



Beaminster Town Council

The Annual Meeting of Beaminster Town Council will take place at the Public Hall on Tuesday 30th May 2023 at 7.00pm.

SJBnqW

Christine Bright
Town Clerk
24th May 2022

A G E N D A

1. **ELECTION OF CHAIRMAN OF THE COUNCIL**
2. **ELECTION OF VICE-CHAIRMAN OF THE COUNCIL**
3. **APOLOGIES FOR ABSENCE**
4. **DECLARATIONS OF INTEREST & DISPENSATIONS**
5. **MINUTES OF THE COUNCIL MEETING HELD ON 28th March 2023**
To **APPROVE** the minutes of the Council meeting held on 28th March 2023
(attached)
6. **CO-OPTION OF COUNCILLORS**
To **CONSIDER** nominations received and **CO-OPT** two members to the Town Council
(attached – confidential)
7. **PLANNING ADVISORY & HIGHWAYS COMMITTEE**
To **RESOLVE** all members form Planning Advisory & Highways Committee for 2023/24
8. **TOWN AMENITIES COMMITTEE**
To **RESOLVE** membership 2023/24
9. **FINANCE & GENERAL PURPOSES COMMITTEE**
To **RESOLVE** membership 2023/24
10. **COMMUNITY ENGAGEMENT COMMITTEE**
To **RESOLVE** membership 2023/24
11. **CLIMATE & LONG-TERM RESILIENCE COMMITTEE**
To **RESOLVE** membership 2023/24

12. APPOINTMENTS TO OUTSIDE BODIES

To **APPOINT** the following:-

(a) Liaison Officers

TOPIC	EXISTING OFFICER	
Ancient Monuments	Cllr Corbett	
Crime Prevention	Cllr A Dawkins	
Public Transport	Cllr Turner	
Right of Way	Cllr D Biggs	
Civil Emergencies	Cllr D Biggs and Mrs S Pearce	
Tree Warden	To be appointed from the BEA group	

(b) Outside Organisations

ORGANISATION	EXISTING REPRESENTATIVE	
Allotment Association	Cllr Monks	
Axe Valley and West Dorset Ring & Ride	Cllr Turner	
BAVLAP	Cllr Langridge	
Beaminster Pre-School Ltd	Cllr Dawkins	
Beaminster Community Centre Partnership	vacant	
Beaminster and District Town Twinning Association	vacant	
Beaminster Earth Alliance	Cllr Monks	
Bridport CAB	vacant	
Climate & Long Term Resilience Plan Working Group	Cllr Turner & Cllr Monks	
DAPTC	Cllr C Turner and Cllr Langridge	
Prout Bridge Project	Cllr Corbett	
South & West Dorset Broadcasting Group	Cllr T Beswarick	

13. To **REVIEW** and **RESOLVE** the following Council policies (*attached*):

- (a) Standing Orders
- (b) Financial Regulations
- (c) Freedom of Information
- (d) Equal Opportunities
- (e) Data Protection
- (f) Code of Practice for Handling Complaints
- (g) Procedure for dealing with public and press
- (h) Risk Management

14. TERMS OF REFERENCE

To **REVIEW** and **RESOLVE** Terms of Reference for Standing Committees (*attached*)

- (a) Planning Advisory & Highways Committee
- (b) Town Amenities Committee
- (c) Finance & General Purposes Committee
- (d) Community Engagement Committee
- (e) Community Resilience Committee

15. CALENDAR OF MEETINGS 2023/2024

To **ADOPT** the Calendar of Meetings for 2023/24 as circulated (*attached*)

16. ASSET REGISTER

To **NOTE** the Town Council's Asset register at 31st March 2023 (*attached*)

17. INSURANCE COVER FOR ALL INSURED RISKS

To **NOTE** the Town Council took an annual policy with Aviva via WPS Insurance Brokers in August 2022 due to expire in August 2023, members previously **AGREED** the renewal schedule at a Finance & General Purposes Committee meeting on 23rd August 2022

18. CB3 FARES/CHARGES FOR 2023/24

To **RESOLVE** the CB3 fares and charges for 2023/24 (*attached*)

19. COUNCIL'S AND/OR EMPLOYEES MEMBERSHIPS OF OTHER BODIES

To **NOTE** and **RESOLVE** membership and subscription for 2023/24;

- DAPTC - £944.43
- SLCC - £222.00