



BEAMINSTER TOWN COUNCIL

The next meeting of Beaminster Town Council will be held in the Skyrm Room in the Public Hall on Monday 20th April 2009 at 7.00pm.

Town Clerk

PUBLIC SESSION (7.00pm)

MEMBERS OF THE PUBLIC ARE INVITED TO RAISE ISSUES WHICH MAY BE SUBSEQUENTLY DISCUSSED AT TOWN COUNCIL

AGENDA

1. APOLOGIES

2. MINUTES OF THE TOWN COUNCIL MEETING HELD ON 16 MARCH 2009

3. DECLARATIONS OF INTEREST

4. REPORTS FROM AND QUESTIONS FOR:

- i. Dorset Police Representative
- ii. West Dorset District Councillors
- iii. Dorset County Councillor
- iv. Reports from Outside Organisations

5. CHAIRMAN'S ENGAGEMENTS (NOTE)

To note the Chairman had undertaken two official engagements between 15th March 2009 and 19th April 2009 :

- 21st March – Launch of Flood Warden Scheme
- 31st March – Meeting with allotment holders

6. PAYMENTS AND RECEIPTS (DECISION)

To consider approving the schedule of payments and receipts (to be circulated at the meeting).

7. PUBLIC HALL WORKING PARTY (DECISION)

To note the minutes of the Public Hall Working Party meeting held on 12th March 2009 and consider the recommendations therein namely:

- To submit a planning application for the retention of the ground floor windows and the replacement first floor windows at a cost of £370
- 6. Conditions of hire – amendment to the hire condition relating to music events
- Purchase of new washable blinds for kitchen at a cost £90.00

8. DORSET COUNTY COUNCIL – MOUNTJOY COMMUNITY SPECIAL SCHOOL (DECISION)

Following initial consultation Dorset County Council have now decided to proceed with the proposal to relocate the Mountjoy School from Bridport to the site of Beaminster Technology College. Statutory notices have been issued and comments on the proposal are sought by **1st May 2009**.

Could members please familiarise themselves with the complete proposal and comments submitted prior to the meeting. These can be viewed online at: www.dorsetforyou.com/mountjoy

9. SOCIETY OF LOCAL COUNCIL CLERKS (DECISION)

The Society of Local Council Clerks is the professional body for clerks in town and parish councils in England and Wales. The Society is committed to promote professionalism within the sector and offer clerks training, advice and support. Many councils realise the benefits of having a clerk who is properly trained, fully briefed on the issues of the day and can get fast accurate advice.

Currently over 90% of member councils willingly pay for their clerks subscription to the Society which is based on gross annual salary therefore 2009/2010 membership would cost £181.00. A sum was set aside in the budget for this purpose however there would be a shortfall of £56 which can be met from within the staff training budget. I would therefore ask Council to consider meeting this cost.

10. TENANCY AGREEMENT – ALLOTMENTS (DECISION)

A recent meeting attended by representatives from the Town Council and Allotment holders concluded that the Town Council continue to administer the allotments. Currently there is no formal agreement between the Council and the allotment holder, a situation the allotment holders were keen to address. Attached is a draft tenancy agreement which has been based on both

- the model tenancy agreement for allotment gardens published by the National Association of Local Councils
- and the model tenancy agreement published by the National Association of Allotment & Leisure Gardeners

and would seek support of this agreement.

12. ADVERTISING – THE SQUARE (DECISION)

Highway Agency regulations prohibit the siting of an A-Board in the previous position, at the pointed end of the car park, opposite Framptons. Therefore a request has been received, from a local trader, for permission to site a non-permanent A-Board sign in the Square adjacent to the car park ticket machine.

13. GRANT APPLICATIONS (DECISION)

Applications have been received from the following:

- Beaminster Area Over 50 Forum – grant towards the cost of the hire of the Public Hall and Skyrm Room for a weekly exercise group and quarterly Forum meetings. Annual hire charge approx. £400
- Bridport, Beaminster & Lyme Regis Crime Prevention Panel – a small annual donation (£50-£100) to assist with the Panels administration costs
- Bridport, Beaminster & Lyme Regis Crime Prevention Panel – donation towards security items ie. alarms for door handles to be used by the elderly (£2.95) and a WMT-3000 wireless transmitter alarm (£160) for demonstration use on farms

- Life Education Dorset – grant towards providing health and drug prevention education at the St Mary's CE Primary School in Beaminster, the total cost of the visit being £1,155 of which the School contribute £480

14. WEST DORSET DISTRICT COUNCIL – Planning Obligations Guidelines (DECISION)

First stage consultation document with Town & Parish Councils on why the District Council are preparing guidelines on planning obligations, a process that will continue throughout 2009. Comments to reach the District Council by **Monday 18 May 2009** therefore a copy of the document is attached for your perusal prior to the meeting.

15. BEAMINSTER COMMUNITY CENTRE PARTNERSHIP (DECISION)

To note report and consider recommendation therein (attached)

16. CORRESPONDENCE (INFORMATION)

To note details of significant items of correspondence received since the last meeting.

17. PROGRESS REPORTS (INFORMATION)

- **Trees in Cemetery** – a number of limbs came down as a result of heavy snow in March and we engaged the services of Dorset Tree Services to clear the branches that had fallen across graves and memorials. West Dorset District Council's Tree Officer subsequently met with the Council's groundsman on site to discuss the condition of the trees and quotations are being sought for the tree surgery recommended.
- **Allotments** – a number of complaints were received with regard to the non cultivation of two plots in the allotments, subsequent inspections were undertaken and other plots were also found to be in need of attention. Over the past two weeks this issue, with the co-operation of plot holders, has been successfully resolved and I am pleased to report that significant progress has been made and the allotments are looking good
- **Public Works Loan Board** – the application has been submitted to the DAPTC for borrowing approval
- **Town Council Website** – the site is currently under construction via office based training and is progressing well.
- **Advertising leaflet – Public Hall facilities** – an advertising leaflet has been produced and will be tabled for your information.

18. FUTURE AGENDA ITEMS

To highlight items for the May agenda.