



Beaminster Town Council

The Annual Meeting of Beaminster Town Council will take place at the Public Hall on Tuesday 24th May 2022 at 7.00pm.

SJBnqW

Christine Bright
Town Clerk
18th May 2022

A G E N D A

1. ELECTION OF CHAIRMAN OF THE COUNCIL
2. ELECTION OF VICE-CHAIRMAN OF THE COUNCIL
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST & DISPENSATIONS
5. MINUTES OF THE COUNCIL MEETING HELD ON 22nd March 2022
To **APPROVE** the minutes of the Council meeting held on 22nd March 2022
(attached)
6. PLANNING ADVISORY & HIGHWAYS COMMITTEE
To **RESOLVE** all members form Planning Advisory & Highways Committee for 2022/23
7. TOWN AMENITIES COMMITTEE
To **RESOLVE** membership 2022/23
8. FINANCE & GENERAL PURPOSES COMMITTEE
To **RESOLVE** membership 2022/23
9. CHRISTMAS LIGHTS COMMITTEE
To **RESOLVE** membership 2022/23
10. COMMUNITY ENGAGEMENT COMMITTEE
To **RESOLVE** membership 2022/23
11. CLIMATE & LONG-TERM RESILIENCE COMMITTEE
To **CONSIDER** request received from Mr Langdon *(attached)* and **RESOLVE** membership for 2022/23
12. PUBLIC HALL WORKING GROUP
To **RESOLVE** membership 2022/23
13. BEAMINSTER ACTIVITY AREA DEVELOPMENT (BAAD) PROJECT GROUP

To **RESOLVE** Council membership for 2021/22

12. APPOINTMENTS TO OUTSIDE BODIES

To **APPOINT** the following:-

(a) Liaison Officers

TOPIC	EXISTING OFFICER	
Ancient Monuments	Cllr Corbett	
Crime Prevention	Cllr A Dawkins	
Public Transport	Cllr Turner	
Right of Way	Cllr A Dawkins	
Civil Emergencies	Cllr R Cheeseman and Mrs S Pearce	
Tree Warden	To be appointed from the BEA group	

(b) Outside Organisations

ORGANISATION	EXISTING REPRESENTATIVE	
Allotment Association	Cllr Monks	
Axe Valley and West Dorset Ring & Ride	Cllr Turner	
BAAD	Cllr T Beswarick and vacancy	
BAVLAP	Cllr Langridge	
Beaminster Pre-School Ltd	Cllr Dawkins	
Beaminster Community Centre Partnership	vacant	
Beaminster and District Town Twinning Association	vacant	
Beaminster Earth Alliance	Cllr Monks	
Bridport CAB	vacant	
Climate & Long Term Resilience Plan Working Group	Cllr Beswarick, Cllr Cheeseman & Cllr Turner	
DAPTC	Cllr C Turner and Cllr Langridge	
Prout Bridge Project	Cllr Corbett	
South & West Dorset Broadcasting Group	Cllr T Beswarick	

16. To **REVIEW** and **RESOLVE** the following Council policies (*attached*):

- (a) Standing Orders
- (b) Financial Regulations
- (c) Freedom of Information
- (d) Health & Safety
- (e) Equal Opportunities
- (f) Child Protection
- (g) Risk Management
- (h) Code of Practice for Handling Complaints
- (i) Public Hall Hire charges – regular hirer's discount

17. TERMS OF REFERENCE

To **REVIEW** and **RESOLVE** Terms of Reference for Standing Committees (*attached*)

- (a) Planning Advisory & Highways Committee
- (b) Town Amenities Committee
- (c) Finance & General Purposes Committee
- (d) Christmas Lights Committee
- (e) Community Engagement Committee
- (f) Climate & Long- Term Resilience Committee

18. ASSET REGISTER

To **NOTE** the Town Council's Asset register at 31st March 2022 (*attached*)

19. INSURANCE COVER FOR ALL INSURED RISKS

To **NOTE** the Town Council entered into a three year contract with Royal Sun Alliance via WPS Insurance Brokers in August 2019 due to expire in August 2022.

20. CB3 FARES/CHARGES FOR 2022/23

To **RESOLVE** the CB3 fares and charges for 2022/23 (*attached*)

21. COUNCIL'S AND/OR EMPLOYEES MEMBERSHIPS OF OTHER BODIES

To **NOTE** and **RESOLVE** membership and subscription for 2022/23;

- DAPTC - unknown (last year £873)
- SLCC - £215.00