



Beaminster Town Council

The next meeting of Beaminster Town Council will take place in the Skyrm Room on Tuesday 26th July 2022 commencing at 7.00pm.

SJBnqW

Christine Bright
Town Clerk
19th July 2022

PUBLIC SESSION - MEMBERS OF THE PUBLIC ARE INVITED TO RAISE ISSUES WHICH MAY BE SUBSEQUENTLY DISCUSSED AT TOWN COUNCIL

REPORTS FROM AND QUESTIONS FOR:

- Dorset Police – to **RECEIVE** report from PCSO Alex Bishop
- Dorset Council member
- Enforcement Officer – to **RECEIVE** report from Mr Amatt (*attached*)

A G E N D A

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST & DISPENSATIONS

3. MINUTES OF PREVIOUS MEETING

To **APPROVE** the minutes of the Annual Town Council meeting held on 24th May 2022; also the minutes of the Town Council meeting held on 24th May 2022 (*attached*)

4. PAYMENTS & RECEIPTS

To **RESOLVE** payments and receipts for the month of July 2022 (*to follow*)

5. RESOLVE MINUTES OF THE FOLLOWING COMMITTEES

(a) **Community Engagement Committee** meeting held on 22nd June 2022 (*attached*)

(b) **Community Resilience Committee** meeting held on 27th June 2022 (*attached*)

(c) **Finance & General Purposes Committee** meeting held on 28th June 2022 (*attached*)

(d) **Christmas Lights Committee** meeting held on 8th July 2022 (*attached*)

(e) **Town Amenities Committee** meeting held on 19th July 2022 (*to follow*)

5. FINANCIAL CONSIDERATIONS

(a) New Vehicle

To **CONSIDER** whether to take GAP insurance for the new vehicle at a cost of £280.00

(b) IT support

The Council's IT provider offers a support package whereby a lump sum is paid in advance to purchase 5 hours of support time and time is taken (by the minute) for the duration of any support we require. The providers are now proposing to charge a quarterly charge of £30 in addition to the top up cost, members are asked to **APPROVE**.

6. DAPTC – PROPOSALS FOR AGM

To **CONSIDER** proposals for submission/discussion at the DAPTC Annual General Meeting to take place in November.

7. DORSET COUNCIL – DISABLED PARKING BAYS

To **CONSIDER** Dorset Council's proposal to revoke the current disabled parking bay outside No. 2 East Street and **RESPOND** as to whether the Council are in agreement with the proposal.

8. REVIEW A NUMBER OF COUNCIL'S POLICIES (as amended)

Subsequent to a previous review a number of small amendments have been made, members to **APPROVE** and **ADOPT** the following Policies:

- Data Protection Policy (*attached*)
- Equal Opportunities Policy (*attached*)
- Risk Management Policy (*attached*)

To **CONSIDER** and **ADOPT** Anti-slavery & Human Trafficking Policy (*attached*)

To **CONSIDER** and **ADOPT** Procedure for dealing with press and media Policy (*attached*)

9. CONSULTATION DOCUMENTS

No consultation documents received.

10. CORRESPONDENCE

No correspondence had been received.

11. PROGRESS REPORT (*attached*)

To **NOTE** progress report

12. ITEMS FOR FUTURE AGENDA

To **RAISE** items for inclusion on a future agenda

13. DATE OF NEXT MEETING

To **NOTE** the date of the next scheduled Council meeting – Tuesday 27th September 2022

14. PUBLIC BODIES (Admission to meeting) Act 1960

To **RESOLVE** that public and press be excluded from the meeting whilst discussion takes place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of consideration of staffing issues.

15. CONTRACTS OF EMPLOYMENT

To **AGREE** revised contracts of employment for staff incorporating annual leave Policy *(to follow)*