within budget projections.
Salary Cheque excludes employers and employees pension contributions.
Payments include VAT where applicable.

Christine Bright
Responsible Finance Officer
Date



Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101 Administration									
1000 Bank Interest	20	672	150	640	0	0	0	0	0
1025 NSIB - Interest	10	798	400	858	0	0	0	0	0
1036 CIL	0	3,705	0	3,552	0	0	0	0	0
1038 Refund	0	688	0	0	0	0	0	0	0
Total Income	30	5,864	550	5,050	0	0	0	0	0
4000 Salaries	41,441	42,692	44,885	14,584	0	0	0	0	0
4001 Employers NI	2,404	2,943	3,090	987	0	0	0	0	0
4002 Insurance	4,694	6,470	9,967	4,531	0	0	0	0	0
4003 Telephone	500	380	440	107	0	0	0	0	0
4004 Photocopier	880	840	924	429	0	0	0	0	0
4005 Health & Safety Issues	200	17	110	24	0	0	0	0	0
4006 Internal Audit	800	688	882	101	0	0	0	0	0
4007 External Audit	1,200	800	630	0	0	0	0	0	0
4008 DAPTC Subscription	900	901	991	944	0	0	0	0	0
4009 Chairman's Allowance	300	186	330	0	0	0	0	0	0
4010 Councillors Training	300	188	220	30	0	0	0	0	0
4011 Staff Training	400	70	110	0	0	0	0	0	0
4013 Annual Parish Meeting	1,200	975	1,073	907	0	0	0	0	0
4014 Councillors Travel Expenses	150	0	0	0	0	0	0	0	0
4015 Stationery	900	904	720	435	0	0	0	0	0
4018 Advertising	250	0	0	0	0	0	0	0	0
4040 Legal Expenses	500	0	500	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4041 Postage	250	250	275	108	0	0	0	0	0
4047 Bank Charges	400	404	426	98	0	0	0	0	0
4049 Honorary Townsperson	500	0	500	0	0	0	0	0	0
4050 Year End Administration	600	558	613	755	0	0	0	0	0
4065 Web Site	80	60	60	0	0	0	0	0	0
4074 SLCC Subscription	250	215	237	222	0	0	0	0	0
4090 Staff Travel Expenses	200	156	0	0	0	0	0	0	0
4126 Data Protection	60	40	60	40	0	0	0	0	0
4127 Election Contingency	2,300	0	2,300	0	0	0	0	0	0
4132 Refund	0	61	0	0	0	0	0	0	0
4139 Office Equipment	2,070	2,070	980	980	0	0	0	0	0
4228 Payroll Costs	700	1,161	1,110	0	0	0	0	0	0
4249 Rent- office space	0	1,350	5,400	1,800	0	0	0	0	0
4262 VAT Consultant	100	0	0	0	0	0	0	0	0
4529 UK Fuel Card Charges	140	131	155	44	0	0	0	0	0
4600 Pension Employers con	1,773	1,928	2,014	496	0	0	0	0	0
4601 Neighbourhood Plan	4,766	41	7,725	0	0	0	0	0	0
4602 Pension administration	300	240	270	80	0	0	0	0	0
4603 Pension Employees Contribution	1,061	1,157	1,210	297	0	0	0	0	0
	72,569	67,873	88,207	27,998	0	0	0	0	0
Overhead Expenditure									
101 Net Income over Expenditure	-72,539	-62,010	-87,657	-22,948	0	0	0	0	0
6001 less Transfer to EMR	0	3,705	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(72,539)	(65,715)	(87,657)	(22,948)	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
102									
Community Enabling									
1114 Donations/Sponsorship	0	3,290	0	0	0	0	0	0	0
1127 Lottery Funding	5,000	5,000	5,000	5,000	0	0	0	0	0
1128 Queen's Jubilee stall hire	0	426	0	0	0	0	0	0	0
1129 Kings Coronation Flag	0	0	0	375	0	0	0	0	0
Total Income	5,000	8,716	5,000	5,375	0	0	0	0	0
4052 Bunting	1,200	550	610	600	0	0	0	0	0
4068 Skate Park Safeguarding	5,000	5,000	5,000	5,000	0	0	0	0	0
4078 Skate Park Jam	0	0	1,000	0	0	0	0	0	0
4093 Queen's Jubilee	2,099	4,739	0	0	0	0	0	0	0
4096 Grants - other powers	1,200	600	0	0	0	0	0	0	0
4120 Beaminster Festival	700	0	0	0	0	0	0	0	0
4135 King Charles III Coronation	0	0	1,000	585	0	0	0	0	0
4231 Yarn Barton Centre	2,000	0	0	0	0	0	0	0	0
4246 Remembrance Day Parade	200	253	256	0	0	0	0	0	0
4269 Prout Bridge Project	5,000	5,000	0	0	0	0	0	0	0
4509 Section 137	400	313	0	0	0	0	0	0	0
4522 Community/Devolvement Fund	1,700	1,700	0	0	0	0	0	0	0
4524 Skatepark Project	0	3,482	0	0	0	0	0	0	0
4526 CAB outreach	2,000	2,000	0	0	0	0	0	0	0
Overhead Expenditure	21,499	23,636	7,866	6,185	0	0	0	0	0
Movement to/(from) Gen Reserve	(16,499)	(14,920)	(2,866)	(810)	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
103	<u>Christmas Lights Festival</u>								
1094	300	553	0	0	0	0	0	0	0
1114	2,500	4,700	0	0	0	0	0	0	0
1119	0	186	0	0	0	0	0	0	0
1120	1,200	1,611	2,500	0	0	0	0	0	0
	4,000	7,050	2,500	0	0	0	0	0	0
	Total Income								
4018	150	0	0	0	0	0	0	0	0
4108	0	383	0	0	0	0	0	0	0
4118	0	20	0	20	0	0	0	0	0
4137	0	352	0	0	0	0	0	0	0
4138	0	261	0	0	0	0	0	0	0
4264	6,500	6,013	7,500	200	0	0	0	0	0
4265	300	1,618	0	0	0	0	0	0	0
4267	1,000	409	0	0	0	0	0	0	0
4268	100	43	0	0	0	0	0	0	0
4270	2,000	1,975	2,500	0	0	0	0	0	0
4271	500	0	0	0	0	0	0	0	0
	10,550	11,074	10,000	220	0	0	0	0	0
	Overhead Expenditure								
	(6,550)	(4,024)	(7,500)	(220)	0	0	0	0	0
	Movement to/(from) Gen Reserve								
104	<u>Community Fridge</u>								
1038	0	100	0	0	0	0	0	0	0
1093	0	3,000	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMIR	Carried Forward
1114 Donations/Sponsorship	0	2,750	0	0	0	0	0	0	0
Total Income	0	5,850	0	0	0	0	0	0	0
4002 Insurance	0	89	0	0	0	0	0	0	0
4015 Stationery	0	101	0	67	0	0	0	0	0
4043 General Supplies	0	241	0	111	0	0	0	0	0
4054 Equipment	0	723	0	0	0	0	0	0	0
Overhead Expenditure	0	1,154	0	178	0	0	0	0	0
Movement to/(from) Gen Reserve	0	4,696	0	(178)	0	0	0	0	0
105 Information Technology									
4086 Domain Name registration	0	130	143	0	0	0	0	0	0
4277 VWP Support	250	434	670	345	0	0	0	0	0
4278 RBS Support	1,000	1,641	1,700	713	0	0	0	0	0
4279 VPW Agility Mail	250	998	1,100	501	0	0	0	0	0
4280 VPW Broadband	900	1,835	2,000	951	0	0	0	0	0
4281 VPW Remote Backup	500	412	450	216	0	0	0	0	0
4285 VPW Anti Virus Software	100	377	416	247	0	0	0	0	0
Overhead Expenditure	3,000	5,827	6,479	2,973	0	0	0	0	0
Movement to/(from) Gen Reserve	(3,000)	(5,827)	(6,479)	(2,973)	0	0	0	0	0
106 Discover Beaminstertown Website									
4086 Domain Name registration	0	20	40	0	0	0	0	0	0
4261 Website renewal fees	50	0	50	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMIR	Carried Forward
4282 Marketing	6,000	1,107	3,300	1,279	0	0	0	0	0
4283 Website support	1,200	1,560	1,630	360	0	0	0	0	0
4284 Development	3,000	30	5,000	300	0	0	0	0	0
4287 Website Hosting	360	458	443	90	0	0	0	0	0
Overhead Expenditure	10,610	3,175	10,463	2,029	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(10,610)</u>	<u>(3,175)</u>	<u>(10,463)</u>	<u>(2,028)</u>	<u>0</u>		<u>0</u>		
<u>107 Discover Beaminstertown Campaign</u>									
4018 Advertising	700	0	700	0	0	0	0	0	0
4082 Promotional Video	557	0	557	0	0	0	0	0	0
4083 Digital Campaign	250	0	250	0	0	0	0	0	0
4089 Monarch's Trail	250	244	320	250	0	0	0	0	0
4099 Information screen	0	0	0	43	0	0	0	0	0
Overhead Expenditure	1,757	244	1,827	293	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,757)</u>	<u>(244)</u>	<u>(1,827)</u>	<u>(293)</u>	<u>0</u>		<u>0</u>		
<u>108 Precept</u>									
1076 Precept	219,942	219,942	241,935	120,968	0	0	0	0	0
Total Income	219,942	219,942	241,935	120,968	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>219,942</u>	<u>219,942</u>	<u>241,935</u>	<u>120,968</u>	<u>0</u>		<u>0</u>		
<u>201 Public Hall</u>									
1004 Hire - Main Hall	9,000	8,930	7,000	2,427	0	0	0	0	0
1005 Hire - Skyrm Room	1,000	2,928	2,000	700	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMIR	Carried Forward
1006 Hire - event hire	200	416	0	0	0	0	0	0	0
1007 Hire - Cowie Room	50	14,656	0	3,668	0	0	0	0	0
1011 PRS charge	150	129	100	32	0	0	0	0	0
1037 Hall Storage	600	594	650	594	0	0	0	0	0
1081 Insurance Reimbursement	0	0	0	6,462	0	0	0	0	0
1110 License Fee	100	170	100	50	0	0	0	0	0
Total Income	11,100	27,823	9,850	13,933	0	0	0	0	0
4000 Salaries	19,627	19,526	21,607	6,903	0	0	0	0	0
4001 Employers NI	220	571	600	145	0	0	0	0	0
4019 Electricity	1,400	2,662	2,800	382	0	0	0	0	0
4020 Gas	1,850	2,621	4,500	718	0	0	0	0	0
4021 Water	1,100	1,093	1,210	532	0	0	0	0	0
4023 Performing Rights Society	100	0	200	243	0	0	0	0	0
4024 General Maintenance	3,000	2,922	3,000	303	0	0	0	0	0
4033 Cleaning Materials	500	489	550	28	0	0	0	0	0
4043 General Supplies	350	114	220	43	0	0	0	0	0
4044 Wheely Bin	670	783	860	199	0	0	0	0	0
4057 Fire Extinguisher Service	200	0	0	260	0	0	0	0	0
4069 Internal Decoration	3,000	146	5,854	0	0	0	0	0	0
4070 External Decoration	1,500	0	3,000	0	0	0	0	0	0
4080 Fire Alarm/Lighting Testing	280	285	295	0	0	0	0	0	0
4105 Foyer display cases	400	515	0	0	0	0	0	0	0
4106 Advertising	200	0	0	0	0	0	0	0	0
4107 Curtains	1,660	197	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4109 Main Hall Enhancements	2,000	0	5,000	0	0	0	0	0	0
4136 Water leak repairs/refurb.	0	13,263	0	0	0	0	0	0	0
4140 Contract Clean (staff)	0	1,052	0	80	0	0	0	0	0
4218 Hygiene services	800	716	1,131	606	0	0	0	0	0
4221 PAC testing	200	0	200	0	0	0	0	0	0
4247 Premises License	140	300	200	0	0	0	0	0	0
4253 Building Consultant	1,500	0	0	0	0	0	0	0	0
4276 Window cleaning	400	300	420	120	0	0	0	0	0
4600 Pension Employers con	982	1,007	1,099	267	0	0	0	0	0
4603 Pension Employees Contribution	540	604	659	160	0	0	0	0	0
Overhead Expenditure	42,619	49,163	53,405	10,989	0	0	0	0	0
Movement to/(from) Gen Reserve	(31,519)	(21,340)	(43,555)	2,944	0		0		
205 Fleet Club									
1008 Rent	3,850	3,529	3,850	962	0	0	0	0	0
Total Income	3,850	3,529	3,850	962	0	0	0	0	0
Movement to/(from) Gen Reserve	3,850	3,529	3,850	962	0		0		
206 Public Toilets									
4019 Electricity	800	0	0	0	0	0	0	0	0
4024 General Maintenance	6,000	400	1,000	15	0	0	0	0	0
4051 Building Costs	0	17,602	5,522	0	0	0	0	0	0
4112 Architect/Consultant Fee	0	244	0	0	0	0	0	0	0
4115 Sundries	0	83	200	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4218 Hygiene services	0	629	820	505	0	0	0	0	0
4238 Hygiene supplies	0	447	495	102	0	0	0	0	0
4248 Toilet contract cleaning	11,280	11,019	12,500	2,912	0	0	0	0	0
Overhead Expenditure	18,080	30,424	20,537	3,533	0	0	0	0	0
Movement to/(from) Gen Reserve	(18,080)	(30,424)	(20,537)	(3,533)	0	0	0	0	0
301 <u>Memorial Playing Field</u>									
1008 Rent	0	321	0	0	0	0	0	0	0
1038 Refund	0	0	0	117	0	0	0	0	0
1079 Wayleaves	11	11	11	0	0	0	0	0	0
1093 Grants received	0	10,000	0	0	0	0	0	0	0
1102 Access licence	45	35	45	35	0	0	0	0	0
Total Income	56	10,367	56	152	0	0	0	0	0
4000 Salaries	42,030	47,258	44,796	17,643	0	0	0	0	0
4001 Employers NI	1,895	2,330	2,448	930	0	0	0	0	0
4024 General Maintenance	2,000	312	550	11	0	0	0	0	0
4026 Playground Repairs	500	694	770	639	0	0	0	0	0
4028 PWLB Loan Repayment	14,772	10,119	10,120	5,060	0	0	0	0	0
4029 Machine/Tractor Repairs	2,000	2,303	2,500	325	0	0	0	0	0
4030 Machine/Tractor Fuel	900	820	1,100	454	0	0	0	0	0
4031 Tools & Machinery	1,500	985	1,000	244	0	0	0	0	0
4032 Signs/Security	151	0	150	0	0	0	0	0	0
4033 Cleaning Materials	300	89	175	24	0	0	0	0	0

Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4034 Weed Control	400	427	470	0	0	0	0	0	0
4035 Trees & Hedges	300	320	2,000	0	0	0	0	0	0
4036 Vehicle Service Plan	0	427	427	101	0	0	0	0	0
4043 General Supplies	100	125	165	101	0	0	0	0	0
4044 Wheely Bin	650	783	860	199	0	0	0	0	0
4046 GAP insurance	0	280	0	0	0	0	0	0	0
4053 CCTV	312	0	350	0	0	0	0	0	0
4055 Memorial Lane & Path repairs	500	324	500	0	0	0	0	0	0
4057 Fire Extinguisher Service	0	138	152	0	0	0	0	0	0
4062 Engineering Inspection MPF	600	390	420	260	0	0	0	0	0
4092 Toilet/Store building work	35,000	0	20,000	0	0	0	0	0	0
4112 Architect/Consultant Fee	1,500	500	0	0	0	0	0	0	0
4113 Vehicle Lease	0	6,155	4,665	1,620	0	0	0	0	0
4131 Insurance Claim	0	0	0	336	0	0	0	0	0
4133 Planning Application	250	261	0	0	0	0	0	0	0
4275 Protective Clothing	300	108	220	201	0	0	0	0	0
4501 Fleet Insurance	900	898	1,600	556	0	0	0	0	0
4600 Pension Employers con	803	1,690	1,931	386	0	0	0	0	0
4603 Pension Employees Contribution	482	973	1,158	232	0	0	0	0	0
Overhead Expenditure	108,145	78,710	98,527	29,322	0	0	0	0	0
Movement to/(from) Gen Reserve	(108,089)	(68,343)	(98,471)	(29,170)	0				
<u>302 Allotments</u>									
1013 Rent - Allotments	50	50	50	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1111 Reimbursement re water costs	200	186	220	0	0	0	0	0	0
Total Income	250	236	270	0	0	0	0	0	0
4021 Water	200	186	220	203	0	0	0	0	0
4035 Trees & Hedges	300	0	0	0	0	0	0	0	0
Overhead Expenditure	500	186	220	203	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(250)</u>	<u>50</u>	<u>50</u>	<u>(203)</u>	<u>0</u>		<u>0</u>		
303 Cemetery									
1014 Fees - Plots & Interments	2,000	2,860	1,000	0	0	0	0	0	0
1015 Fees - Memorial	400	1,195	500	860	0	0	0	0	0
Total Income	2,400	4,055	1,500	860	0	0	0	0	0
4016 IT Costs/ Soft ware Support	210	310	125	263	0	0	0	0	0
4021 Water	60	74	135	0	0	0	0	0	0
4035 Trees & Hedges	500	0	0	0	0	0	0	0	0
4081 Cemetery General Maintenance	100	43	0	0	0	0	0	0	0
4132 Refund	0	80	0	0	0	0	0	0	0
4235 Extension work	3,500	0	3,500	0	0	0	0	0	0
Overhead Expenditure	4,370	506	3,760	263	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,970)</u>	<u>3,549</u>	<u>(2,260)</u>	<u>597</u>	<u>0</u>		<u>0</u>		
305 Enforcement Officer									
4085 Uniform/Protection Equip.	200	28	100	93	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4104 Dog signs	100	0	0	0	0	0	0	0	0
4115 Sundries	100	0	0	0	0	0	0	0	0
4532 Mobile Phone	185	143	170	58	0	0	0	0	0
Overhead Expenditure	585	171	270	150	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(585)</u>	<u>(171)</u>	<u>(270)</u>	<u>(150)</u>	<u>0</u>		<u>0</u>		
<u>308 Yarn Barton Centre</u>									
1008 Rent	1	0	1	0	0	0	0	0	0
Total Income	1	0	1	0	0	0	0	0	0
4211 Rent re Yarn Barton	1	1	1	1	0	0	0	0	0
Overhead Expenditure	1	1	1	1	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(1)</u>	<u>0</u>	<u>(1)</u>	<u>0</u>		<u>0</u>		
<u>310 Emergency Planning</u>									
4071 Climate change/resilience	5,731	105	1,500	45	0	0	0	0	0
4222 Defibrillator	0	238	300	0	0	0	0	0	0
4226 Adverse Weather	500	0	500	0	0	0	0	0	0
4232 Community Resilience	3,244	2,118	1,500	0	0	0	0	0	0
4606 Radio Licence Fees	75	0	75	0	0	0	0	0	0
Overhead Expenditure	9,550	2,461	3,875	45	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(9,550)</u>	<u>(2,461)</u>	<u>(3,875)</u>	<u>(45)</u>	<u>0</u>		<u>0</u>		
<u>311 Street Furniture</u>									

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1114 Donations/Sponsorship	0	0	0	519	0	0	0	0	0
Total Income	0	0	0	519	0	0	0	0	0
4038 Litter bins	1,000	165	300	360	0	0	0	0	0
4059 Noticeboards	1,000	0	400	0	0	0	0	0	0
4073 Floral displays	1,500	396	440	15	0	0	0	0	0
4097 Public seats	200	0	0	0	0	0	0	0	0
4141 Hardwood planters	0	0	0	2,469	0	0	0	0	0
4234 Finger Posts	100	0	0	0	0	0	0	0	0
4236 Speed Indicator Device	0	0	100	0	0	0	0	0	0
4263 Welcome Signs	100	0	0	0	0	0	0	0	0
Overhead Expenditure	3,900	561	1,240	2,843	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(3,900)</u>	<u>(561)</u>	<u>(1,240)</u>	<u>(2,325)</u>	<u>0</u>		<u>0</u>		
400 Contingency									
4076 General Expenditure	1,940	169	2,000	0	0	0	0	0	0
Overhead Expenditure	1,940	169	2,000	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,940)</u>	<u>(169)</u>	<u>(2,000)</u>	<u>0</u>	<u>0</u>		<u>0</u>		
Total Budget Income	246,629	293,431	265,512	147,819	0	0	0	0	0
Expenditure	309,675	275,335	308,677	87,224	0	0	0	0	0
Net Income over Expenditure	<u>-63,046</u>	<u>18,096</u>	<u>-43,165</u>	<u>60,595</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
less Transfer to EMR	0	3,705	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(63,046)</u>	<u>14,391</u>	<u>(43,165)</u>	<u>60,595</u>	<u>0</u>		<u>0</u>		

Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
600									
Community Bus CB3									
1040 Bus Fares	3,500	5,766	4,000	1,739	0	0	0	0	0
1041 Bus Donations	900	1,207	900	348	0	0	0	0	0
1043 Bus Concessionary Fares	5,000	4,343	3,500	1,865	0	0	0	0	0
1044 Private Hire	50	227	0	-72	0	0	0	0	0
Total Income	9,450	11,544	8,400	3,880	0	0	0	0	0
4002 Insurance	4,000	1,710	3,500	1,626	0	0	0	0	0
4006 Internal Audit	160	0	0	0	0	0	0	0	0
4047 Bank Charges	0	205	220	54	0	0	0	0	0
4121 Operators Licence/route	50	0	0	0	0	0	0	0	0
4122 Volunteer Training/Travel	100	117	150	0	0	0	0	0	0
4123 Fuel	4,000	4,190	5,000	1,231	0	0	0	0	0
4124 Sundries	0	457	500	255	0	0	0	0	0
4125 CTA Membership	280	400	440	0	0	0	0	0	0
4129 Service/MOT	3,000	2,752	3,850	0	0	0	0	0	0
4130 Maint. Contract Scheme	400	386	400	413	0	0	0	0	0
4132 Refund	0	72	0	0	0	0	0	0	0
4530 Repairs & Maint.	3,000	121	2,750	3	0	0	0	0	0
4532 Mobile Phone	130	104	150	42	0	0	0	0	0
4533 Square card charges	25	0	0	2	0	0	0	0	0
4605 Temporary vehicle rental	500	396	500	0	0	0	0	0	0
Overhead Expenditure	15,645	10,911	17,460	3,626	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 5)

Note: 31ST JULY 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(6,195)</u>	<u>633</u>	<u>(9,060)</u>	<u>254</u>	<u>0</u>		<u>0</u>		
Total Budget Income	9,450	11,544	8,400	3,880	0	0	0	0	0
Expenditure	15,645	10,911	17,460	3,626	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(6,195)</u>	<u>633</u>	<u>(9,060)</u>	<u>254</u>	<u>0</u>		<u>0</u>		