

FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting held in the Skyrm Room, Public Hall on 27th June 2023.

- 649 PRESENT:** Cllr Biggs (Chairman), Cllr Corbett, Cllr Dawkins, Cllr Goode, Cllr Monks, Cllr Turner and Cllr Woods; also Christine Bright (Town Clerk).
- 650 APOLOGIES FOR ABSENCE:**
Apologies for absence were received from Cllr Beswarick and Cllr Body.
- 651 ELECTION OF CHAIRMAN**
Cllr Monks proposed Cllr Biggs, seconded by Cllr Goode, there being no other nominations Cllr Biggs was duly elected Chairman for the ensuing council year.
- 652 ELECTION OF VICE CHAIRMAN**
Cllr Biggs proposed Cllr Goode, seconded by Cllr Monks, there being no other nominations Cllr Goode was duly elected Vice Chairman for the ensuing council year.
- 653 MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 25TH APRIL 2023**
The minutes of the Finance & General Purposes Committee meeting held on 25th April 2023 having been circulated were confirmed a correct record and signed by the Chairman.
- 654 DECLARATIONS OF INTEREST & DISPENSATION**
No declarations of interest were received.
- 655 PAYMENTS & RECIEPTS**
Members were tabled with the details of the payments made for the month of June 2023 including cheque numbers 105799 to 105812 including cheque number 100044 from CB3 account, direct debits and bank payments totalling £22,212.53 together with receipts received in the sum of £2,181.21 a copy of which are attached. Members **RESOLVED** adoption and payment as presented.
- 656 BUDGET MONITORING 2023/2024**
The Town Clerk advised, having reached the end of the first quarter of the financial year, there were no significant issues to report, a copy of which is attached.
- 657 FINANCIAL CONSIDERATIONS**
Members were asked to consider the purchase of a replacement grit bin for the Square, the current bin had been pushed around by vehicles and the lid had been repaired a number of times. **RESOLVED** to purchase a replacement at a cost in the region of £200 (Community EMR) it was requested that a more suitable site be identified to prevent damage in the future.

Members were asked to consider the purchase of a roof rack for the van to enable the transportation of ladders and other bulky items at a cost of £345 (4031/301). **RESOLVED.**

658 TRADING IN THE SQUARE

Members were asked to consider two requests received to trade in the Square:

(a) **Direct Pizza & Kebab** – a mobile business from Dorchester who would like to sell hot foods including kebabs, burgers, chips and cold drinks one evening a week between 4.00pm and 9.00pm.

(b) **Sweet stall** – a mobile business based in Beaminster who would like to sell sweets one day a week with the possibility of one Saturday per month.

Members considered both applications and **RESOLVED** an initial three month trial period subject to the appropriate street trading licences, public liability insurance, to comply with parking regulations, removal of litter and not to cause a nuisance to residents of the Square.

659 INTERNAL AUDIT 2022/2023

Members had previously been circulated with a copy of the second internal audit report together with details of the remedial action taken by the Town Clerk, a copy of which is attached.

Members **RESOLVED** the action taken by the Town Clerk.

660 DATE OF NEXT MEETING

The date of the next Finance & General Purposes Committee meeting was scheduled for Tuesday 23rd August 2023.

661 PUBLIC BODIES (Admission to meeting) ACT 1960

Members **RESOLVED** that public and press be now excluded from the meeting whilst discussion took place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of consideration of quotations received.

(a) Protection of council assets

Members considered two quotations received for the installation of posts around the perimeter of the Memorial Playing Field car park. Following discussion it was **AGREED** to seek a further quotation reducing the quoted 1.6m centres to 1.4m centres to prevent vehicular access.

(b) Public Hall maintenance

Members considered a number of quotations received for various works on the Public Hall building as follows:

- **Replacement flooring** – a quotation had been received to continue the new flooring into the rear corridor, disabled toilet and rear lobby in the sum of £2,405 (Public Hall EMR) **RESOLVED**.
- **External decoration** – two quotations were considered for the painting of the windows on the Skyrm Room/Fleet Club, in order to compare 'like for like' the Town Clerk was asked to obtain a third quotation.
- **Replacement cellar door** – a quotation had been received to replace the cellar door with a composite door in the sum of £1247.30 (Public Hall EMR) **RESOLVED**.

- **Installation of security door to Fleet Club** – a quotation had been received to install a security door to the Fleet Club in the sum of £968 (Public Hall EMR) **RESOLVED.**
- **Replacement fascia, guttering etc.** – a quotation had been received to replace fascia, soffits and guttering in the sum of £11,229.56. **AGREED** to obtain confirmation of the likely presence of asbestos and the cost to disposal.

For members information the Chairman advised that following complaints from residents of Champions Gardens with regard to anti social behaviour late at night from people arriving in vehicles, together with the Council Chairman the decision had been taken to lock the main gate each evening in the coming weeks in anticipation it would break the cycle.

662 MEETING

The meeting which started at 7.00pm closed at 8.45pm



Chairman

OB

BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - JUNE 2023

PAYMENTS

D/D	Autorama	Van Service Plan	30.42
D/D	BT	Telephone charges - Cowie Room	45.74
D/D	Concorde	Photocopies	80.76
D/D	Dorset Waste Partnership	Wheely Bin - May	165.16
D/D	Ecotricity	Electricity charges	100.98
D/D	Ecotricity	Gas charges	25.85
D/D	E.on next	Gas charges	134.91
D/D	HSBC	Bank charges - Council	38.57
D/D	HSBC	Bank charges - CB3	25.02
D/D	Lex Autolease	Vehicle lease	388.75
D/D	NOW Pensions	Pension admin. Fee	24.00
D/D	NOW Pensions	Pension contributions	501.68
D/D	O2	Mobile phones	30.77
D/D	UK Fuels	Fuel card charges	4.80
D/D	UK Fuels	Fuel card charges & CB3 fuel	167.88
D/D	UK Fuels	Fuel card charges/CB 3 and machinery fuel	146.95
D/D	UK Fuels	Fuel card charges/CB 3 and machinery fuel	135.49
D/D	VPW Systems	Agility mail set up fee - new councillors email	24.00
D/D	VPW Systems	Remote backup	129.79
D/D	VPW Systems	Hosting and teams subscription	476.40
D/D	Water 2 Business	Water charges	132.91
D/D CB3	Square	Card charges	2.72
Bank Payment	S. Amatt	Reimburse - work boots	39.50
Bank Payment	Online Playgrounds	Purchase of two cradle swing seats	582.00
Bank Payment	OCD Cleaning Services	Contract clean public toilets - May	992.00
Bank Payment	Donovan Ateyo	June Salaries	10,499.16
S/O	Great Guns Marketing	Rent - Office space	540.00
105799	A J Supplies	Bin liners/gloves - MPF	28.31
105800	BSG	Stationary	49.20
105801	Broxap	Litter bin	431.94
		C/FWD	15,975.66

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**BEAMINSTER TOWN COUNCIL
RECEIPTS AND PAYMENTS - JUNE 2023**

105802	N. Corbett	Reimburse - purchase of Coronation flags	15,975.66
105803	DAPTC	Cllr Finance training	71.31
105804	Footprints	Leaflets and flyers - community larder	30.00
105805	Information Commissioners Office	GDPR - Data Protection fee (renewal)	67.00
105806	Keeley Windows	Replacement broken window panes - Public Hall	40.00
105807	Larcombes of Beaminster	Keys (Community fridge), paint & varnish (MPF), grinding discs & cleaning equip.	348.00
105808	Pithers	Window Cleaning	150.42
105809	PPL/PRS	Annual music licence royalties	30.00
105810	Prout Bridge Project	Safeguarding grant 2023/2024	292.16
105811	Small Engines	Battery charger & battery, strimmer line and aspen fuel	5,000.00
105812	Travis Perkins	Door security bolt, purchase of tools	113.76
100044	Advanced Card Bureau	ID cards - CB3 volunteers	22.58
		TOTAL	22,212.53
			B/FWD 15,975.66
			TOTAL 2,181.21

RECEIPTS

Mrs K Crabb	Public Hall Hire	1,027.40
NSIB	Interest	290.68
Country Memorials	Memorial - late Lewis	40.00
A G Down Memorials	Memorial - late Hallett	90.00
Mrs Brook	Christmas tree	30.00
Dorset Council	Concessionary fares	350.00
Somerset Council	Concessionary fares	80.00
Square	CB3 fares	151.28
CB3	Fares/donations	121.85

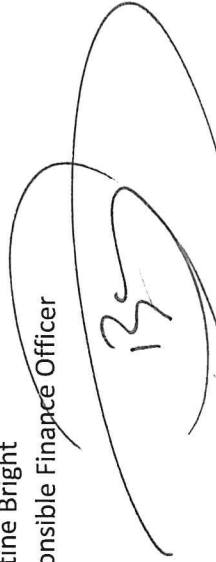
NOTES FOR COUNCIL INFORMATION

The above payments are approved expenditure items within existing contracts and / or the agreed budget framework. Councillors expenses having been vetted and authorised by the Chairman / Town Clerk or in the case of the Chairman's expenses, by Vice Chairman. Receipts are those from expected sources and within budget projections. Salary Cheque excludes employers and employees pension contributions. Payments include VAT where applicable.

Christine Bright

Responsible Finance Officer

Date



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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101 Administration									
1000 Bank Interest	20	672	150	471	0	0	0	0	0
1025 NSIB - Interest	10	798	400	581	0	0	0	0	0
1036 CIL	0	3,705	0	3,552	0	0	0	0	0
1038 Refund	0	688	0	0	0	0	0	0	0
Total Income	30	5,864	550	4,604	0	0	0	0	0
4000 Salaries	41,441	42,692	44,885	10,938	0	0	0	0	0
4001 Employers NI	2,404	2,943	3,090	740	0	0	0	0	0
4002 Insurance	4,694	6,470	9,967	4,531	0	0	0	0	0
4003 Telephone	500	380	440	107	0	0	0	0	0
4004 Photocopier	880	840	924	195	0	0	0	0	0
4005 Health & Safety Issues	200	17	110	24	0	0	0	0	0
4006 Internal Audit	800	688	882	101	0	0	0	0	0
4007 External Audit	1,200	800	630	0	0	0	0	0	0
4008 DAPTC Subscription	900	901	991	944	0	0	0	0	0
4009 Chairman's Allowance	300	186	330	0	0	0	0	0	0
4010 Councillors Training	300	188	220	30	0	0	0	0	0
4011 Staff Training	400	70	110	0	0	0	0	0	0
4013 Annual Parish Meeting	1,200	975	1,073	907	0	0	0	0	0
4014 Councillors Travel Expenses	150	0	0	0	0	0	0	0	0
4015 Stationery	900	904	720	392	0	0	0	0	0
4018 Advertising	250	0	0	0	0	0	0	0	0
4040 Legal Expenses	500	0	500	0	0	0	0	0	0

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**Beaminstertown Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4041 Postage	250	250	275	108	0	0	0	0	0
4047 Bank Charges	400	404	426	68	0	0	0	0	0
4049 Honorary Townsperson	500	0	500	0	0	0	0	0	0
4050 Year End Administration	600	558	613	755	0	0	0	0	0
4065 Web Site	80	60	60	0	0	0	0	0	0
4074 SLCC Subscription	250	215	237	222	0	0	0	0	0
4090 Staff Travel Expenses	200	156	0	0	0	0	0	0	0
4126 Data Protection	60	40	60	40	0	0	0	0	0
4127 Election Contingency	2,300	0	2,300	0	0	0	0	0	0
4132 Refund	0	61	0	0	0	0	0	0	0
4139 Office Equipment	2,070	2,070	980	980	0	0	0	0	0
4228 Payroll Costs	700	1,161	1,110	0	0	0	0	0	0
4249 Rent- office space	0	1,350	5,400	1,350	0	0	0	0	0
4262 VAT Consultant	100	0	0	0	0	0	0	0	0
4529 UK Fuel Card Charges	140	131	155	32	0	0	0	0	0
4600 Pension Employers con	1,773	1,928	2,014	330	0	0	0	0	0
4601 Neighbourhood Plan	4,766	41	7,725	0	0	0	0	0	0
4602 Pension administration	300	240	270	60	0	0	0	0	0
4603 Pension Employees Contribution	1,061	1,157	1,210	198	0	0	0	0	0
Overhead Expenditure	72,569	67,873	88,207	23,052	0	0	0	0	0
101 Net Income over Expenditure	-72,539	-62,010	-87,657	-18,448	0	0	0	0	0
6001 less Transfer to EMR	0	3,705	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(72,539)	(65,715)	(87,657)	(18,448)	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 4)

Note: 30TH JUNE 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
102 Community Enabling									
1114 Donations/Sponsorship	0	3,290	0	0	0	0	0	0	0
1127 Lottery Funding	5,000	5,000	5,000	5,000	0	0	0	0	0
1128 Queen's Jubilee stall hire	0	426	0	0	0	0	0	0	0
1129 Kings Coronation Flag	0	0	0	375	0	0	0	0	0
Total Income	5,000	8,716	5,000	5,375	0	0	0	0	0
4052 Bunting	1,200	550	610	600	0	0	0	0	0
4068 Skate Park Safeguarding	5,000	5,000	5,000	5,000	0	0	0	0	0
4078 Skate Park Jam	0	0	1,000	0	0	0	0	0	0
4093 Queen's Jubilee	2,099	4,739	0	0	0	0	0	0	0
4096 Grants - other powers	1,200	600	0	0	0	0	0	0	0
4120 Beamminster Festival	700	0	0	0	0	0	0	0	0
4135 King Charles III Coronation	0	0	1,000	585	0	0	0	0	0
4231 Yarn Barton Centre	2,000	0	0	0	0	0	0	0	0
4246 Remembrance Day Parade	200	253	256	0	0	0	0	0	0
4269 Prout Bridge Project	5,000	5,000	0	0	0	0	0	0	0
4509 Section 137	400	313	0	0	0	0	0	0	0
4522 Community/Devolvement Fund	1,700	1,700	0	0	0	0	0	0	0
4524 Skatepark Project	0	3,482	0	0	0	0	0	0	0
4526 CAB outreach	2,000	2,000	0	0	0	0	0	0	0
Overhead Expenditure	21,499	23,636	7,866	6,185	0	0	0	0	0
Movement to/(from) Gen Reserve	(16,499)	(14,920)	(2,866)	(810)	0	0	0	0	0

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**Beaminstertown Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
103	<u>Christmas Lights Festival</u>								
1094	300	553	0	0	0	0	0	0	0
1114	2,500	4,700	0	0	0	0	0	0	0
1119	0	186	0	0	0	0	0	0	0
1120	1,200	1,611	2,500	0	0	0	0	0	0
	4,000	7,050	2,500	0	0	0	0	0	0
	Total Income								
4018	150	0	0	0	0	0	0	0	0
4108	0	383	0	0	0	0	0	0	0
4118	0	20	0	20	0	0	0	0	0
4137	0	352	0	0	0	0	0	0	0
4138	0	261	0	0	0	0	0	0	0
4264	6,500	6,013	7,500	200	0	0	0	0	0
4265	300	1,618	0	0	0	0	0	0	0
4267	1,000	409	0	0	0	0	0	0	0
4268	100	43	0	0	0	0	0	0	0
4270	2,000	1,975	2,500	0	0	0	0	0	0
4271	500	0	0	0	0	0	0	0	0
	10,550	11,074	10,000	220	0	0	0	0	0
	(6,550)	(4,024)	(7,500)	(220)	0			0	
	Overhead Expenditure								
104	<u>Community Fridge</u>								
1038	0	100	0	0	0	0	0	0	0
1093	0	3,000	0	0	0	0	0	0	0

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1114 Donations/Sponsorship	0	2,750	0	0	0	0	0	0	0
Total Income	0	5,850	0	0	0	0	0	0	0
4002 Insurance	0	89	0	0	0	0	0	0	0
4015 Stationery	0	101	0	67	0	0	0	0	0
4043 General Supplies	0	241	0	111	0	0	0	0	0
4054 Equipment	0	723	0	0	0	0	0	0	0
Overhead Expenditure	0	1,154	0	178	0	0	0	0	0
Movement to/(from) Gen Reserve	0	4,696	0	(178)	0		0		
105 Information Technology									
4086 Domain Name registration	0	130	143	0	0	0	0	0	0
4277 VWP Support	250	434	670	315	0	0	0	0	0
4278 RBS Support	1,000	1,641	1,700	713	0	0	0	0	0
4279 VPW Agility Mail	250	998	1,100	501	0	0	0	0	0
4280 VPW Broadband	900	1,835	2,000	693	0	0	0	0	0
4281 VPW Remote Backup	500	412	450	216	0	0	0	0	0
4285 VPW Anti Virus Software	100	377	416	247	0	0	0	0	0
Overhead Expenditure	3,000	5,827	6,479	2,686	0	0	0	0	0
Movement to/(from) Gen Reserve	(3,000)	(5,827)	(6,479)	(2,686)	0		0		
106 Discover Beaminster Website									
4086 Domain Name registration	0	20	40	0	0	0	0	0	0
4261 Website renewal fees	50	0	50	0	0	0	0	0	0

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**Beaminstor Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4282 Marketing	6,000	1,107	3,300	1,004	0	0	0	0	0
4283 Website support	1,200	1,560	1,630	240	0	0	0	0	0
4284 Development	3,000	30	5,000	0	0	0	0	0	0
4287 Website Hosting	360	458	443	60	0	0	0	0	0
Overhead Expenditure	10,610	3,175	10,463	1,304	0	0	0	0	0
Movement to/(from) Gen Reserve	(10,610)	(3,175)	(10,463)	(1,304)	0	0	0	0	0
107 Discover Beaminstor Campaign									
4018 Advertising	700	0	700	0	0	0	0	0	0
4082 Promotional Video	557	0	557	0	0	0	0	0	0
4083 Digital Campaign	250	0	250	0	0	0	0	0	0
4089 Monarch's Trail	250	244	320	0	0	0	0	0	0
Overhead Expenditure	1,757	244	1,827	0	0	0	0	0	0
Movement to/(from) Gen Reserve	(1,757)	(244)	(1,827)	0	0	0	0	0	0
108 Precept									
1076 Precept	219,942	219,942	241,935	120,968	0	0	0	0	0
Total Income	219,942	219,942	241,935	120,968	0	0	0	0	0
Movement to/(from) Gen Reserve	219,942	219,942	241,935	120,968	0	0	0	0	0
201 Public Hall									
1004 Hire - Main Hall	9,000	8,930	7,000	1,974	0	0	0	0	0
1005 Hire - Skyrm Room	1,000	2,928	2,000	556	0	0	0	0	0
1006 Hire - event hire	200	416	0	0	0	0	0	0	0

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1007 Hire - Cowie Room	50	14,656	0	2,440	0	0	0	0	0
1011 PRS charge	150	129	100	32	0	0	0	0	0
1037 Hall Storage	600	594	650	594	0	0	0	0	0
1081 Insurance Reimbursement	0	0	0	6,462	0	0	0	0	0
1110 License Fee	100	170	100	50	0	0	0	0	0
Total Income	11,100	27,823	9,850	12,108	0	0	0	0	0
4000 Salaries	19,627	19,526	21,607	5,177	0	0	0	0	0
4001 Employers NI	220	571	600	109	0	0	0	0	0
4019 Electricity	1,400	2,662	2,800	230	0	0	0	0	0
4020 Gas	1,850	2,621	4,500	635	0	0	0	0	0
4021 Water	1,100	1,093	1,210	399	0	0	0	0	0
4023 Performing Rights Society	100	0	200	243	0	0	0	0	0
4024 General Maintenance	3,000	2,922	3,000	290	0	0	0	0	0
4033 Cleaning Materials	500	489	550	28	0	0	0	0	0
4043 General Supplies	350	114	220	0	0	0	0	0	0
4044 Wheely Bin	670	783	860	141	0	0	0	0	0
4057 Fire Extinguisher Service	200	0	0	260	0	0	0	0	0
4069 Internal Decoration	3,000	146	5,854	0	0	0	0	0	0
4070 External Decoration	1,500	0	3,000	0	0	0	0	0	0
4080 Fire Alarm/Lighting Testing	280	285	295	0	0	0	0	0	0
4105 Foyer display cases	400	515	0	0	0	0	0	0	0
4106 Advertising	200	0	0	0	0	0	0	0	0
4107 Curtains	1,660	197	0	0	0	0	0	0	0
4109 Main Hall Enchancements	2,000	0	5,000	0	0	0	0	0	0

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**Beaminstertown Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4136 Water leak repairs/refurb.	0	13,263	0	0	0	0	0	0	0
4140 Contract Clean (staff)	0	1,052	0	0	0	0	0	0	0
4218 Hygiene services	800	716	1,131	202	0	0	0	0	0
4221 PAC testing	200	0	200	0	0	0	0	0	0
4247 Premises License	140	300	200	0	0	0	0	0	0
4253 Building Consultant	1,500	0	0	0	0	0	0	0	0
4276 Window cleaning	400	300	420	90	0	0	0	0	0
4600 Pension Employers con	982	1,007	1,099	178	0	0	0	0	0
4603 Pension Employees Contribution	540	604	659	107	0	0	0	0	0
Overhead Expenditure	42,619	49,163	53,405	8,088	0	0	0	0	0
Movement to/(from) Gen Reserve	(31,519)	(21,340)	(43,555)	4,020	0	0	0	0	0
205 Fleet Club									
1008 Rent	3,850	3,529	3,850	642	0	0	0	0	0
Total Income	3,850	3,529	3,850	642	0	0	0	0	0
Movement to/(from) Gen Reserve	3,850	3,529	3,850	642	0	0	0	0	0
206 Public Toilets									
4019 Electricity	800	0	0	0	0	0	0	0	0
4024 General Maintenance	6,000	400	1,000	0	0	0	0	0	0
4051 Building Costs	0	17,602	5,522	0	0	0	0	0	0
4112 Architect/Consultant Fee	0	244	0	0	0	0	0	0	0
4115 Sundries	0	83	200	0	0	0	0	0	0
4218 Hygiene services	0	629	820	168	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 4)

Note: 30TH JUNE 2023

	2022 - 2023		2023 - 2024			2024 - 2025			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4238 Hygiene supplies	0	447	495	0	0	0	0	0	0
4248 Toilet contract cleaning	11,280	11,019	12,500	1,952	0	0	0	0	0
Overhead Expenditure	18,080	30,424	20,537	2,120	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(18,080)</u>	<u>(30,424)</u>	<u>(20,537)</u>	<u>(2,120)</u>	<u>0</u>				
301 <u>Memorial Playing Field</u>									
1008 Rent	0	321	0	0	0	0	0	0	0
1038 Refund	0	0	0	117	0	0	0	0	0
1079 Wayleaves	11	11	11	0	0	0	0	0	0
1093 Grants received	0	10,000	0	0	0	0	0	0	0
1102 Access licence	45	35	45	35	0	0	0	0	0
Total Income	56	10,367	56	152	0	0	0	0	0
4000 Salaries	42,030	47,258	44,796	13,057	0	0	0	0	0
4001 Employers NI	1,895	2,330	2,448	671	0	0	0	0	0
4024 General Maintenance	2,000	312	550	11	0	0	0	0	0
4026 Playground Repairs	500	694	770	520	0	0	0	0	0
4028 PWLB Loan Repayment	14,772	10,119	10,120	5,060	0	0	0	0	0
4029 Machine/Tractor Repairs	2,000	2,303	2,500	325	0	0	0	0	0
4030 Machine/Tractor Fuel	900	820	1,100	370	0	0	0	0	0
4031 Tools & Machinery	1,500	985	1,000	88	0	0	0	0	0
4032 Signs/Security	151	0	150	0	0	0	0	0	0
4033 Cleaning Materials	300	89	175	24	0	0	0	0	0
4034 Weed Control	400	427	470	0	0	0	0	0	0

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4035 Trees & Hedges	300	320	2,000	0	0	0	0	0	0
4036 Vehicle Service Plan	0	427	427	76	0	0	0	0	0
4043 General Supplies	100	125	165	68	0	0	0	0	0
4044 Wheely Bin	650	783	860	141	0	0	0	0	0
4046 GAP insurance	0	280	0	0	0	0	0	0	0
4053 CCTV	312	0	350	0	0	0	0	0	0
4055 Memorial Lane & Path repairs	500	324	500	0	0	0	0	0	0
4057 Fire Extinguisher Service	0	138	152	0	0	0	0	0	0
4062 Engineering Inspection MPF	600	390	420	130	0	0	0	0	0
4092 Toilet/Store building work	35,000	0	20,000	0	0	0	0	0	0
4112 Architect/Consultant Fee	1,500	500	0	0	0	0	0	0	0
4113 Vehicle Lease	0	6,155	4,665	972	0	0	0	0	0
4131 Insurance Claim	0	0	0	336	0	0	0	0	0
4133 Planning Application	250	261	0	0	0	0	0	0	0
4275 Protective Clothing	300	108	220	201	0	0	0	0	0
4501 Fleet Insurance	900	898	1,600	556	0	0	0	0	0
4600 Pension Employers con	803	1,690	1,931	223	0	0	0	0	0
4603 Pension Employees Contribution	482	973	1,158	134	0	0	0	0	0
Overhead Expenditure	108,145	78,710	98,527	22,963	0	0	0	0	0
Movement to/(from) Gen Reserve	(108,089)	(68,343)	(98,471)	(22,811)	0	0	0	0	0
302 Allotments									
1013 Rent - Allotments	50	50	50	0	0	0	0	0	0
1111 Reimbursement re water costs	200	186	220	0	0	0	0	0	0

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**Beaminstertown Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	250	236	270	0	0	0	0	0	0
4021 Water	200	186	220	203	0	0	0	0	0
4035 Trees & Hedges	300	0	0	0	0	0	0	0	0
Overhead Expenditure	500	186	220	203	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(250)</u>	<u>50</u>	<u>50</u>	<u>(203)</u>	<u>0</u>		<u>0</u>		
303 Cemetery									
1014 Fees - Plots & Interments	2,000	2,860	1,000	0	0	0	0	0	0
1015 Fees - Memorial	400	1,195	500	235	0	0	0	0	0
Total Income	2,400	4,055	1,500	235	0	0	0	0	0
4016 IT Costs/ Soft ware Support	210	310	125	263	0	0	0	0	0
4021 Water	60	74	135	0	0	0	0	0	0
4035 Trees & Hedges	500	0	0	0	0	0	0	0	0
4081 Cemetery General Maintenance	100	43	0	0	0	0	0	0	0
4132 Refund	0	80	0	0	0	0	0	0	0
4235 Extension work	3,500	0	3,500	0	0	0	0	0	0
Overhead Expenditure	4,370	506	3,760	263	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,970)</u>	<u>3,549</u>	<u>(2,260)</u>	<u>(28)</u>	<u>0</u>		<u>0</u>		
305 Enforcement Officer									
4085 Uniform/Protection Equip.	200	28	100	93	0	0	0	0	0
4104 Dog signs	100	0	0	0	0	0	0	0	0

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4115 Sundries	100	0	0	0	0	0	0	0	0
4532 Mobile Phone	185	143	170	43	0	0	0	0	0
Overhead Expenditure	585	171	270	136	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(585)</u>	<u>(171)</u>	<u>(270)</u>	<u>(136)</u>	<u>0</u>		<u>0</u>		
<u>308 Yarn Barton Centre</u>									
1008 Rent	1	0	1	0	0	0	0	0	0
Total Income	1	0	1	0	0	0	0	0	0
4211 Rent re Yarn Barton	1	1	1	1	0	0	0	0	0
Overhead Expenditure	1	1	1	1	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>0</u>	<u>(1)</u>	<u>0</u>	<u>(1)</u>	<u>0</u>		<u>0</u>		
<u>310 Emergency Planning</u>									
4071 Climate change/resilience	5,731	105	1,500	45	0	0	0	0	0
4222 Defibrillator	0	238	300	0	0	0	0	0	0
4226 Adverse Weather	500	0	500	0	0	0	0	0	0
4232 Community Resilience	3,244	2,118	1,500	0	0	0	0	0	0
4606 Radio Licence Fees	75	0	75	0	0	0	0	0	0
Overhead Expenditure	9,550	2,461	3,875	45	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(9,550)</u>	<u>(2,461)</u>	<u>(3,875)</u>	<u>(45)</u>	<u>0</u>		<u>0</u>		
<u>311 Street Furniture</u>									
1114 Donations/Sponsorship	0	0	0	519	0	0	0	0	0

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**Beaminster Town Council Current Year
Annual Budget - By Centre (Actual YTD Month 4)**

Note: 30TH JUNE 2023

	<u>2022 - 2023</u>		<u>2023 - 2024</u>			<u>2024 - 2025</u>			
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income	0	0	0	519	0	0	0	0	0
4038 Litter bins	1,000	165	300	360	0	0	0	0	0
4059 Noticeboards	1,000	0	400	0	0	0	0	0	0
4073 Floral displays	1,500	396	440	15	0	0	0	0	0
4097 Public seats	200	0	0	0	0	0	0	0	0
4141 Hardwood planters	0	0	0	2,469	0	0	0	0	0
4234 Finger Posts	100	0	0	0	0	0	0	0	0
4236 Speed Indicator Device	0	0	100	0	0	0	0	0	0
4263 Welcome Signs	100	0	0	0	0	0	0	0	0
Overhead Expenditure	3,900	561	1,240	2,843	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(3,900)</u>	<u>(561)</u>	<u>(1,240)</u>	<u>(2,325)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
400 Contingency									
4076 General Expenditure	1,940	169	2,000	0	0	0	0	0	0
Overhead Expenditure	1,940	169	2,000	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(1,940)</u>	<u>(169)</u>	<u>(2,000)</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Budget Income	246,629	293,431	265,512	144,602	0	0	0	0	0
Expenditure	309,675	275,335	308,677	70,285	0	0	0	0	0
Net Income over Expenditure	<u>-63,046</u>	<u>18,096</u>	<u>-43,165</u>	<u>74,317</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
less Transfer to EMR	0	3,705	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(63,046)</u>	<u>14,391</u>	<u>(43,165)</u>	<u>74,317</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>