



Minutes of the Town Council meeting held on Tuesday 26<sup>th</sup> July 2022 in the Skyrm Room commencing at 7.00pm.

**2713 Members present** – Cllr Monks (Chairman), Cllr Beswarick, Cllr Cheeseman, Cllr Corbett, Cllr Dawkins, Cllr Mrs Goode, Cllr Langridge, and Cllr Turner; also the Town Clerk.

**Dorset Police** - In the absence of a representative no report was received.

**Dorset Councillor** – Cllr Mrs Knox advised, following on from the Police & Crime Commissioners presentation her email inbox had recently seen an influx of complaints with regard to anti-social behaviour. Dorset Community Safety Partnership linked in with Dorset Police on these problems together with Dorset Council Social Care offering assistance with some of the underlying issues.

She also advised that there had been changes to provide improved integration replacing the CCG that included social care and not for profit organisations, linked to the Health Service with shared budgets.

Cllr Monks advised Beaminster Earth Alliance had raised questions as to plans for public transport in Dorset in the future and expressed his concerns as to why Dorset missed out on bids for funds for public transport. Cllr Knox advised a press release was to be issued the following day with regard to the future of the No. 6 service.

**Enforcement Officer** – members had previously been circulated with a report from Mr Amatt, the content of which had been **NOTED**.

**2714 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr Biggs, Cllr Body and Cllr Drinnan.

**2715 DECLARATIONS OF INTEREST & DISPENSATIONS**

No declarations of interest or dispensations were received.

**2222 MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 24<sup>TH</sup> MAY 2022; ALSO THE MINUTES OF THE COUNCIL MEETING HELD ON 24<sup>TH</sup> MAY 2022 AND EXTRAORDINARY MEETING HELD ON 5<sup>TH</sup> JULY 2022**

The minutes of the Annual Council meeting and the Council meeting held on 24<sup>th</sup> May 2022; also the minutes of the Extra Ordinary Council meeting held on 5<sup>th</sup> July 2022 having previously been circulated were confirmed and signed by the Chairman as a correct record.

## **2716 PAYMENTS AND RECEIPTS**

### **(a) Payments & Receipts for the month of July 2022**

Members were circulated with details of the payments made in July 2022 including cheque numbers 105607 - 105623, direct debits and bank payments totalling £23,421.56 also receipts totalling £963.56 (copy attached). Members **RESOLVED** adoption as presented.

## **2717 RESOLVE MINUTES OF FOLLOWING COMMITTEE MEETINGS**

### **(a) Community Engagement Committee Meeting held on 22<sup>nd</sup> June 2022**

The minutes of the Community Engagement Committee meeting held on 22<sup>nd</sup> June 2022 having previously been circulated were **NOTED**.

#### **Min. No. 35 – Scarecrows and Skate Park**

Cllr Langridge sought clarification as to the Beamin' Family Festival and questioned why the Town Council were being asked to fund the hire of toilets, security, first aid, bins etc. In response the Chairman advised these were being considered in conjunction with the Town Council events, Cllr Cheeseman requested the question of finance be considered at the next Committee meeting on 5<sup>th</sup> August 2022.

There being no other matters raised for discussion, members **RESOLVED ADOPTION**.

### **(b) Community Resilience Committee Meeting held on 27<sup>th</sup> June 2022**

The minutes of the Community Resilience Committee meeting held on 27<sup>th</sup> June 2022 having previously been circulated were **NOTED**.

No matters were raised for discussion, members **RESOLVED ADOPTION**.

### **(c) Finance & General Purposes Committee Meeting held on 28<sup>th</sup> June 2022**

The minutes of the Finance & General Purposes Committee meeting held on 28<sup>th</sup> June 2022 having previously been circulated were **NOTED**.

No matters were raised for discussion, members **RESOLVED ADOPTION**.

### **(d) Christmas Lights Committee Meeting held on 8<sup>th</sup> July 2022**

The minutes of the Christmas Lights Committee meeting held on 8<sup>th</sup> July 2022 having previously been circulated were **NOTED**.

No matters were raised for discussion, members **RESOLVED ADOPTION**.

### **(e) Town Amenities Committee Meeting held on 19<sup>th</sup> July 2022**

The minutes of the Town Amenities Committee meeting held on 19<sup>th</sup> July 2022 having previously been circulated were **NOTED**.

No matters were raised for discussion, members **RESOLVED ADOPTION**.

## **2718 FINANCIAL CONSIDERATIONS**

### **(a) Finance GAP Insurance**

Having taken delivery of the new vehicle the Town Clerk asked members to consider GAP insurance to cover any potential financial shortfall in the event the vehicle is damaged beyond repair at a cost of £280. **RESOLVED** to **ACCEPT** the premium.

### **(b) Business IT Support Plan**

The Town Clerk advised in the past the support plan had been based on a lump sum payment of £250 which purchased 5 hours of support time, deducted by the minute when needed. The IT company had changed their Plan to include a small monthly charge for the facility of having their technical support available to assist with their overheads etc. The monthly charge would be £10 paid quarterly by direct debit, also there would be an increase in the lump sum payable to £275. Members **RESOLVED** to **ACCEPT** the monthly plan.

## **2720 DAPTC – PROPOSALS FOR AGM**

Members were asked to consider any motions the Council might wish to submit for consideration at the DAPTC Annual General Meeting in November.

Cllr Turner expressed his concern there was currently no legislation in place that insists developers include the installation of eco measures within their development at the planning stage and **AGREED** to put together a proposal.

Cllr Monks felt Dorset always appeared to miss out on much needed funding as rural areas don't have the services provided in urban areas and **AGREED** to put together a proposal.

## **1111 DORSET COUNCIL – DISABLED PARKING BAY**

The Town Clerk advised correspondence received from Dorset Council outlined the proposal to revoke the current disabled parking bay outside No. 2 East Street, members had no objections.

## **2222 REVIEW OF POLICIES**

Subsequent to a previous review a number of small amendments had been made to the following Policies:

- Data Protection Policy
- Equal Opportunities Policy
- Risk Management Policy

Members **RESOLVED** to **ADOPT** as circulated.

**Anti-slavery & Human Trafficking Policy** – members had previously been circulated with a draft policy for consideration, **RESOLVED** to **ADOPT** with no amendments.

**Procedure for dealing with public and press** – members had previously been circulated with a copy of the procedure for dealing with public and press, **RESOLVED** to **ADOPT** with no amendments.

## **2721 CONSULTATION DOCUMENTS**

No consultation documents had been received.

## **2722 CORRESPONDENCE**

No items of correspondence had been received.

Under this heading Cllr Langridge advised Rev. Baldwin had spoken to the owner of Trefoil House expressing his concerns with regard to building works being undertaken and had asked the Town Council to monitor.

**2723 PROGRESS REPORT**

Members had previously been circulated with a progress report. **NOTED.**

**2724 FUTURE AGENDA ITEMS**

One item was identified for a future agenda namely Neighbourhood Plan.

**2725 DATE OF THE NEXT MEETING**

The date of the next meeting was **NOTED** as Tuesday 27<sup>th</sup> September 2022

**2726 PUBLIC BODIES (Admission to meeting) Act 1960**

Members **RESOLVED** that public and press be now excluded from the meeting whilst discussion took place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of consideration of a staffing issue.

**2727 CONTRACTS OF EMPLOYMENT**

Members had previously been circulated with a copy of a draft revised contract of employment amended to reflect the recently adopted Annual Leave Policy. **RESOLVED** to **ADOPT** without amendment.

**2728 MEETING**

The meeting commenced at 7.00pm and closed at 8.45pm

Chairman  
27<sup>th</sup> September 2022