



BEAMINSTER TOWN COUNCIL

Minutes of the Town Council meeting held on Tuesday 29th May 2018 in the Public Hall, Beaminster at 7.50pm

Mrs Fox expressed her gratitude to those who had volunteered to drive the community bus.

1965 PRESENT – Cllr Turner (Chairman), Cllr Baker, Cllr Beswarick, Cllr Cheeseman, Cllr Mrs Cooke, Cllr Faulkner, Cllr Norris and Cllr Mrs Page.

1966 IN ATTENDANCE – Mrs Christine Bright (Town Clerk) and 7 members of the public.

1967 REPORTS FROM AND QUESTIONS FOR:

Dorset Police – In the absence of a police representative the Town Clerk read a brief report provided by PCSO Alex Bishop.

West Dorset District Council – in the absence of a representative no report was received.

Dorset County Council – in the absence of Cllr Mrs Knox no report was received.

1968 APOLOGIES – Apologies for absence were received from Cllr Body.

1969 DECLARATIONS OF INTEREST & DISPENSATIONS

No declarations were received.

1970 REPORTS FROM OUTSIDE ORGANISATIONS

(a) Beaminster & District Twinning Association – Cllr Mrs Cooke reported on the recent successful Twinning trip to St James.

(b) BCCP – Cllr Mrs Page was concerned to report a recent meeting taking place in the Pavilion had been interrupted by young people climbing on to the roof of the building resulting in a small amount of damage to downpipes etc.

(c) DAPTC – Cllr Turner advised that, with Cllr Mrs Page, he had attended a Western Area meeting at which discussion centred around Local Government Re-organisation and issues affecting town and parish councils.

1971 MATTERS ARISING FROM PREVIOUS MEETING

(a) Min No 1931 – Beaminster Environment Fair

Cllr Mrs Cooke advised that she had considered the Town Council's participation in the event scheduled to take place in July and felt it might be appropriate to promote the household and other recycling facilities and ways in which recycling might be extended eg. facility to refill water bottles. Members were in agreement with the suggestion.

1972 PAYMENTS AND RECEIPTS

Members had previously been circulated with the schedule of payments, cheque numbers 104713 to 10431 issued, together with direct debit payments between 1st May and 31st May 2018 totalling £22,492.49; also receipts totalling £16,444.24.

Members **RESOLVED** to **APPROVE** the schedule, a copy of which is attached.

1973 SATURDAY BUS

Cllr Turner circulated members with an update report, a copy of which is attached.

Following a request for comparative quotations from two bus operators, a response had been received from one operator, the second was awaited. Initial indications were that a commercial bus operator service would have its limitations and not financially viable.

Cllr Turner agreed to approach the villages included on the timetable for a financial input into the costs of operating the CB3 service.

1974 CALENDAR OF MEETINGS 2018/19

Members had previously been circulated with a draft Calendar of Meetings which was **ADOPTED** without amendment. The Town Clerk to inform members of Councillor Surgery allocations.

1975 PLANNING APPLICATIONS

(a) WD/D/18/000639 – MOUNTJOY SCHOOL, TUNNEL ROAD – enlarge existing car park

Members recommended APPROVAL.

(b) WD/D/18/000751 – MOUNTJOY SCHOOL, TUNNEL ROAD – erection of modular classroom building

Members recommended APPROVAL

1976 ANNUAL RETURN FOR THE YEAR ENDED 31 MARCH 2018

Members had previously been circulated with a copy of the Statement of Accounts and the Annual Governance Statement for the financial year ended 31st March 2018.

Members **RESOLVED** to **APPROVE** and sign the Statement of Accounts and having confirmed compliance, **RESOLVED** to sign as **APPROVED** the Annual Governance Statement.

1977 INTERNAL AUDIT REPORT 2017/18

Members had previously been circulated with a copy of the second Internal Audit Report of 2017/18 the content of which was **NOTED**.

The Town Clerk drew attention to three low risk recommendations, all of which related to administration of income and expenditure and the management response. Members **RESOLVED** to **APPROVE** the action taken.

1978 REVIEW OF 2017/18 COUNCIL YEAR AND PRIORITIES FOR 2018/19

Members had previously been circulated with the Town Clerks summary of the Council year the content of which was **NOTED**.

Members considered priorities for 2018/19 which included –

- Quality Council – progress issues previously highlighted
- Neighbourhood Plan - ongoing
- Pursue safe crossing – Clay Lane

Cllr Baker highlighted, in his opinion, the need for improved communications with the public. Members were in agreement and following discussion it was **AGREED** to form a Publicity & Communications Working Group to progress suggestions, membership being Cllr Baker, Cllr Beswarick, Cllr Faulkner and Cllr Norris.

1979 GENERAL DATA PROTECTION REGULATIONS

Members had previously been circulated with a copy of the Town Clerk's report following a meeting with an external service provider. Following discussion Cllr Baker agreed to spend some time in the office evaluating procedures, in the interim members **AGREED** the Town Clerk undertake consultation with other Councils.

1980 CONSULTATIONS

(a) DAPTC – survey on Local Government Review

Members had previously been circulated with correspondence received from DAPTC in which councils were asked to identify what services it would like to see retained and how local decision making should operate under the new authority.

Members expressed some concern as to the purpose of the correspondence and what the Council were being asked to respond to as it was essential to retain all services albeit in some form or another.

1981 CORRESPONDENCE

(a) Litter in the Square

Members **NOTED** the content of correspondence received regarding the amount of litter piled up on the pavement outside the Co-Op awaiting collection every week and **AGREED** to enquire with Dorset Waste Partnership if a morning collection would be possible.

(b) DAPTC – Local Government Boundary Commission for England

Members **NOTED** the Local Government Boundary Commission for England were holding briefing sessions for parish and town councils about an electoral review of wards for the two unitary councils on 11th June, the nearest venue being WDDC offices in Dorchester between 6.00pm – 8.00pm. Cllr Turner agreed to attend on behalf of Beaminster.

1982 PROGRESS REPORT

Members had previously been circulated with the latest progress report, the content of which was **NOTED**.

RESOLVED to delete the introduction of double yellow lines in Tunnel road from the list.

The Town Clerk was asked to pursue a commencement date for the Play Area works and the latest position with regard to the safe crossing in Clay Lane.

1983 PUBLIC BODIES (Admission to Meeting) Act 1960

Members **RESOLVED** that public and press be now excluded from the meeting whilst discussion took place on the following item on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of business to be transacted in respect of staffing issues.

(a) Members, with regret, **NOTED** a staff resignation.

Following due consideration, bearing in mind the time of year, members **RESOLVED** for a period of six months with effect from 1st July 2018 to extend the duties of an existing employee and increase working hours by 15 hours per week.

(b) POSTHOLDER 401

Members **RESOLVED** for payroll purposes, to average contracted hours across a twelve month period.

1984 DATE OF NEXT MEETING

The date of the next meeting was confirmed as Monday 26th June 2018.

1985 MEETING

The meeting which commenced at 7.50pm, closed at 9.35pm.

CHAIRMAN
26th June 2018