

Darkin Miller Chartered Accountants
2016/17 INTERNAL AUDIT OF BEAMINSTER TOWN COUNCIL
FINAL REPORT VISIT 2 OF 2: 4th MAY 2017

Appendix 1 – Recommendations and Action Plan

Recommendation number	Detail	Priority (Low/Medium/High)	Management Response	Responsible Officer	Due Date
3.1 – Risk assessment review	<p>The Council is required to carry out a risk assessment annually (Accounts and Audit Regulations 2015. The regulations require that the council meeting as a whole has to review their system of internal control including risk management.</p> <p>Due to an administrative oversight, the Council did not carry out an annual risk assessment in 2016/17. There is a danger that a failure to adequately review and assess the risks facing the Council will result in additional costs and a failure to achieve the Council's corporate objectives. The register is due to be reviewed at the next meeting of Council.</p> <p>It is recommended that the Council reviews the risk assessment as planned, and that risk management is added to the programme of reports that are considered annually by members.</p>	H	Risk Assessment will be presented to Council on Tuesday 16 th May 2017 and has been added to the programme of reports considered at the Annual Council Meeting.	Town Clerk	16 th May 2017