



The next meeting of Beaminster Town Council will take place in the Public Hall on Tuesday 24<sup>th</sup> January 2023 commencing at 7.00pm.

Christine Bright  
Town Clerk  
18<sup>th</sup> January 2023

**PUBLIC SESSION - MEMBERS OF THE PUBLIC ARE INVITED TO RAISE ISSUES WHICH MAY BE SUBSEQUENTLY DISCUSSED AT TOWN COUNCIL**

**REPORTS FROM AND QUESTIONS FOR:**

- Dorset Police – to **RECEIVE** report from PCSO Alex Bishop
- Dorset Council member
- Enforcement Officer – to **RECEIVE** report from Mr Amatt

## **A G E N D A**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST & DISPENSATIONS**

Council members, with the exception of Cllr Biggs, had previously been granted a dispensation to discuss matters pertaining to the parish precept.

**3. MINUTES OF PREVIOUS MEETING**

To **APPROVE** the minutes of the Town Council meeting held on 29<sup>th</sup> November 2022  
(*attached*)

**4. MINUTES OF THE EXTRAORDINARY COUNCIL MEETING**

To **APPROVE** the minutes of the Extra Ordinary Town Council meeting held on 10th January 2023. (*attached*)

**5. PAYMENTS & RECEIPTS**

To **RESOLVE** payments and receipts for the month of January 2023 (*to follow*)

**6. RESOLVE MINUTES OF THE FOLLOWING COMMITTEES**

**(a) Finance & General Purposes Committee meeting held on 20th December 2022**

To **NOTE** the minutes of the Finance & General Purposes Committee meeting held on 20th December 2022 and consider the recommendations therein:

## 7. STREET NAMING

To **CONSIDER** street names submitted by the public following a request received from Cavanna Homes, five possible names are required by the end of January (**suggestions attached**)

## 8. BUDGET FRAMEWORK FOR 2023/2024 AND PARISH PRECEPT

To **CONSIDER** and **APPROVE** budget framework and **RESOLVE** parish precept levy for 2023/2024 (**budget and Town Clerk's report attached**)

## 9. CONSULTATION DOCUMENTS

### (a) Planning Application P/FUL/2022/02899 – Wintergreen Barn, Higher Meerhay Farm

An amended planning application having previously been circulated was considered following the Finance & General Purposes Committee meeting held on 21<sup>st</sup> December 2022. Subsequent to the comments made it became apparent that some of the drawings were confusing and following a conversation with the planning officer members are asked to **CONSIDER** the new information (**attached**)

## 10. CORRESPONDENCE

### (a) Kingcombe Visitor Centre

An invitation has been extended by the Kingcombe team to the Town Council to visit the Centre to get a flavour of the site through a walk and talk.

### (b) Axe Valley and West Dorset Ring & Ride

To **NOTE** a letter of thanks received for the Council's continued financial support of the community transport provided by the Ring & Ride service.

### (c) Smaller Authorities Audit Appointments – notification of external auditor

To **NOTE** correspondence received advising of the appointment of BDO as the external auditors for the 2022-23 financial year for the 5 year period until 2026-27

## 11. PROGRESS REPORT

### Progress on items since the previous meeting:

- **Gents toilet** – new flooring to be laid and toilets installed by the end of January.
- **Gutter hopper** – a hopper has been installed by the contractor however it is not sufficient to take the water run off during heavy rain – further action required.
- **CCTV** – a camera has been installed at the rear of the Public Hall to monitor the public toilets and community fridge.
- **Children's play area** – the sand in the play area has been replenished
- **Memorial Lane** – repairs have been undertaken where necessary on the surface of the lane and car park
- **Proposed toilet/store** – a planning application is awaited for approval prior to submission to Dorset Council
- **Public Hall ceiling and lighting** – contractors have been approached for estimates to replace the ceiling and lights – response awaited.

**12. ITEMS FOR FUTURE AGENDA**

To **RAISE** items for inclusion on a future agenda

**13. DATE OF NEXT MEETING**

To **NOTE** the date of the next scheduled Council meeting – Tuesday 28<sup>th</sup> March 2023

**14. PUBLIC BODIES (Admission to meeting) Act 1960**

To **RESOLVE** that public and press be excluded from the meeting whilst discussion takes place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of consideration of staffing issues and potential licence agreements.

**(a) Staffing – Postholder 301 and other issues**

To **CONSIDER** the **RECOMMENDATIONS** contained within the Town Clerk's confidential report (*attached*)

**(b) Memorial Lane**

To **CONSIDER** a request received for the granting of a right over Memorial Lane to access the rear of a neighbouring property. Town Clerk to give a verbal report on the outcome of a previous request.

**(c) Dorset Council**

To **CONSIDER** support for a scheme submitted by Dorset Council with regard to improved access to the Beaminster School site (*attached*)

**(d) NEIGHBOURHOOD PLAN**

To **CONSIDER** support fee proposal received (*attached*)