



Beaminster Town Council

FINANCE & GENERAL PURPOSES COMMITTEE

A meeting of the Beaminster Town Councils Finance & General Purposes Committee will take place in the Public Hall on Tuesday 28th June 2022 at 7.00pm.

SJBnqW
Town Clerk
22nd June 2022

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **ELECTION OF CHAIRMAN**
3. **ELECTION OF VICE CHAIRMAN**
4. **MINUTES OF THE FINANCE & GENERAL PURPOSES COMMITTEE MEETING HELD ON 26TH APRIL 2022** (*attached*)
5. **DECLARATIONS OF INTEREST**
6. **PAYMENTS & RECEIPTS**
To **RESOLVE** payments & receipts for the month of June 2022 (*to follow*)
7. **BUDGET COMPARISON**
To **NOTE** the actual against budget position at 20th June 2022, nearing the end of the first quarter of the financial year. (*attached*)
8. **REVIEW OF GRANT BUDGETS**
To **REVIEW** the current grant/support budget allocations and **APPROVE** any amendments
9. **GRANT APPLICATIONS**
 - (a) **Bridport & District Citizens Advice**
To **CONSIDER** grant request to support the organisational costs including training volunteers, paid staff supervision a contribution to Prout Bridge for room hire. Overall 145 Beaminster ward residents received a service and were assisted with 757 discrete issues.
10. **REVIEW OF THE COUNCIL'S ASSET REGISTER**
To **REVIEW** the assets listed on the register and **APPROVE** any amendments (*attached*)

11. **REVIEW OF THE COUNCIL'S INSURANCE SCHEDULE**
To **REVIEW** the Insurance Schedule and **APPROVE** any amendments prior to renewal in August. *(attached)*
12. **INTERNAL AUDIT REPORT**
To **APPROVE** the management response to the issues raised during visit 2 of 2 by the internal auditor *(attached)*
13. **CORRESPONDENCE**
 - (a) **Platinum Jubilee Celebrations** – to **NOTE** a 'thank you' letter to everyone involved in the events over the bank holiday weekend.
14. **DATE OF NEXT MEETING**
15. **PUBLIC BODIES (Admission to meeting) Act 1960**
To **RESOLVE** that public and press be excluded from the meeting whilst discussion takes place on the following items on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of consideration of a staffing issues.
16. **CONTRACTS OF EMPLOYMENT**
To **CONSIDER** and **APPROVE** an Annual Leave Policy *(to follow)*
17. **POSTHOLDER 301**
To **CONSIDER** content of the Town Clerk's confidential report. *(attached)*