



BEAMINSTER TOWN COUNCIL

The next meeting of Beaminster Town Council will be held in the Skyrm Room in the Public Hall on Monday 22 June 2009 at 7.00pm.

Town Clerk

PUBLIC SESSION (7.00pm)

MEMBERS OF THE PUBLIC ARE INVITED TO RAISE ISSUES WHICH MAY BE SUBSEQUENTLY DISCUSSED AT TOWN COUNCIL

A G E N D A

- 1. APOLOGIES**
- 2. MINUTES OF THE TOWN COUNCIL MEETING HELD ON 18 MAY 2009**
- 3. DECLARATIONS OF INTEREST**
- 4. REPORTS FROM AND QUESTIONS FOR:**
 - i. Dorset Police Representative
 - ii. West Dorset District Councillors
 - iii. Dorset County Councillor
 - iv. Reports from Outside Organisations – notes attached
- 5. PAYMENTS AND RECEIPTS (DECISION)**

To consider approving the schedule of payments and receipts (to be circulated at the meeting).
- 6. FINANCE & GENERAL PURPOSES COMMITTEE (DECISION)**

To note the minutes of the Finance & General Purposes Committee meeting held on 19th May 2009 and consider the recommendations therein:

 - To give permission for the work to proceed following completion of the new pavilion development in the Autumn, to sign the agreement and accept the lump payment of £2,000
- 7. WESTERN POWER DISTRIBUTION**

To approve and sign Wayleave agreement in respect of Memorial Playing Field.
- 8. ALLOTMENT & CEMETERY WORKING GROUP (DECISION)**

To acknowledge the notes of the Allotment & Cemetery Working Group meeting held on 1st June 2009 and consider the recommendations below:

 - No further action required with regard to the shed on Plot 15
 - To raise formula for allotment charges at a meeting with Allotment Holders
 - No increase Cemetery charges for 2009/2010
 - To accept quotation submitted by Forest & Tree Care Ltd in respect of tree surgery works in the Cemetery

9. ROAD SAFETY MEETING (NOTE)

Notes of the Road Safety meeting held on 8th June 2009 are attached, should any items arise these will be placed on the agenda for the Planning Advisory & Highways Committee meeting in July.

10. PUBLIC HALL WORKING PARTY (DECISION)

To acknowledge the notes of the Public Hall Working Party meeting held on 10th June 2009 and consider the recommendations below: (attached)

- To accept the quotation submitted by Martin Radcliffe in respect of maintenance of the fire alarm system at the Public Hall
- To offer the large wooden Council tables for long-term loan to Beaminster Museum and Stoke Water House (one table to each venue)
- That the current plastic tables should not be used for Council meetings and that the Council should look into purchasing modern tilting tables for general use in the Skyrm Room and for use at Council meetings.

12. ACCOUNTS YEAR END 31 MARCH 2009 (DECISION)

To approve and sign the Statement of Accounts and the Annual Governance statement for year end 31 March 2009 (attached)

13. HONORARY TOWNSPERSON ADMINISTRATION (DECISION)

To consider future administration in respect of Honorary Townsperson nominations as attached

14. STAFFING AND OFFICE HOURS (NOTE)

To note attached report

15. MEMORIAL PLAYING FIELD (INFORMATION)

To receive report a written update

16. CORRESPONDENCE (INFORMATION)

To note details of significant items of correspondence received since the last meeting

- **Dorset County Council - Beaminster Tunnel**

Following investigation work carried out earlier in the year the County Council's consultant highlighted concerns with regard to the stability of the embankments at both ends of the tunnel. There were no concerns with regard to the structural integrity of the tunnel however the slippages had affected the highway drainage system. A further reply regarding the landslips would follow from the appropriate department at a later date.

The County Council are making progress with the tunnel maintenance scheme, provisionally planned for September 2009, the following are being considered – tunnel refurbishment, replacement of tunnel lighting, resurfacing of highway, drainage and other highway matters (likely to include landslips).

- **Dorset County Council - Structural Maintenance Programme for Year 2009 – 2010**

Details of the Maintenance Programme received include the A3066 - approaches and through Beaminster tunnel (1st Sept.-2nd Oct).

- **Beaminster soapbox race proposal**

To note proposal to hold a "soapbox" race in August 2009 (attached)

17. PROGRESS REPORTS (INFORMATION)

- **Beaminster Library – volunteers**

Following a recent meeting hosted by Dorset County Council with potential volunteers, there were now 10 committed volunteers at least 2 prepared to fulfil the role of Co-ordinator. The actual number and pattern of these volunteers supported opening hours is yet to be confirmed however initial discussions suggest that the addition of at least one morning session per week. The County Council were now in the process of setting up the training programme for the volunteers.

- **Royal Garden Party**

DAPTC had received more applications than the two allocations offered. The successful councils were Chideock Parish Council and Wimborne Minster Town Council.

18. FUTURE AGENDA ITEMS

To highlight items for the July agenda.