



Minutes of the Community Engagement Committee meeting held on 5<sup>th</sup> August 2022 in the Skyrm Room commencing at 11am.

**42. PRESENT:** Cllr. Rachel Goode, Cllr. Robin Cheeseman, Cllr. Craig Monks, Cllr. Terry Beswarick, Cllr. Turner, Mr Dominic Faulkner and Samantha Pearce (Assistant Town Clerk)

**43. APOLOGIES**  
Apologies for absence were received from Cllr. Nigel Corbett

**44. DECLARATIONS OF INTERESTS & DISPENSATIONS**  
No declarations of interest or dispensations were received.

**45. MINUTES OF THE COMMUNITY ENGAGEMENT MEETING HELD ON 20TH APRIL 2022**  
The minutes of the Community Engagement Committee meeting held on 22<sup>nd</sup> June having previously been circulated were confirmed and signed as a correct record by the Chairman.

**46. BEAMIN' FAMILY FESTIVAL**  
A report from the Assistant Town Clerk was tabled and considered as follows:-

**Timings for the 3<sup>rd</sup> September:** Timings for the Festival were noted.

**Responsibilities for 3<sup>rd</sup> September were noted as follows:**

<b>BEAMIN' FAMILY FESTIVAL RESPONSIBILITIES</b>	
Stalls/Rides throughout the day	Poundbury Events
Scarecrow Judging	BTC
Bowl Jam at the Skatepark	Maverick
Live music Event (from 4pm onwards)	Poundbury Events

<b>BEAMIN' FAMILY FESTIVAL INSURANCE RESPONSIBILITIES</b>	
Stalls throughout the day	Poundbury Events
Scarecrow Judging	BTC
Bowl Jam at the Skatepark	Maverick
Live music Event (from 4pm onwards)	Poundbury Events

The overall insurance responsibility is with Poundbury Events.

**Costings:** The following costs to Beaminster Town Council for the Beamin' Family Festival were **NOTED** and **AGREED**.

Scarecrow Judging	£100 in Prizes (a £250 budget already allocated for this)
Security/First Aiders	£576
Pavilion Booking	£120
Toilets	£180
Bins	10 x £10 each
Bowl Jam	£2,000

**Security/First Aid:** It was **NOTED** that Beaminster Town Council should provide First Aid cover for the event.

**Update:** The update from the Poundbury Events Team on the organisation of the Beamin' Family Festival was **NOTED**.

Sam Pearce requested that the organisers keep the Town Council's Grounds staff informed of plans for the day, particularly in relation to lay out of the stalls, stage, access to the field and any other set up arrangements. Cllr Monks agreed to keep them informed.

#### **47. CHRISTMAS LIGHTS FESTIVAL**

A report from the Town Clerk was tabled and considered as follows:-

**Prout Hill Lighting:** It was **RECOMMENDED** that the Town Council should not pursue additional lighting at Prout Hill.

**Small Trees:** It was **RECOMMENDED** that the Town Council should not actively seek to add more small trees but should consider any additions if requested by residents. It was **AGREED** that all costs should be covered when providing a tree to a resident/business.

**Christmas Tree Disclaimer:** It was **RECOMMENDED** that the Town Council should not pursue a disclaimer for property owners in relation to the small trees.

**Snow Machine:** It was **RECOMMENDED** that the Town Council should not accept the quote regarding the snow machine and instead should purchase one snow machine to operate and manage within house. If this proved successful it was further **RECOMMENDED** to purchase additional snow machines in future years.

**Crewkerne Phoenix Band:** It was **NOTED** that the band had been booked at the approximate cost of £150.

**Carol Singers:** It was **NOTED** that the Carol Singer (Raucous Chorus) had been approached to provide singers at the Christmas Lights Festival.

**Road Barriers:** It was **NOTED** that the barriers had been booked for delivery on the morning of the 2<sup>nd</sup> December 2022.

**Road Closure:** Cllr. Goode had provisionally organised for a market to attend the Christmas Lights Festival in Beaminster Square. The Christmas Committee had felt that a road closure was important to ensure the safety of those attending the event. The Town Clerk had made initial enquiries with Dorset Council on a potential Road Closure Application and was told that a closure of the A3066 would not be granted. Whilst it was felt that the market could still go ahead members remained concerned about the road safety and it was **AGREED** that the Town Council should go back to Dorset Council to make the case for a closure of the A3066.

**48. BUNTING**

It was **AGREED** to take the bunting down after the Beamin' Family Festival during the week commencing 5<sup>th</sup> September 2022.

**49. EVENT VOLUNTEERS**

Cllr. Goode updated members on the progress of the Beaminster Volunteers Loyalty Scheme (BVLS). The idea behind the scheme was to set up a bank of volunteers to assist the Town Council with various events and projects. Volunteers would sign up to 3 tasks per year and would receive a coffee card (up to 3 coffees per year), a pink hi-viz vest and an id card with lanyard. To date Cllr. Goode had contacted the existing 'emergency volunteers' who had assisted during the Covid pandemic and with the local Covid Vaccination programme. Whilst the 'emergency volunteers' are a different group of volunteers it was felt that some of them may wish to join the new scheme. The next step was to reach out to the wider community. Cllr Goode hoped some volunteers would be in place to assist the Town Council with the Beamin' Festival due to take place on the 3<sup>rd</sup> September. Cllr Goode would purchase the loyalty cards, hi-viz vests and lanyards and produce the ID cards. £660.50 had already been budgeted for this initiative.

**50. THE MEETING**

The meeting which commenced at 11am ended at 1pm.

Chairman