



Beaminster Town Council

## FINANCE & GENERAL PURPOSES COMMITTEE

Minutes of the Finance & General Purposes Committee meeting in the Skyrm Room on Tuesday 28<sup>th</sup> June 2022 at 7.00pm.

**567 PRESENT:** Cllr Beswarick, Cllr Biggs, Cllr Body, Cllr Dawkins, Cllr Drinnan, Cllr Langridge, Cllr Monks and Cllr Turner; also the Town Clerk.

**568 APOLOGIES FOR ABSENCE:**

Apologies for absence were received from Cllr Cheeseman and Cllr Mrs Goode.

**569 ELECTION OF CHAIRMAN**

Cllr Drinnan was proposed by Cllr Turner, seconded by Cllr Beswarick. There being no other nominations Cllr Drinnan was duly elected Chairman for the ensuing year.

**570 ELECTION OF VICE CHAIRMAN**

Cllr Biggs was proposed by Cllr Drinnan, seconded by Cllr Body. There being no other nominations Cllr Biggs was duly elected Vice Chairman for the ensuing year.

**571 MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 26<sup>TH</sup> APRIL 2022**

The minutes of the Finance & General Purposes Committee meeting held on 26<sup>th</sup> April 2022 having been circulated were confirmed a correct record and signed by the Chairman.

**572 DECLARATIONS OF INTEREST & DISPENSATIONS**

No declarations were received.

**573 PAYMENTS & RECIEPTS**

Members were tabled with the details of payments for the month of June 2022 including cheque numbers 105576 to 105606, direct debits and bank payments totalling £44,054.94 including cheque number 100040 from the CB3 account together with receipts received in the sum of £8,470.67, a copy of which are attached. Members **RESOLVED** adoption and payment as presented.

**574 BUDGET COMPARISON**

**(a) Actual Year to Date against Budget**

Members had previously been circulated with a copy of the year to date figures as at 30<sup>th</sup> June 2022. The Chairman took members through the budget page by page no issues were raised for discussion.

**575 REVIEW OF GRANTS BUDGET**

With ever increasing demands on the Council's budget the chairman took members through the Community Enabling budget which included a number of significant grants to local organisations. In reviewing the budget members **RESOLVED** to maintain the figures at the current level.

## 576 GRANT APPLICATIONS

### (a) Bridport & District Citizens Advice

Members considered a request to support the organisational costs that included training volunteers, paid staff supervision and a contribution to Prout Bridge Project for room hire in regard to the Beaminster Outreach service. **RESOLVED** to **APPROVE** a grant of £2,000

## 577 REVIEW OF COUNCIL'S ASSET REGISTER

Members had previously been circulated with a copy of the Asset Register as it stood on 21<sup>st</sup> June 2022. **NOTED** and **APPROVED**.

## 578 REVIEW OF COUNCIL'S INSURANCE SCHEDULE

Members had previously been circulated with a copy of the Insurance Schedule for September 2021 to August 2022, insured values were **NOTED** and **APPROVED**.

## 579 INTERNAL AUDIT REPORT

Members had previously been circulated with the Internal Auditors second report for 2021/22, the management responses were **NOTED** and **APPROVED**.

## 580 CORRESPONDENCE

- (a) **Platinum Jubilee Celebrations** – members **NOTED** a 'thank you' letter received in addition to the positive feedback for the events over the bank holiday weekend.

## 581 DATE OF NEXT MEETING

The date of the next Finance & General Purposes Committee meeting set for Tuesday 23<sup>rd</sup> August 2022.

## 582 PUBLIC BODIES (Admission to meeting) Act 1960

To **RESOLVE** that public and press be excluded from the meeting whilst discussion takes place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of consideration of staffing issues.

## 583 CONTRACTS OF EMPLOYMENT

The Town Clerk advised discussions were ongoing therefore no Annual Leave Policy had been drafted. **AGREED** to defer to a later meeting.

## 584 POSTHOLDER 301

Members had previously been circulated with a copy of the Town Clerk's confidential report, the content of which was duly considered and **RESOLVED** to:

- Purchase a power pressure washer at a cost of £648.33
- To lease an appropriate electric vehicle for groundsman staff to transport tools and equipment at a monthly cost in the region of £320 plus maintenance at £25 per month.

## 585 MEETING

The meeting which started at 7.00pm closed at 8.50pm.

Chairman  
23<sup>rd</sup> August 2022

